

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 2, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Alondra Guzman, 2nd grade student from Pepper Drive, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan
Second El-Hajj
Vote: 5-0

Burns Aye
Ryan Aye
Levens-Craig Aye

El-Hajj Aye
Fox Aye

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Enrollment Report
- 1.3. Schedule of Upcoming Events

2. **Spotlight on Learning: Eighth Grade Student Academic Achievement Awards**

Dr. Stephanie Pierce introduced students from each school who achieved academic excellence during the current school year and were chose to participate in this competition by their 8th grade teachers in collaboration with the school principal. The Academic Achievement Award Competition focused on the areas of writing, speech, and mathematics. Students were required to write a literature response essay, give a speech, and take a comprehensive algebra test. The participating students were:

Cajon Park

Jacob Kelchner
Taylor Stout

Chet F. Harritt

Denisse Escoto-Miranda
Jasmine McKnight

PRIDE Academy

Kevin Mohammadian
Derek Spratley

Carlton Hills

Jacob Brittain
Allyson Byus

Hill Creek

Alyssa Reyes
Summer Sullivan

Rio Seco

Belle Lerdworatawee
Marley Wilson

Carlton Oaks	Pepper Drive
Sterling Ramsey	Marisol Guzman
Madison Schumann	Jacob Scott

Each student received a scholar ribbon. Following the introductions, the top scholar in each academic area was announced:

Speech – Denisse Escoto-Miranda
Writing – Sterling Ramsey
Mathematics – Jacob Brittain

Mike Clinkenbeard, Santee School District Foundation President, presented the mathematics winner with the \$100 Barbara Ramsey Scholarship check.

The overall winner of the competition was Belle Lerdworatawee. President Burns read and presented Belle with a proclamation naming her the 2014-15 Eighth Grade Academic Student of the Year. Kristen Dare, representing the Chamber of Commerce, presented Belle with a \$100 scholarship check on behalf of the Santee Chamber of Commerce. John W. Minto, Vice Mayor, read a proclamation from the City of Santee proclaiming June 3, 2015 as Belle Lerdworatawee Day in the City of Santee.

Following the Academic Achievement Awards, the Board took a short break for a reception honoring all of the participating students.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARING

1. Local Control Accountability Plan (LCAP)

President Burns opened the public hearing on the Local Control Accountability Plan. He mentioned the LCAP was available for public review on the District's website. There were no comments. The public hearing was closed. The Board of Education will consider the approval of the LCAP at their regular meeting on June 16.

2. 2015-2016 Adopted Budget

President Burns opened the public hearing on the 2015-16 Santee School District Budget. He explained the proposed budget had been available for public inspection, beginning on May 29, on the District's website and Charles E. Skidmore Administration Center. President Burns explained in accordance with new regulations imposed by Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves:

- The District calculated minimum required reserve for 2015-16 is \$1,645,443
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is \$11,457,860
- The reasons for the District maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
 - To provide an economic uncertainty reserve of at least 10% to ensure adequate cash flow and cushion against revenue declines
 - To Provide a reserve for projected and potential cost increases
 - To set-aside funds for technology replenishment and replacement; funds for future instructional materials adoptions and purchases; and for replacement of aging busses.

There were no comments. The public hearing was closed. The Board of Education will consider the approval of the adopted budget at their regular meeting on June 16.

E. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Adoption of Resolution No. 1415-33, to Establish Temporary Interfund Transfers**
- 2.7. **Acceptance of School Fee Justification Study**
- 2.8. **Authorization to Award Bid #1516-090-01 Fresh Produce**
- 3.1. **Approval of Outdoor Education Program Agreements with the San Diego County Office of Education (*pulled for separate consideration*)**
- 3.2. **Approval of 2015-16 Annual Agreement with "Project Lead the Way"**
- 3.3. **Approval of Nonpublic School Master Contract with Aseltine School for Nonpublic School Services**
- 3.4. **Approval of Nonpublic Agency Master Contract with Maxim Healthcare for Nursing Services**
- 3.5. **Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support**
- 3.6. **Approval of Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy**
- 3.7. **Approval of Agreement with Hatch & Cesario, Attorneys-at-Law**
- 4.1. **Personnel, Regular**
- 4.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position**
- 4.3. **Approval of a Short Term Instructional Assistant Position**
- 4.4. **Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Having Experienced Trauma**
- 4.5. **Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education**

It was moved and seconded to approve Consent Items with the exception of item E.3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education, which was pulled by President Burns for separate consideration.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education

President Burns mentioned he is employed by the San Diego County Office of Education and would abstain on this item. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Abstained</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Superintendent

1.1. Appointment of Director I, Curriculum and Assessment

Superintendent Pierce recommended the appointment of Kristin Baranski to the position of Director I, Curriculum and Assessment, effective July 1, 2015. The Board expressed their gratitude and support of Mrs. Baranski. Member El-Hajj moved approval. Mrs. Baranski thanked the Board for their vote of confidence.

Motion: *El-Hajj*
Second *Ryan*
Vote: 5-0

Burns Aye
Ryan Aye
Levens-Craig Aye

El-Hajj Aye
Fox Aye

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen provided the financial report for cash and budget transactions through April 30, 2015. The month of April ended with a general fund cash balance of \$8.6 million and the District will be able to meet all financial obligations with internal cash this fiscal year. He explained the budget revisions report continues to indicate deficit spending in the unrestricted general fund of approximately \$3.5 million; with an estimated reserve percentage of 16.5%. He explained the projected reserve percentages for 2015-16 and 2016-17 are based on assumptions at the 2nd Interim and are now outdated with the release of the Governor's May Revise. Mr. Christensen mentioned next month's financial report will be based on the District's adopted budget and assumptions will be updated to the May Revise. Member Ryan moved approval.

Motion: *Ryan*
Second *El-Hajj*
Vote: 5-0

Burns Aye
Ryan Aye
Levens-Craig Aye

El-Hajj Aye
Fox Aye

2.2. Unpaid Accounts for COBRA and Retiree Benefit Payments

Mr. Christensen explained this item is for information only to apprise the Board of a trend that is beginning to emerge related to retiree health benefits. As premiums continue to rise, the number of retirees who must contribute an amount towards single coverage above the cap is increasing and are falling behind on their payments. He explained the process for making retiree payments is the District pays the entire portion to the vendor and obtains reimbursement from the retiree for their portion of the cost. The District is experiencing a few accounts that are more than one month behind in payments. Mr. Christensen asked if there was a possibility of establishing a formal policy that relates to retiree benefits as well as any other health benefit for which an individual is liable for their portion. He shared a draft of a proposed Board policy. Mr. Christensen suggested the Board consider a policy that would reference grace periods, collection methods, and provisions for terminating coverage and/or require automatic deductions from STRS and PERS checks for the retirees' portion of costs.

Member Ryan inquired about employees that select to keep coverage under COBRA. Mr. Christensen explained employees who are behind 30 days on their COBRA payment are terminated from coverage. He mentioned the policy would cover active employees, employees on COBRA, and retirees. Mr. Christensen explained benefit payments are automatically deducted from active employees. However, there are circumstances when an active employee's check is not enough to cover their portion of the cost (usually if the employee selects depend coverage) and the District must collect the pending balance from the employee. The policy would provide guidance as to when the District would terminate dependent coverage for lack of payment. Mr. Christensen explained there are currently six retirees behind on their portion which was equivalent to approximately \$4,000.

Upon discussion, the Board asked that the District explore the possibility of employees paying the vendor directly for their portion, instead of the District making the payment; and asked that the proposed policy be brought back to the Board for a first reading at the next meeting.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns made reference to the promotion ceremony schedule and the Declaration of Promotion. Member Fox asked if Alternative Education would be holding their promotion ceremony. Dr. S. Pierce clarified Alternative Education only had one student that was going to be participating in promotion and they were holding a very informal ceremony and it did not require Board presence.

President Burns mentioned the Welcome Back event has been held at Trolley Square on the teachers' first day back. He explained this year, the first day back was scheduled as a professional development day. President Burns suggested that instead of meeting at Trolley Square that the Welcome Back event

be held at Cajon Park. Superintendent Pierce mentioned the event would be similar to past events at Trolley Square, instead the event would be held at Cajon Park. President Burns suggested the Board assist with the dissemination of the "swag" bags for staff.

President Burns made reference to the CSBA Annual Education Conference and Trade Show. President Burns and Members Fox, Levens-Craig, and Ryan expressed their desire to attend.

Member El-Hajj mentioned the Salute to Excellence was successful and it was great to see a full venue but wished more retirees would have attended; and mentioned she would be attending the ICOC and the Budget Advisory Committee meetings.

Member Levens-Craig discussed attending the STEM championship celebration at USD and was very exciting to see the District receive an award and see our students perform on stage. She mentioned participating in CSBA's Legal Update webinar and would be sharing additional information as soon as it became available. Member Levens-Craig shared information on an upcoming performance of *And Then There Were None* by Agatha Christie, where District students would be performing.

Member Ryan shared liking Joey Sutura's third grade class performance at Salute to Excellence.

President Burns expressed his gratitude for assisting in the awarding of certificates to the Academic Achievement honorees.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Student Matters (Ed Codes 35146, 48912, and 48918)
5. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:40 p.m.

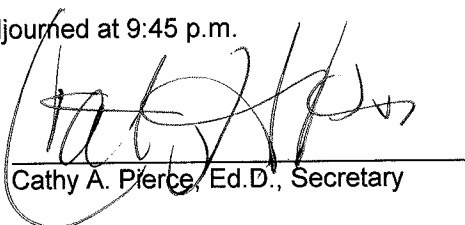
I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of June 2, 2015 adjourned at 9:45 p.m.


Elana Levens-Craig, Clerk


Cathy A. Pierce, Ed.D., Secretary