

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 18, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Burns invited Alex Fountain, 8th grade student at Carlton Oaks, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Carlton Oaks School

Principal Andy Johnston expressed his gratitude towards those present in support of Carlton Oaks School; and introduced Vice Principal Melynda Pezone, and students Alex Fountain and Jade Timothy. Principal Johnston shared a video of that demonstrated some of the things happening at Carlton Oaks to drive achievement forward.

In the video, fifth-grade teacher Lindsay Benedetto discussed professional development and the importance of teacher efficacy. Fourth-grade teacher Marci Gross, discussed the explicit vocabulary instruction and how it helps students understand what they are reading and answer questions, and use sophisticated vocabulary. Seventh-grade teacher Lori Meaux explained a firm foundation in core vocabulary helps students better understand what they are learning and demonstrate their learning with more precise language. Seventh-grade science teacher Cindi Schulze explained the importance of vocabulary in science; and several of her students shared learning about butterflies. Fourth-grade

teacher Sheri Oliver discussed cognitively demanding math tasks. She explained cognitively demanding math tasks are rich, cognitive and relatively demanding mathematical tasks that allows for student collaboration and engagement. Third-grade teacher Lisa Williams shared guided reading provides individualized instruction for students; and provides a connection between the teacher and the student and teacher guidance on the students' reading interests. Sixth-grade teacher Lyn McGrael discussed growth mind set. Principal Johnston discussed Carlton Oaks' plans for student achievement.

The Board expressed their gratitude towards Carlton Oaks students and staff for their hard work.

3. Spotlight on Education: Sycamore Canyon School

Principal Summer Locke shared that over the last year Sycamore Canyon students have made incredible gains both social emotionally and academically. She shared entering the year with a steadfast goal to continue that progress and improve in three (3) target areas.

Principal Locke noted Sycamore Canyon's first focus is writing; and explained students will produce coherent and organized writing appropriate to task, purpose and audience.

Sycamore Canyon staff engages in professional learning with an emphasis on task design as well as standards alignment. She shared staff has continued to embed opportunities for student discourse into every lesson, and have embarked on cross-grade cohorts to provide collegial support and build efficacy.

Principal Locke shared Sycamore's second goal is related to mathematical problem solving; and explained that after targeted instruction, students will solve a range of mathematics problems using problem solving strategies. She shared that by zeroing in on areas of weakness, supporting learning gaps with tutoring and intervention, and building student number sense and perseverance from preschool on, students are making gains on benchmark tests of problem solving ability.

Sycamore's third goal is to support the social emotional needs of students, staff, and community; and increase feelings of school connectedness and safety. Principal Locke shared Sycamore students benefit from three part-time counselors on site throughout the week. Additionally, Sycamore staff has dedicated every Monday morning to PBIS lessons and community circles. She explained the intermediate team support clubs like choir, leadership, and robotics to further engage and challenge their learners.

Principal Locke noted Sycamore Canyon's focus areas are clear, and staff has aligned their practices with the standards and student needs, and the community is growing to be more collaborative and cohesive each day. She noted Sycamore is on track to meet their goals.

The Board expressed their gratitude towards Principal Locke and the Sycamore Canyon staff for their hard work and dedication.

4. Presentation of the Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and California School Employees Association and Its Santee Chapter #557 (CSEA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented the Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and California School Employees Association and Its Santee Chapter #557 (CSEA).

5. Presentation of California School Employees Association and Its Santee Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and (CSEA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented California School Employees Association and its Santee Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and (CSEA).

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Public Hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and California School Employees Association and Its Santee Chapter #557 (CSEA)

President Burns opened the public hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and California School Employees Association and its Santee Chapter #557 (CSEA). There were no comments. The public hearing was closed.

2. Public Hearing for California School Employees Association and Its Santee Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA

President Burns opened the public hearing for California School Employees Association and its Santee Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent. There were no public comments. There were no public comments.

Superintendent

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of General Services Agreements
- 2.7. Approval of Contract with Western Environmental & Safety Technologies, LLC for Asbestos Related Services for Removal of the Old Administration Building at Sycamore Canyon School
- 2.8. Approval of Contract with Global Modular to Remove Relocatable Classroom at PRIDE Academy Prior to Construction of the Library Resource Center
- 2.9. Authorization to Award Contract for the Walk-In Cooler and Freezer Replacement CUPCCAC Bid #1920-090-001
- 3.1. Personnel, Regular
- 3.2. Approval of New Probationary Teachers
- 3.3. Adoption of Resolution No. 1920-17 for Non-Reelection of Temporary Certificated Non-Management Employees
- 3.4. Approval of Short-Term Services Agreement
- 3.5. Approval of Supervised Fieldwork Agreement with Brandman University
- 3.6. Approval of Student Placement Agreement with Northern Arizona University

- 3.7. Approval of Internship Affiliation Agreement with San Diego County Superintendent of Schools (SDCOE)
- 3.8. Approval of Participants in Learning, Leading and Serving (PLLS) with Grand Canyon University

Member El-Hall noted the donation of over \$5,000 from Fick and Sons Plumbing to cover negative student account meal balances. The Board asked that Fick and Sons Plumbing be recognized for their donation. The Board recognized the \$3,000 grant from Barnes and Nobel Book Grant. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. California School Boards Association (CSBA) 2020 Delegate Assembly Election
 Superintendent Baranski reported it was time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly. President Burns asked for Member Ryan's recommendation. Member Ryan recommended voting for representatives from Carlsbad USD; Cajon Valley Union SD; Grossmont Union HSD; Encinitas Union ESD; and Vista USD. Member Ryan moved to cast their unit vote, of the aforementioned, to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Business Services

- 2.1. Approval of Monthly Financial Report
 Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through December 31, 2019; and shared the District ended the month with a cash balance in the General Fund of approximately \$13.9 million sufficient to pay all of the District's financial obligations for the fiscal year. He noted there were minor adjustments in December, and the budget revision transactions continue to project an operating deficit and declining reserve percentages over the three-year period. Mr. Christensen noted that assumptions would be updated next month with the 2nd Interim Report to be presented at the March 3 meeting. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Educational Services

- 3.1. Out-of-School Time Programs Fee Increase
 Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared that Administration and staff have been discussing the revenue and expenditure patterns of the Project SAFE program; and noted that Project SAFE has not increased fees since fiscal year 2014-15.

Karl Christensen, Assistant Superintendent of Business Services, explained that over the past six years, Project SAFE has successfully managed the program budget to cover all salary and other expenditure increases. He shared that given current expenditure and cost pressures, Administration does not expect to capture the revenue to cover all additional expenses that continue to accrue.

Dr. Pierce noted the Out-of-School Time Parent Advisory Council (OSTPAC) was informed of the need to consider fee increases at the February 3, 2020 OSTPAC meeting. She explained Project SAFE administration proposed to OSTPAC a five percent (5%) increase to Out-of-School Time (OST) fees for the school year including school breaks. She noted these fees are comparable with neighboring districts.

Mr. Christensen explained the fee increase as follows would be effective June 15, 2020:

- o Five percent (5%) increase across all fees when school is in session
- o A \$17.00 increase in Holiday Care fees spread out over a 2-year period
- o Introduction of a 20% Employee Discount
- o Implement a 5% bi-annual automatic fee increase effective 2022-23

3.2. YALE Preschool Program Fee Increase

Karl Christensen, Assistant Superintendent of Business Services, explained that in 2016-17 fiscal year, YALE fees were increased to cover anticipated cost escalations through the 2019-20 fiscal year. He noted that this is the final year of that three-year plan and shared Administration and staff have been analyzing projected revenue and expenditure patterns over the next three years. Mr. Christensen explained the following projections were based on the most recent data for the second interim report assuming are not increased.

Description	Factor 1	Factor 2	2019-20 2nd Interim	2020-21	2021-22	2022-23
Total Revenue			\$1,029,263	\$1,007,011	\$1,007,011	\$1,007,011
Salary & Benefit Expenditures	\$36,179	0.00%	\$918,792	\$954,971	\$991,151	\$1,027,330
Non-Salary Expenditures	2.00%		\$132,280	\$126,256	\$128,781	\$131,356
Total Expenditures			\$1,051,072	\$1,081,227	\$1,119,931	\$1,158,686
Operating Surplus(Deficit)			(\$21,809)	(\$74,216)	(\$112,920)	(\$151,675)
Salaries and Benefits as a % of Revenue			89.27%	94.83%	98.43%	102.02%
One-Time Revenue Adjustment			\$22,252	\$0	\$0	\$0
One-Time Expenditure Adjustment			\$8,500	\$0	\$0	\$0
Estimated Structural Surplus(Deficit)			(\$35,561)	(\$74,216)	(\$112,920)	(\$151,675)

He shared that because a structural deficit is forming this year, Administration and staff have been exploring various options for fee increases.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared the Out-of-School Time Parent Advisory Council (OSTPAC) was informed of the need to consider fee increases at the February 3, 2020 OSTPAC meeting. Mr. Christensen explained that Administration believes a fee increase starting June 15, 2020 is necessary in order to mitigate the impact of the following cost pressures:

- Possible Negotiated Compensation Increases
- Step & Column Salary Increases: Estimated at \$14,984 for 2020-21
- PERS Contribution Rate Increases: Estimated at \$19,195 for 2020-21
- Minimum Wage Increases: The current hourly rate at Step A for the lowest paid YALE position is \$13.53 per hour. The current minimum wage is \$13.00 per hour and will increase each year to the following rates:
 - o \$14.00 Jan 1, 2021
 - o \$15.00 Jan 1, 2022

YALE Preschool administration surveyed programs in Santee to determine comparable rates. Based on the information that was gathered, an increase of 11% for all participants is being considered. This increase would keep the YALE Preschool program fees comparable with other preschool providers.

Mr. Christensen explained the following projection of revenue and expenditures for the three-year period from 2020-21 through 2022-23 with an 11% fee increase. He noted the analysis did not include the impact of any future negotiated compensation increases or minimum wage increases.

Description	Factor 1	Factor 2	2019-20 2nd Interim	2020-21	2021-22	2022-23
Total Revenue			\$1,029,263	\$1,154,341	\$1,154,341	\$1,154,341
Salary & Benefit Expenditures	\$36,179	0.00%	\$918,792	\$954,971	\$991,151	\$1,027,330
Non-Salary Expenditures	2.00%		\$132,280	\$126,256	\$128,781	\$131,356
Total Expenditures			\$1,051,072	\$1,081,227	\$1,119,931	\$1,158,686
Operating Surplus(Deficit)			(\$21,809)	\$73,114	\$34,410	(\$4,345)
Salaries and Benefits as a % of Revenue			89.27%	82.73%	85.86%	89.00%
One-Time Revenue Adjustment			\$22,252	\$0	\$0	\$0
One-Time Expenditure Adjustment			\$8,500	\$0	\$0	\$0
Estimated Structural Surplus(Deficit)			(\$35,561)	\$73,114	\$34,410	(\$4,345)

Mr. Christensen shared Administration would like the Board to consider implementing a ten-percent (10%) bi-annual automatic fee increase effective 2022-23. He noted this was not included in the above projection.

F. BOARD POLICIES AND BYLAWS

1.1. Third Reading: Revised Board Policy 3350, Travel Expenses

President Burns presented Revised Board Policy 3350, Travel Expenses, for a third reading. Member Ryan moved approval.

Motion: Ryan Burns Aye El-Hajj Aye
 Second: El-Hajj Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

President Burns noted items F.1.2., F.1.3., and F.1.4., as second readings; and F.1.5., F.1.6., F.1.7., and F.1.8., as first readings. He asked Board members to contact Administration if there were any questions and/or concerns. With one motion, Member Ryan moved approval of the second readings.

1.2. Second Reading: New Board Policy 3430, Investing

1.3. Second Reading: New Board Policy 3452, Student Activity Funds

1.4. Second Reading: Revised Board Policy 3460, Financial Reports and Accountability

1.5. First Reading: New Board Policy 3510, Green School Operations

1.6. First Reading: Revised Board Policy 3511, Energy and Water Management

1.7. First Reading: Revised Board Policy 3511.1, Integrated Waste Management

1.8. First Reading: Revised Board Policy 6154, Homework/Makeup Work

Motion: Ryan Burns Aye El-Hajj Aye
 Second: Fox Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, expressed her appreciation of the teachers present to support their school spotlights; and shared appreciation of the employee discount for Project SAFE; and for the retirement incentive.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Ryan shared a few handouts regarding future development projects in Santee.

Superintendent Baranski shared attending the distinguished school ceremony with Members Fox and El-Hajj, PRIDE Academy staff, and Dr. Pierce. Members Fox and El-Hajj shared enjoying attending the event.

Superintendent Baranski shared the meeting with Vice Principals and the Student Forum were upcoming and asked if the Board had any specific topics for discussion.

Superintendent Baranski shared the new proposed design of the schools and District website for Board feedback. The Board provided input on the design and the need for easy parent accessibility.

Superintendent Baranski discussed holding construction informational meetings at PRIDE Academy and Sycamore Canyon.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m., and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of February 18, 2020 was adjourned at 10:15 p.m.


Elana Levens-Craig, Clerk


Dr. Kristin Baranski, Secretary