

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 6, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Daisy Troop 5332 to present the colors and lead the members, staff, and audience in the Pledge of Allegiance.

President Fox announced Member Levens-Craig would be joining the meeting via teleconference.

Member Burns announced tonight's meeting would be adjourned in memory of Ed Heffernan, a former Santee School District employee who passed away on April 26th. Member Burns shared Mr. Heffernan was hired by the district on February 2, 1970, as a teacher, spending most of his years teaching 6th grade at Sycamore Canyon. During his 35 years in the District, he served as a Mentor Teacher, Coordinator of Instructional Technology, and a Vice Principal. He was a friend to both staff and students and even after being retired for over 10 years, people still comment on how many lives he touched. Mr. Heffernan retired from Santee School District in 2004. His years of service were greatly appreciated and his slight chuckle and warm smile will continue to be remembered. The Board extended their deepest sympathy to his family and friends.

3. Approval of Agenda

It was moved and seconded to approve the agenda, with Item D.4.2. amended.

Motion: El-Hajj

Second: Burns

Vote: 5-0

<i>Fox</i>	<u><i>Aye</i></u>
<i>Burns</i>	<u><i>Aye</i></u>
<i>Ryan</i>	<u><i>Aye</i></u>

<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>El-Hajj</i>	<u><i>Aye</i></u>

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1 Developer Fees Collection Report
- 1.2 Use of Facilities
- 1.3 Enrollment Report
- 1.4 Schedule of Upcoming Events

Superintendent Pierce announced Dr. Stephanie Pierce had been published in the *Journal of School Leadership* for her dissertation research titled "Examining the Relationship between Collective Teacher Efficacy and the Emotional Intelligence of Elementary School Principal." The Board of Education commended Dr. Pierce for her accomplishment.

Superintendent Pierce also acknowledged Hope Michel for being selected as Association of California School Administrators (ACSA) Special Education Administrator of the Year.

2. Spotlight on Education: Special Student Recognition

Hope Michel, Director of Special Education, introduced students from the special education program to be honored for overcoming obstacles and challenges to make outstanding strides in learning.

Cajon Park: Christian Valdovinos	Pepper Drive: Erick Patterson
Carlton Hills: Suzanah Barnard	PRIDE Academy: Jonathan Haynes
Carlton Oaks: Anthony Jordan	Rio Seco: Alexandra Dearie-Borquez
Chet F. Harritt: Ryan Marujo	Sycamore Canyon: Ashleigh Paschal
Hill Creek: Skyler Ford	

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1 Approval of Minutes
- 2.1 Approval/Ratification of Travel Requests
- 2.2 Approval/Ratification of Revolving Cash Report
- 2.3 Acceptance of Donations
- 2.4 Approval of Consultants and General Service Providers
- 2.5 Approval/Ratification of Expenditures Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6 Adoption of Resolution No. 1314-29 Requesting Temporary Transfer of Funds
- 2.7 Approval of Interdistrict Attendance Agreements
- 2.8 Adoption of Resolutions Authorizing Specific Designated Agents
- 2.9 Authorization to Bid for Replacement of Special Education Bus
- 3.1 Authorization to File Notice of Completion Documents for the 10-Classroom Addition Project at Pepper Drive
- 4.1 Personnel, Regular
- 4.2 Approval of New Probationary Teachers
- 4.3 Approval to Increase Work Hours for an Identified Classified Non-Management Position
- 4.4 Adoption of Resolution No. 1314-28 to Eliminate and/or Reduce Work Hours for Vacant Classified Non-Management Positions
- 4.5 Approval to Renew Agreement with Frontline Technologies (Aesop) Automated Substitute Calling/Attendance System
- 4.6 Approval of Short Term Positions for Out-of-School time Programs during Summer Break and Campus Security for Registrar of Voters Facility Use

It was moved and seconded to approve Consent Items, with the removal of item D.4.2 for separate consideration.

Motion: El-Hajj
Second: Ryan
Vote: 5-0

Fox	<u>Aye</u>
Burns	<u>Aye</u>
Ryan	<u>Aye</u>

Levens-Craig	<u>Aye</u>
El-Hajj	<u>Aye</u>

Member Burns explained Item D.4.2. was pulled from consent to acknowledge approval of the three probationary status teachers to temporary teachers. He went on to say this is a moment in an educator's career that deserves acknowledgement and the Board appreciates knowing they will be doing great things for the children in the community.

Member Burns moved approval of new probationary teachers.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	Ryan	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

G. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action. There were no public comments.

1.1 Board Selection of Eighth Grade Promotion Assignments

The Board selected school assignments for eighth grade promotion ceremonies. Member Burns inquired on promotion ceremony protocols and asked for uniformity of the Board's role at each promotion ceremony. Superintendent Pierce would follow-up with established protocols.

1.2 Approval to Cancel the July 15, 2014 Regularly Scheduled Meeting of the Board of Education

Superintendent Pierce explained the regular meeting date of July 15 falls during a time when many parents and staff will be traveling and asked the Board for approval to cancel the meeting. Member Burns asked that a special meeting be called if the need arises.

Member Burns moved approval to cancel the July 15, 2014 regularly scheduled meeting of the Board of Education.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.1 Approval of Monthly Financial Report

Member Burns moved approval of the monthly financial report as presented.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	Ryan	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

3.1 Out-of-School Time Programs Project SAFE Fee Options

Pam Brasher, Director of Out-of-School Time Programs, explained the need to increase the fee of the Out-of-School Time Programs Project SAFE. Project SAFE will experience an unexpected increase of \$57,000 in expenses due to the four-percent negotiated salary increase. She mentioned Project SAFE administration discussed the possibility of an increase, comparable to neighboring districts, with the Out-of-School Time Parent Advisory Council (OSTPAC). The OSTPAC suggested the increase be spread out across all programs, not just during breaks. The following two options were presented for the Board's consideration.

Option A

- o A 2% increase across all fees when school is in session
- o A 4% increase in fees during school breaks
- o An additional \$4.00 per week increase during school breaks to cover the increased cost in transportation
- o Total increase would be approximately \$57,000

Option B

- o Increase school break fees by \$15.00 per week
- o Total increase would be approximately \$57,000

Member Ryan clarified that the OSTPAC was aware and in agreement of the increase and moved for approval of the Out-of-School Time Programs Project SAFE Fee Option A.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second:</i>	<i>El-Hajj</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

Member Burns expressed the need for an Out-of-School Time program employee discount and asked staff to explore a feasible option.

3.2 Out-of-School Time Programs YALE Fee Changes

Hope Baker, Out-of-School Time Coordinator, explained the need to increase the fee of the Out-of-School Time Programs Project YALE. She explained Project YALE would be ending the year with limited reserves due to the salary increase. Next year's salary increase is estimated to impact YALE Preschool by \$35,000. YALE preschool administration discussed the possibility of a fee increase with the Out-of-School Time Parent Advisory Council (OSTPAC). Ms. Baker explained an increase still keeps the YALE Preschool program fees comparable with other preschool providers. Member Burns expressed the need for an Out-of-School Time program employee discount and asked staff to explore a feasible option.

Member Ryan moved approval of the Out-of-School Time Programs YALE fee changes.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second:</i>	<i>Burns</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

4.1 Approval of Declaration of Need for Fully Qualified Educators

Tim Larson explained that in the past, requests for emergency certification required individual statements of need. However, changes in legislation allow for an annual declaration certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made and if a fully prepared teacher is not available, the district will make a reasonable effort to recruit based on the priority requirements stated in the declaration.

Member Burns moved for approval of Declaration of Need for Fully Qualified Educators.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

F. BOARD POLICIES AND BYLAWS

1.1 First Reading: New Board Policy 7214, "General Obligation Bond Financing"

New Board Policy 7214 General Obligation Bond Financing was presented for a first reading. No action was requested. New Board Policy 7214 will return to the Board for a second reading and request for approval.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member El-Hajj shared attending Community Helping Hands Day at Cajon Park; and the opportunity to try a peach from the school's garden. She mentioned Mr. Barbary had received a grant from a fertilizing company for the school's garden. Member El-Hajj expressed her gratitude towards the volunteers for all their work. President Fox mentioned attending the Community Volunteer Day at the Santee School site where the volunteers assisted with cleaning the empty lot and spreading mulch in the mini-park.

Member Burns congratulated Hope Michel for being honored as Association of California School Administrators Special Education Administrator of the Year and shared his disappointment for not being able to attend. Member Ryan mentioned Santee School District has the most attendees at the event and it was great to see staff camaraderie.

President Fox mentioned being present at some of the schools to assist with ice cream sundaes in honor of staff appreciation and commented on how appreciative staff is of such a gesture.

Member Levens-Craig discussed the meeting with Member Ryan, Superintendent Pierce, and Assemblyman Brian Jones was successful; and commended Superintendent Pierce for providing the Assemblyman with an insight on Common Core Standards and inviting him to visit the district. Member Levens-Craig shared attending a conference for out-of-school time and summer school programs and suggested that the district's Out-of-School Programs be presented as a Spotlight in Education at a future meeting.

Superintendent Pierce shared a draft of the Salute to Excellence event program; and the iPad distribution schedule. She extended an invitation to the Board to join staff in the distribution of the iPads and mentioned plans are to go to each school and do a face-to-face distribution to staff. Member Ryan inquired on Santee Success teachers receiving iPads. Superintendent Pierce confirmed they would be receiving iPads in conjunction with Cajon Park staff. Member El-Hajj inquired on a list of the apps being loaded to the iPads. Superintendent Pierce mentioned IT was working on loading the apps and would share a list upon completion. Additionally, Superintendent Pierce shared a list of upcoming events.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. Conference with Labor Negotiator (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. Conference with Real Property Negotiators (Govt. Code § 54956.8)
Property Addresses:
 - Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)Agency Negotiator: Karl Christensen, Assistant Superintendent
4. Public Employee Performance Evaluation (Govt. Code § 54957)
Superintendent

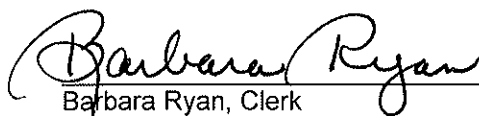
The Board entered closed session at 7:55 p.m.

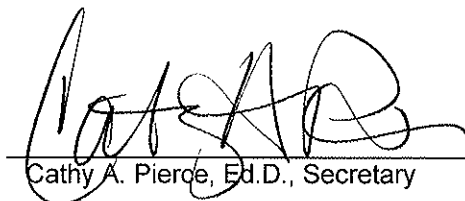
J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:30 p.m. No action was reported. The meeting was adjourned in memory of retired teacher/administrator, Ed Heffernan.

K. ADJOURNMENT

The May 6, 2014 regular meeting adjourned at 9:30 p.m.


Barbara Ryan, Clerk


Cathy A. Pierce, Ed.D., Secretary