

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 5, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:02 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member (arrived at 7:45)
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Jacob Finn, 8th grade student at Cajon Park School, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Burns announced Member El-Hajj would be arriving late. It was moved and seconded to approve the agenda.

<i>Motion:</i>	<i>Fox</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Not Present</i>
<i>Second</i>	<i>Levens-Craig</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>4-0</i>	<i>Levens-Craig</i>	<i>Aye</i>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Spotlight: Special Education Program**

Hope Michel, Director of Special Education, explained many of the students with disabilities were provided with an iPad to personalize and enhance their learning experience. Ms. Michel shared a video that demonstrated how technology is transforming the programs for students with mild to moderate disabilities.

3. **Spotlight on Education: Special Student Recognition**

Hope Michel, Director of Special Education, introduced students from the special education program to be honored for overcoming obstacles and challenges to make outstanding strides in learning:

Cajon Park: Jacob Finn
Carlton Hills: Anthony Daggett
Carlton Oaks: Norman Stone
Chet F. Harritt: Karina Maxwell
Hill Creek: Robert Buss

Pepper Drive: Ozzyonna Trickle
PRIDE Academy: Jacob Fondas-Ryan
Rio Seco: Lilly Collins
Sycamore Canyon: Jasmine Lopez

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Adoption of Resolution No. 1415-25 Requesting Temporary Transfer of Funds**
- 2.7. **Approval of Interdistrict Attendance Agreements**
- 2.8. **Adoption of Resolutions Authorizing Specific Designated Agents**
- 2.9. **Acceptance of Pepper Drive School Joint Use Grass Field Construction Project and Approval/Ratification to File Notice of Completion**
- 2.10. **Authorization to Join the Coalition of San Diego County School Districts for Electricity Cost Reduction**
- 2.11. **Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development**
- 2.12. **Approval of Western Environmental & Safety Technologies, Inc. for Asbestos Reporting Update in Accordance with AHERA Regulations**
- 3.1. **Approval of Extended Field Trip for Chet F. Harritt 7-8 Grade Students to the Living Coast Discovery Center in Chula Vista**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2015-16 School Year**
- 4.3. **Adoption of Resolution No. 1415-24 Endorsing World No Tobacco Day, May 31, 2015**
- 4.4. **Approval to Increase Work Hours for Identified Classified Non-Management Position**

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Human Resources/Pupil Services

1.1. Approval of New Probationary Teachers

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, acknowledged approval of six probationary status teachers to temporary teachers. President Burns went on to say this is a moment in an educator's career that deserves acknowledgement and the Board appreciates knowing that they will be doing great things for the children in the community.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.2. Approval of Declaration of Need for Fully Qualified Educators

Tim Larson explained this item was an annual declaration certifying that a diligent search to recruit a fully prepared teacher for the assignments(s) would be conducted and if a fully prepared teacher

is not available, the District will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Member Ryan moved approval.

<i>Motion:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Not Present</i></u>
<i>Second</i>	<i>Fox</i>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>4-0</i>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

Educational Services

2.1. Draft of the Local Control Accountability Plan Annual Update for 2015-16

Dr. Stephanie Pierce and Karl Christensen presented a draft of the District's Local Control Accountability Plan (LCAP) annual update for 2015-16. Dr. Pierce explained the 2014-15 Adopted State Budget incorporated significant changes to the funding distribution model for K-12 school districts. Expenditure of Local Control Funding Formula (LCFF) funds is to be governed by a Local Control Accountability Plan that each school district must adopt and update annually. She shared Administration and staff have been obtaining and cataloguing input from the various stakeholder groups and assembling data to inform the District's progress on the 2014-15 LCAP. Based on the review of data and stakeholder input, Administration prepared an update for the 2015-16 LCAP. This data has been used to make adjustments to the District's LCAP Goals an Action steps for the 2015-16 LCAP. Mr. Christensen provided an overview of the Action Steps, their status as of 2014-15, estimated costs as of May 2015, and proposed changes for 2015-16. The Board asked Administration to address, in greater detail, the suggested changes to the 2015-16 LCAP based on stakeholder input.

Business Services

3.1 Approval of Monthly Financial Report

Mr. Christensen provided the financial report for cash and budget transactions through March 2015. The month of March ended with a General Fund cash balance of \$7.7 million and the District will be able to meet their financial obligations with internal cash through June 30th. Mr. Christensen mentioned the budget revisions and projected results were the same as last month. He noted, there was a recent revision adding \$1.1 million for the purchase of devices for grades 6 to 8 devices this year. He explained this has not yet been incorporated and the Change in Fund Balance will adjust to a deficit of approximately \$3.6 million with next month's report. The projected reserve percentages for the subsequent years will continue to be approximately 17% for 2015-16 and approximately 12% for 2016-17 under assumptions used at 2nd interim. He explained these assumptions will be updated with release of the May Revise around May 15th and Administration will incorporate additional revisions to the multi-year projections when the adopted budget is presented in June. Member Ryan moved approval.

<i>Motion:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Levens-Craig</i>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

3.2. Adoption of Resolution No. 1415-31, Authorization to Join National Joint Power Alliance for Procurement Purposes

Mr. Christensen explained this item allows the District to join the National Joint Power Alliance for procuring technology equipment. There is no cost to join and the District's legal counsel has reviewed this procurement method and deemed it to be legal and appropriate. Member Ryan moved approval.

<i>Motion:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Fox</i>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

3.3. Approval to Purchase Mitel VoIP Communication Switch and VoiceMail System through NJPA Consortium Contract

Mr. Christensen explained in March 2014, Administration brought an item to the Board to approve purchase of a JIVE Communication hosted IP voice system. Since then, Erate funding for voice communications has been changed to completely phase out over several years. Staff has

determined that a hosted system is not the best option given the potential loss of control and stability. Mr. Christensen explained the item being presented was to approve purchase of a replacement PBX phone switch using the National Joint Power Alliance procurement method. He mentioned when compared with the hosted option, this purchase will result in a lower overall cost after four years. Mr. Christensen mentioned Administration recommends approval to purchase a new system to replace the current voice systems for a one-time cost of \$296,460.

President Burns inquired if the new system had the capabilities to function during emergencies. Bernard Yeo, Director of Technology, explained the system would run on the District server and had the capabilities to function in emergencies. Member Levens-Craig inquired on staff training on the use of the new system. Mr. Yeo explained the cost included the implementation and training. Member El-Hajj moved approval.

Motion: <i>El-Hajj</i>	Burns <u> Aye </u>	El-Hajj <u> Aye </u>
Second <i>Fox</i>	Ryan <u> Aye </u>	Fox <u> Aye </u>
Vote: 5-0	Levens-Craig <u> Aye </u>	

Capital Improvement Program

4.1. Facility Funding Update and Use of Renzulli Land Sale Proceeds

Mr. Christensen explained that at the Budget workshop, the Board requested a report on facility funding needs and a discussion of possible uses of proceeds from the Renzulli land sale. He explained that in November 2006, the District launched its Capital Improvement Program (CIP) to modernize older school facilities and improve new classrooms and learning centers. As of June 30, 2014, the District has realized, and used or committed, approximately \$120 million. In June 2015, the District will initiate construction of a new Administration/Learning Resource Center (LRC) building at Pepper Drive School. The cost of this project is currently estimated at \$3.8 million to be funded from a combination of Joint Use State Grant and proceeds from the Renzulli land sale. He explained with the completion of this CIP project, the expenditures and funding for CIP would total approximately \$123.8 million. Mr. Christensen presented the remaining uncompleted projects included in the original CIP plan and their current estimated costs:

Site	Project	Estimated Current Cost
Cajon Park	Shade Structure Replacement	\$100,000
Carlton Hills	Shade Structure Replacement	\$100,000
Chet F. Harritt	Shade Structure	\$100,000
	Construction of new 8 Classroom JH/LRC Building	\$8,500,000
Pepper Drive	Modernization of Existing Classrooms	\$8,500,000
PRIDE Academy	Construction of new 7,500 sq foot LRC building	\$3,500,000
Rio Seco	Shade Structure Replacement	\$100,000
Sycamore Canyon	Shade Structure Replacement	\$100,000
	Construction of new 7,500 sq foot LRC building	\$3,500,000
Total Estimated Cost of Remaining Uncompleted CIP Projects:		\$24,500,000

Mr. Christensen mentioned the Renzulli property was sold to M. Grant Real Estate Inc. with closing of escrow on January 30, 2015. He explained the transaction included payments of cash and execution of a Promissory Note secured by the Deed of Trust on the property. The Promissory Note has a maximum term of 12-months with built-in incentives for early payoff in the form of lower interest rates. Mr. Christensen provided an accounting of the Renzulli land sale proceeds:

Description	Amount
Sale Price	\$5,275,000
Less: Seller Escrow Costs	\$12,000
Net Sale Proceeds	\$5,263,000
Net Cash Received	\$1,493,500

Promissory Note Due January 31, 2016	\$3,769,500
Cash Committed to Pepper Drive Admin/LRC Project	\$1,493,500
Additional Amount Needed to Meet Pepper Drive Project Budget	\$518,000
Total Committed	\$2,011,500
Remaining Uncommitted Renzulli Land Sale Proceeds	\$3,251,500

Mr. Christensen explained Education Code stipules that land sale proceeds can only be used for "Capital Outlay" purchase. The District's attorney has opined that this definition would apply to new facilities, renovation of existing facilities, or purchase of equipment with a useful life of more than one year. He presented some possible uses for the remaining proceeds as follows:

Item #	Description	Estimated Cost
1	Fund shade structure replacement, w/ or w/o Solar, at Cajon Park, Carlton Hills, Chet F Harritt, Rio Seco, and Sycamore Canyon	\$500,000 - \$2,000,000 (depending on whether Solar is incorporated)
2	Fund planned renovations for Pepper Drive classrooms	\$200,000
3	Fund matching modernization funds for State Grants for Pepper Drive relocatables currently on approved but unfunded list (State Funding could come from existing State bond funds not apportioned due to other projects dropping off the list or may require State to issue new bonds in Nov 2016)	\$1,000,000
4	Deposit into Technology Reserve Fund set-aside for replacement of student IPADs and network equipment	\$720,000 (1 Year Deposit)
5	Fund construction of one of the LRC buildings at either PRIDE Academy or Sycamore Canyon	\$3,500,000
6	Hold funds on deposit to combine with future facilities revenue, such as proceeds from Santee School Site sale	\$3,251,500 (reduced if other items funded)

Member El-Hajj stressed her support for using the funds to replace the shade structures at Cajon Park, Carlton Hills, Chet F. Harritt, Rio Seco, and Sycamore Canyon. Member Fox agreed on the need to replace the shade structures. Member Ryan mentioned she supports the replacement of the shade structures. However, she would prefer to wait on the sale of Santee School site property and possibly combine the revenue. President Burns and Member Levens-Craig agreed that it was best to wait on the sale of the Santee School site.

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: New Board Policy #0460, Local Control Accountability Plan

Board Policy 0406, Local Control Accountability Plan was presented to the Board of Education for a second reading and approval. Levens-Craig moved to adopt new Board Policy 0460, Local Control Accountability Plan.

<i>Motion:</i>	<i>Levens-Craig</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<i>Aye</i>		

1.2. First Reading: New Board Policy #4033, Lactation Accommodation

Board Policy 4033, Lactation Accommodation was presented to the Board of Education for a first reading. No action was taken. Board Policy 4033, Lactation Accommodation will return for a second reading and request for adoption.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns made reference to the (draft) program for the Salute to Excellence event. He asked that Administration arrange student entertainment for the event. Member Levens-Craig inquired on the volunteers for each school site. It was explained the program was still in draft-mode and names were still being added.

President Burns made reference to the cancelation of the July 21, 2015 meeting of the Board of Education. Member Ryan stressed her concern on canceling the meeting. President Burns asked Administration to work on the number of items being brought forth to the subsequent meeting; and asked Administration to proceed with an item for cancellation of the July 21 meeting.

President Burns inquired on the Board's attendance to the Santee Summit on May 15. Member El-Hajj and Superintendent Pierce will be attending.

Member Levens-Craig inquired if the date had been confirmed for an expulsion hearing. President Burns asked that an email confirming the date be sent to the Board.

Member El-Hajj mentioned Linda Vail, former Executive Assistant to the Board of Education and the Superintendent, requested a celebration in honor of her retirement not be held. Discussion was held on other alternatives. Member El-Hajj reported attending the EduCamp. She mentioned the event was great and creative. Member El-Hajj mentioned attending Andrea Freedman's memorial.

Member Fox mentioned going to Hill Creek to observe the playground structure. He recommended removing the basketball backstops and moving the swing sets. President Burns asked Administration to bring a cost back to the Board for consideration.

President Burns mentioned attending Andrea Freedman's memorial. He mentioned it was great to see former District employees. Member Burns mentioned a video from one of Mrs. Freedman's former students was played during the service. The former student spoke on how Mrs. Freedman inspired her to become a teacher. Member Burns stressed the impact educators have on students.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:50 p.m.

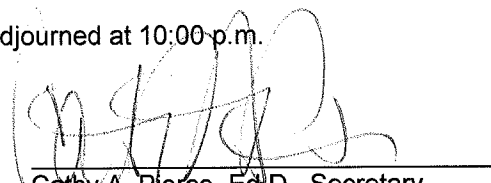
I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:00 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of May 5, 2015 adjourned at 10:00 p.m.


Elana Levens-Craig, Clerk


Cathy A. Pierce, Ed.D., Secretary