

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

January 20, 2015

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Ms. Arreola to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion:	El-Hajj	Burns	Aye	_____	El-Hajj	Aye	_____
Second	Levens-Craig	Ryan	Aye	_____	Fox	Aye	_____
Vote:	5-0	Levens-Craig	Aye	_____			

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. **Spotlight on Learning: Rio Seco School Presentation**

Debra Simpson, Principal of Rio Seco School, showed a video of activities happening at their school. Mrs. Simpson shared the video depicting a journey through their classrooms showing eager learners involved in their second year of Common Core State Standards implementation, academic reading, and hands-on implementation. She mentioned the Rio Seco community of students, parents, and teachers are dedicated to a balanced comprehensive academic program. Mrs. Simpson thanked and introduced staff and parents that were present. The Board extended their gratitude towards the Rio Seco staff and parents for portraying all the great things happening at their school.

3. **Student Well Being – Pupil Services Presentation**

Tim Larson, Assistant Superintendent of Human Resource/Pupil Services, mentioned the Pupil Services department provides a multitude of prevention and intervention strategies to support all students, with a particular focus on those students and families who are the most vulnerable. Mr. Larson introduced the school counselors in attendance: Ed Gigliotti, serving PRIDE Academy/Carlton Oaks/Pepper Drive; Kristen Stretton, serving Rio Seco/Cajon Park/Sycamore

Canyon/Santee Success Program; and Ana Hubbel, currently substituting for Carrie Thompson and serving Chet F. Harritt, Carlton Hills/Hill Creek.

Meredith Riffel, Collaborative Coordinator, discussed the availability of a one-stop system for parents to inquire on current services. She mentioned currently working with 40 families and the most requested services were: homelessness/domestic violence; specialized health needs; transportation to appointments/school; and foster care support. Ms. Riffel mentioned approximately nine percent of the students are military families. The majority of the students attend Chet F. Harritt and PRIDE Academy. She mentioned teachers and classified staff from Chet F. Harritt and PRIDE Academy had an opportunity to visit the Naval Base San Diego to get an understanding of their educational needs and what families experience living in a military environment. Ms. Riffel discussed current projects by the Santee Collaborative. These include Children's Health; Drug Trends within Santee; Homelessness; Career Preparation for Youth; Cultural Competency Panel Discussion; suicide, self-injury, depression, anxiety; and Parent Education for Santee School District.

Ms. Riffel mentioned one of the items on Consent was for approval of a grant submittal. She explained working in a consortium with La Mesa-Spring Valley School District to apply for a homeless grant. She mentioned there has been a 41% increase in homelessness in the past year in Santee.

John Schweller, Coordinator for Pupil Services, presented information on counseling services, administrative reviews, expulsions, discipline, attendance data, the Santee Success Program (SSP), and Character Education. Mr. Schweller explained counseling services include Junior Student to Student (JS2S) training and Club Live. He mentioned working with the University of San Diego on a paradigm shift within the counseling department that will allow them to change their services through a pilot program called *True Goals*. Classroom lessons include Second Step, Peacebuilders, and Career Education. Counselors provide crisis intervention, including self-harm, suicidal ideation, and CPS reporting. Mr. Schweller reported there have been 54 Administrative Reviews and nine (9) expulsion hearings over the past two years. The out of school suspensions have decreased by 35% from five (5) years ago and only four percent (4%) of students are classified as chronic absentees. Mr. Schweller mentioned the District maintains positive relationships with the Deputy District Attorney and local law enforcement. He mentioned there are over 800 students on Interdistrict permits, with the majority being from Lakeside and Cajon Valley Union School Districts. He noted parent feedback on the transfers often points to safe and well-run schools.

Mr. Schweller mentioned 34 students have attended the Santee Success Program over the past two years. Sixty-two percent (62%) returned to comprehensive sites within the District or have moved on to high school. Last year, SSP students helped complete an Eagle Service project creating a salsa garden; and attended a field trip to Circle TLC Ranch where they mucked stalls and learned to groom the horses.

The Character Education curriculum includes Character Counts, Peacebuilders, Second Step, Project Alert and Project Wisdom. Students participate in Camfel Behavior Assemblies, Digital Citizenship education, Red Ribbon week, Santee Santas, Stuff the Turkey, and Jump Rope for Heart. Additionally, anti-bullying parent education programs are offered in partnership with the Navy and San Diego County Office of Education.

Member Levens-Craig thanked them for the work they do to support the students. She mentioned Ms. Riffel is a great resource for students and the community. President Burns expressed his gratitude to Ms. Riffel, Mr. Schweller, and the Counselors.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

1.1. Approval of Minutes

2.1. Approval/Ratification of Travel Requests

- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Acceptance of Donations
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.8. 2013-14 Audit Report
- 2.9. Resolution No. 2015-16 Authorizing the District to Submit a 2014-15 Neighborhood Reinvestment Program Grant from the County of San Diego
- 3.1. Approval of School Accountability Report Cards for the 2013-14 School Year
- 3.2. Annual Approval of Single Plans for Student Achievement
- 3.3. Approval of Comprehensive School Safety Plans
- 3.4. Ratification of Nonpublic Agency Master Contract with AccentCare Home Health of California, Inc. for Nursing Services
- 3.5. Ratification of Amended Nonpublic Agency Master Contract with Soliant Health for School Psychology Services
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1415-15 to Eliminate Vacant Classified Non-Management Positions
- 4.3. Approval to Submit Education for Homeless Children and Youth Consortium Application

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

D. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Business Services

1.1. First Amendment to Purchase and Sale Agreement with M. Grant Real Estate Inc. for Renzulli Property

Karl Christensen, Assistant Superintendent of Business Services, explained that over the last several months, the District has been working with Michael Grant, the developer selected to purchase the Renzulli property, on alternate terms to allow completion of the sale transaction prior to completing the rezoning and entitlement process. He announced that Mr. Grant has agreed to modify the terms to pay an additional cash payment of \$1,189,000 and execute a Promissory Note secured by a Deed of Trust for the balance of the Purchase Price and has signed the documents necessary to complete this revised transaction. Mr. Christensen mentioned there are two items on tonight's agenda to enact that change. He explained the first item is to amend the Purchase and Sale Agreement which makes four changes to the purchase terms and escrow instructions:

- Initial non-refundable deposit of \$105,500 would become applicable to the purchase price;
- Buyer is to deposit an additional cash payment of \$1,189,000 into escrow;
- Close of Escrow changes to January 30, 2015; and
- Buyer waives Due Diligence Contingencies contained in the original agreement.

Mr. Christensen explained Administration recommends approval of the First Amendment to the Renzulli Purchase and Sale Agreement. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.2. Promissory Note from M. Grant Real Estate for Purchase of Renzulli Property

Mr. Christensen explained the second item pertaining to the Renzulli sale is approving a Promissory Note secured by a Deed of Trust for the balance of the Purchase Price. He provided a summary listing the terms of the sale related to the Promissory Note. Mr. Christensen explained the purchase price of the property is \$5,275,000 and the buyer has paid a total of \$316,500 in deposits to the District, which are applicable to the purchase price. The buyer would pay an additional cash payment of \$1,189,000 into escrow making total cash payments of \$1,505,500. He explained this makes the Promissory Note amount \$3,769,500 payable within 370 calendar days, or by February 4, 2016. If the note is paid within 180 calendar days of escrow closing, there would be no interest charges. After that, interest would accrue and be due and payable at rates dependent upon the date of payment ranging from three up to six percent. If the note is not paid in full within 370 calendar days of escrow closing, the note would be considered in default allowing the District to initiate foreclosure proceedings. Mr. Christensen explained Administration recommends approval of the Promissory Note secured by a Deed of Trust.

Member El-Hajj asked if the District subordinates the lien to a construction loan. Mr. Christensen explained we do not because the District is in first position. Member Levens-Craig asked if the attorneys had reviewed the documents. Mr. Christensen explained he has been working closely with the attorneys. She asked if this would make the District eligible for the State grant. Mr. Christensen explained that the District would be eligible since we could provide the matching funds for the grant.

Mr. Christensen mentioned the District is working on an advanced deposit of the developer fees with Mr. Grant. He clarified this is not part of the closing and would return to the Board at the February 3rd or 17th meeting, if the parties agree with the terms.

President Burns asked what the expected timeline of the payment would be once the item is approved. Mr. Christensen explained it would be January 30. President Burns asked that the Board be notified of the payment. Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	El-Hajj	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

1.3. Monthly Financial Report

Mr. Christensen explained this report pertains to cash and budget revision transactions in the General Fund posted through November 30, 2014. The District ended the month of November with a general fund cash balance of a little less than \$5.5 million. The Budget Revisions report is the same as last month's First Interim report projecting a \$2.6 million deficit in the Unrestricted General Fund and an ending reserve percentage this year of 18.55%. He explained the Projected Reserve percentages for 2015-16 and 2016-17 are from the First Interim report and have not yet been updated for new assumptions contained in the Governor's January Proposal. Mr. Christensen mentioned an update of the multi-year projections would be provided at the February 11th Budget Workshop. Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	Levens-Craig	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

1.4. Governor's Budget Proposal for 2015-16

Mr. Christensen mentioned the Governor released his initial proposal for the State's 2015-16 budget on January 9th and it contained great news for education. He mentioned he would highlight a few areas and provide more details at the February 11th Budget Workshop.

Mr. Christensen provided a general overview of the California economy, pointing out all the national and state levels were going in the right direction and that all the forecasts indicate good growth in the economy.

State Revenues:

- 2014-15 = \$108 billion; up \$2.6 billion from Budget Act
- 2015-16 = \$113.4 billion; 4.9% increase from 2014-15 revision
 - 4.9% for Personal Income Tax
 - 7.4% for Sales and Use Tax
 - 5.8% for Corporation Tax
- Capital Gains tax receipts characterized as “volatile”. The table below depicts the percentage of State Revenues attributed to Capital Gains tax:

07-08	08-09	09-10	10-11	11-12	12-13	13-14 ^(P)	14-15 ^(E)	15-16 ^(E)
11.4%	5.7%	2.7%	5.2%	5.0%	10.8%	8.1%	11.0%	9.4%

^P = Preliminary ^E = Estimate

Prop 98:

- Guarantee Calculations:
 - 2013-14 = \$58.7 billion; \$0.4 billion higher than estimate in 2014-15 State Budget
 - 2013-14 = \$58.7 billion; \$0.4 billion higher than estimate in 2014-15 State Budget
 - 2014-15 = \$63.2 billion; \$2.3 billion higher than estimate in 2014-15 State Budget (Test 1)
 - 2015-16 = \$65.7 billion; 4% increase from prior year revised (Test 2)
- Distribution to K-12:
 - \$900 million in 2014-15 to eliminate remaining inter-year deferrals
 - \$4 billion to LCFF
 - \$1.1 billion for one-time discretionary funds to reduce prior year Mandated Cost Reimbursement Claims, distributed on a per ADA basis, which districts can but are not required to use for Common Core implementation
- Prop 2 “Rainy Day Fund” (Prop 98 portion operative starting 2015-16):
 - Requires the following conditions to be met before a deposit is made:
 - Maintenance Factor fully repaid (projections indicate \$2.7 billion balance at end of 2014-15; \$1.9 billion balance at end of 2015-16)
 - Test 1 for Prop 98 Guarantee operative (39.47% of State Revenues plus Property Taxes)
 - COLA and increases in workload (attendance) fully funded
 - Capital Gains tax revenues greater than 8% of State revenues
 - Governor’s projections indicate no deposit required for 2015-16 through 2018-19. Mr. Christensen explained that three of four conditions have been met in 2014-15, and it is probable or possible all four conditions will be met within the next two subsequent years.

Other Budget and Fiscal Policy Proposals:

- School Facilities
 - No funding but opens dialogue for revised system to include:
 - Local Control and Flexibility:
 - Increase to statutory Prop 39 assessed valuation CAPs to, at a minimum, match the rate of inflation experienced since passage of Prop 39
 - Reform Developer Fees to a single fee between current Level 2 and Level 3 rates
 - Allow use of RRMA accumulation for new construction and modernization
 - Targeting Resources to Areas of Need:
 - Funds to districts with low per-pupil assessed values with needs that cannot be met with local resources
 - Health and safety projects and severely overcrowded schools priority for state resources

- Sliding scale to determine the level of state and local shares of project costs based on the local capacity to fund a project

Mr. Christensen mentioned these were just a few changes and additional details would be provided at the Budget Workshop on February 11.

Capital Improvement

2.1. Authorization to Disseminate Bid for Construction of Pepper Drive Grass Field – Hard Bid

Mr. Christensen clarified that in order for the District to apply for the \$200,000 Neighborhood Reinvestment Program grant from the County of San Diego, it is necessary to provide them a cost estimate for the project in the form of a bid. He explained Administration is asking the Board for authorization to disseminate the bid now. The District’s plan is to send a copy of the lowest responsive bid with the application to the County of San Diego by February 11th in order for the County to get the grant approval on their March 3rd meeting for consideration. Administration plans to bring the bid award to the Board for consideration at the March 17th Board meeting after the County has approved the grant funding.

Motion:	Levens-Craig	Burns	Aye	El-Hajj	Aye
Second	Ryan	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

Superintendent

3.1. Board of Education Self-Evaluation

President Burns requested Board Members complete the self-evaluations and return them to the following meeting for compiling and scoring.

3.2. Review/Adoption of Santee School District Governance Standards

President Burns inquired on any revisions to the Governance Standards. Being no revisions, Member Levens-Craig moved approval.

Motion:	Levens-Craig	Burns	Aye	El-Hajj	Aye
Second	Ryan	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

President Burns explained Board Bylaw 9310, Board Policies, and Education Code 35160.5 required that the Board annually review the listed Board Policies. With no additional revisions, Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second	Fox	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns inquired on the Board’s attendance to the Santee Chamber of Commerce Annual Awards Dinner Celebration. He mentioned the event was the same night as the Santee School District

Foundation Art Show. Members Ryan and Fox expressed an interest in attendance. Member Levens-Craig mentioned she might attend but would confirm at a later date.

President Burns asked the Board to review upcoming events. Member Levens-Craig asked if it was possible to begin the Budget Workshop a little earlier. President Burns mentioned he would work with the Superintendent on the possibility of starting the Budget Workshop earlier.

Member Levens-Craig mentioned March 10 was CSBA's Legislative Action Day and inquired on the Board's interest in participating. Member Ryan explained the majority of time appointments are with legislative staff and not the legislators and found our local meetings with the legislators more productive. Member Levens-Craig mentioned an increase in cost of attorney fees and asked for a current synopsis of expenses.

Member El-Hajj thanked Member Levens-Craig for the summary of the workshops she attended at the CSBA Annual Conference.

President Burns mentioned attending some of the Professional Development workshops on January 16. He mentioned the event was well organized, staff was very engaged, and commended Dr. S. Pierce and the Educational Services staff for their hard work in putting the workshops together. President Burns suggested inviting community leaders to attend future sessions so they can understand the purpose of holding Professional Development days.

President Burns mentioned attending the San Diego East County Chamber of Commerce Business Education Committee meeting for the STEAM presentation by Chet F. Harritt students. He mentioned the presentation was very impressive. President Burns mentioned he would be sending thank you letters to the students on the Board's behalf. Member Levens-Craig mentioned she received a text from the Committee Chair commending the students and staff for the presentation.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association (STA)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association (CSEA)
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Parcel 366-050-16 (known as Elliott Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Conference with Legal Counsel – Anticipated Litigation (Govt. Code § 54956.9)
- One (1) Case
5. Conference with Legal Counsel – Existing Litigation (Govt. Code § 54956.9)
- Case #: 37-2013-00034970-CUPO-CTL
6. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 7:56 p.m.

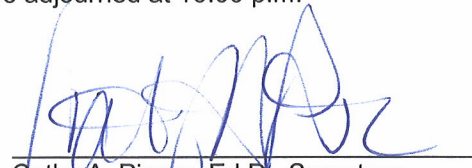
I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:00 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of January 20, 2015 adjourned at 10:00 p.m.


Elana Levens-Craig, Clerk


Cathy A. Pierce, Ed.D., Secretary