

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 4, 2019  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Elana Levens-Craig, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

Member El-Hajj took a point of privilege to acknowledge the recent passing of Mr. Don Ainsworth. Mr. Ainsworth began his teaching career, in Santee School District, in 1988; and retired in 2002. Member El-Hajj shared he was the epitome of a “great guy” and would be greatly missed by all. President Fox asked for a moment of silence in his honor.

**2. District Mission**

President Fox invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President Fox invited Girl Scout Troop #'s 6680 and 5146, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

President Fox presented the agenda for approval. Member Burn moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Spotlight: Tierra Del Sol Council PTA Unit Presidents**

Superintendent Baranski expressed the District's gratitude towards the PTA Presidents for their service, leadership, and advocacy for the children and parents. School administration took turns highlighting their President's valuable service, leadership, and/or advocacy for the children at their school and/or community. President Fox and Vice President Burns presented each PTA President with a certificate and a rose, as a token of appreciation.

Cajon Park <b>Erica Cipro</b>	Pepper Drive <b>Melissa Jarvis</b>
Carlton Hills <b>Jean Brittain</b>	PRIDE Academy <b>Terra Alkhafi</b>
Carlton Oaks <b>Megan Pate</b>	Rio Seco <b>Emily McMackin</b>
Chet F. Harritt <b>Charr Jarvis</b>	Sycamore Canyon <b>Andrea Gonzales</b>
Hill Creek <b>Tasha Jacobson</b>	Tierra del Sol Council President <b>Sarah Raley</b>

3. **Spotlight on Education: Eighth Grade Student Academic Achievement Awards**

Dr. Stephanie Pierce introduced students from each school who achieved academic excellence during the current school year; and were selected to participate in this competition by their 8<sup>th</sup> grade teachers in collaboration with the school principal.

This year, the Academic Achievement Award Competition integrated the areas of writing, speech and mathematics. Students completed an authentic math task with real world data and problems; and used their mathematical solutions, combined with several informational articles to draft an argumentative essay, and finally, crafted a persuasive speech with visuals to convince an audience of their final solutions. The participating students were:

Cajon Park <b>Arlene Garcia</b> <b>Salar Marogy</b>	Chet F. Harritt <b>Emily Cortese</b> <b>Natalee Modica</b>	PRIDE Academy <b>Kendal Hunt</b>
Carlton Hills <b>Trevor Charles</b> <b>Widya Suryadew</b>	Hill Creek <b>Haley Burch</b> <b>Ainsley Jackson</b>	Rio Seco <b>Issac Roy</b> <b>Jacob Samaan</b>
Carlton Oaks <b>Avril Braun</b> <b>Jason Brouard</b>	Pepper Drive <b>Gaby Ley</b> <b>Ireland Ervin</b>	

Each student received a scholar ribbon and certificate. The top scholars, in each academic area, were as follows:

Speech – Arlene Garcia, Cajon Park  
Writing – Jacob Samaan, Rio Seco  
Mathematics – Haley Burch, Hill Creek

John Tofflemire, Santee School District Foundation President, presented Haley Burch with a \$100 Barbara Ramsey Scholarship check.

The overall winner of the competition was Ireland Ervin from Pepper Drive School. Vice-President Burns read and presented Ireland with a proclamation naming her the 2018-19 Eighth Grade Academic Student of the Year. Kristen Dare, representing the Chamber of Commerce, presented Ireland with a \$100 scholarship check on behalf of the Santee Chamber of Commerce. Council Member John Houlahan presented a proclamation from the City of Santee proclaiming June 4, 2019 as Ireland Ervin Day in the City of Santee.

Following the Academic Achievement Awards, the Board took a short break for a reception honoring all of the participating students.

**C. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda.

**D. PUBLIC HEARINGS**

**1. 2019-20 Local Control Accountability Plan (LCAP)**

President Fox opened the public hearing on the Local Control Accountability Plan. He mentioned the LCAP was available for public review on the District's website. There were no comments. The public hearing was closed. The Board of Education will consider the approval of the LCAP at their regular meeting on June 18.

**2. 2019-20 Adopted Budget**

President Fox opened the public hearing on the 2019-20 Santee School District Budget. He explained the proposed budget had been available for public inspection on the District's website and the Douglas E. Giles Educational Resource Center. President Fox shared that in accordance with new regulations imposed by Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves as follows:

- The District's calculated minimum required reserve for 2019-20 is **\$2,159,883**
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is **\$12,786,827**
- The reasons for the District maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
  - To provide an economic uncertainty reserve of at least 10% to ensure adequate cash flow and cushion against revenue declines
  - To provide a reserve for projected and potential cost increases
  - To set-aside funds for technology replenishment and replacement
  - To set-aside funds for future instructional materials adoptions and purchases
  - To set-aside funds for replacement of classroom furniture
  - To set-aside funds for facility needs not addressed with other funding sources

A listing of the specific amounts set-aside for each of the aforementioned items was available for public inspection at the meeting.

**E. CONSENT ITEMS**

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

**1.1. Approval of Minutes**

**2.1. Approval/Ratification of Travel Requests**

**2.2. Approval/Ratification of Revolving Cash Report**

**2.3. Acceptance of Donations, Grants, and Bequests**

**2.4. Approval/Ratification of General Services**

**2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**

**2.6. Adoption of Resolution No. 1819-34, to Establish Temporary Interfund Transfers**

**2.7. Approval/Ratification of Annual Agreements for 2019-20**

**2.8. Authorization to Sell/Dispose of Surplus Items**

**2.9. Approval of Agreement with the City of Santee to Provide Transportation Services for the Teen Center**

**2.10. Approval of Agreement with Howard E. Nyhart Company, Inc. for GASB 75 Actuarial Service**

**3.1. Adoption of the Local Control Accountability Plan (LCAP) Federal Addendum for 2019-20**

**3.2. Approval of the 2019-20 Consolidated Application and Reporting System (CARS) Application for Funding**

- 3.3. Approval of Nonpublic School Master Contract with Aseltine School for Nonpublic School Services
- 3.4. Approval of Memorandum of Understanding with San Diego County Office of Education for Data Sharing Services
- 3.5. Ratification of Nonpublic School Master Contract with the Institute for Effective Education for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Positions
- 4.3. Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education
- 4.4. Approval of Agreement with San Diego Imperial County JPA Member Agency Participation in the National Association of State Directors of Teacher Education and Certification's Clearinghouse Access Program (NASDTEC)
- 4.5. Approval of Create Coordinator of Health and Nursing Services Job Description

Member El-Hajj acknowledged the donations of Hager Photography to Cajon Park, and PRIDE Academy; the donation of vans shoes to Pepper Drive by Vans Shoes; and PTA and PTSA donations. Member Burns pulled Item 3.4. Approval of Memorandum of Understanding with San Diego County Office of Education for Data Sharing Services for separate consideration. Member El-Hajj moved approval of consent items with the exception of Item 3.4.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

- 4.3. Approval of Memorandum of Understanding with San Diego County Office of Education for Data Sharing Services

Member Burns explained removing the item to acknowledge his employment with the San Diego County Office of Education and noted there was no fiscal impact to the item that would create a conflict. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. Appointment of Vice Principals

Superintendent Baranski shared that after an extensive search, Administration was recommending Karen Hohimer, Rebecca Nelson, and Chris Rogers as vice principals, effective July 1. She noted Mrs. Hohimer was returning to Santee from Alpine; and Ms. Nelson and Mr. Rogers were coming to Santee from Chula Vista School District. Each candidate expressed their gratitude and excitement. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

- 1.2. Appointment of Coordinator of Health and Human Services

Superintendent Baranski explained that the coordination and supervision of health-related services for general and special education children has continued to increase. Based on this complexity, administration recommended the current District Nurse certificated position become a certificated management position (on consent agenda); and recommended the appointment of the current District Nurse, Holly Chisholm to this management position. Superintendent Baranski shared Holly is a certificated school nurse, holds a Registered Nursing degree, and a Master of Science degree in

Jurisprudence specializing in health law and policy. Member El-Hajj moved approval. Mrs. Chisholm expressed her gratitude towards the Board.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**Business Services**

**2.1. Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, shared cash and budget revision transactions through the end of April 2019. The District ended the month with a cash balance of approximately \$17.4 million and project we will be able to meet all of our financial obligations with internal cash through the end of the fiscal year. He shared the budget revisions report includes adjustments for the Estimated Actuals and Adopted Budget report that will be presented and reviewed at the June 18 meeting. Mr. Christensen explained that similar to previous reports, the District continues to project a declining reserve percentage in the two years subsequent to 2018-19. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**F. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association (STA) President, shared completing her first year as president and expressed her gratitude for the opportunity to communicate to the Board at each meeting. She discussed the importance of communication and wished everyone a great summer.

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski noted the baked goods and fresh vegetables from the Hill Creek culinary students. The Board expressed their gratitude to the students.

Superintendent Baranski acknowledged Member Ryan's 40 years of service to Santee School District. President Fox presented Member Ryan with a certificate of appreciation for her 40-year service. Member Ryan expressed her gratitude for the acknowledgement.

Superintendent Baranski shared the Santee School District Foundation's golf classic was upcoming and noted the need for golfers. She mentioned the Santee School District Foundation is looking into collaborating with Cuyamaca Community College, and other agencies, to offer an afterschool music program. Superintendent Baranski shared James Sepulvado, an Assistant Professor of Music at Cuyamaca College, presented information to the Foundation Board and is very enthusiastic about offering a music program for our students at a larger scale. She shared Members Ryan and Burns, Board Member representatives on the Foundation, were supportive of the concept and favored the Foundation moving forward with the concept. Superintendent Baranski explained next steps include meeting with Mr. Sepulvado on a Memorandum of Understanding.

Member Ryan shared her excitement to be handing the promotion certificate to the last Ryan grandchild enrolled in Santee School District.

Member Levens-Craig shared teachers are doing great things and noted Chris Stanley's students' fishing trip pictures. She mentioned Debbie Gribble, Cajon Park teacher, solicits \$9 sponsorships to purchase scholastic books for students; allowing students to take a new book home on a monthly basis.

Member El-Hajj concurred with Member Levens-Craig and shared touring all nine schools and seeing the great instruction at each campus.

President Fox shared he gets to handout the certificate to his first grandchild promoting from Santee School District.

Member Burns congratulated Member Ryan for her 40 years of service. He shared it is great to see the teachers' excitement as the Academic Achievement student winners are announced. Member Burns mentioned he was finishing off his first year as a parent and noted it was a great year and looking forward to Jon starting first grade.

Member El-Hajj shared she was approached by a parent who shared her gratitude towards the Board. The parent shared that when her son was in sixth grade, her husband had been laid off and they could not afford to send him to six-grade camp. The parent shared that the Board members personally contributed to fund his trip. The student is now an ivy-league school graduate. Member El-Hajj shared it shows the Board always does what is in the best interest of students.

#### H. **CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Purpose:* Potential Modification of Purchase and Sale Agreement  
*Property:* 10335 Mission Gorge Road, Santee 92071  
(formerly known as Santee School Site)  
*Agency Negotiator:* Karl Christensen, Assistant Superintendent
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

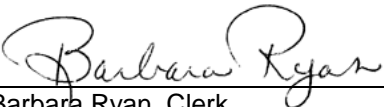
The Board entered closed session at 8:25 p.m.

#### I. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:35 p.m., and no action was taken.

#### J. **ADJOURNMENT**

With no further business, the regular meeting of June 4, 2019 was adjourned at 10:35 p.m.

  
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Barbara Ryan, Clerk

  
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Dr. Kristin Baranski, Secretary