

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 07, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. **District Mission**

President Ryan invited the audience to recite the District Mission.

3. **Pledge of Allegiance**

President Ryan invited Jenner Mucher, Cajon Park student, to lead the members, staff, and audience in the Pledge of Allegiance.

4. **Approval of Agenda**

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. **Spotlight on Education: Eighth Grade Student Academic Achievement Awards**

Dr. Stephanie Pierce introduced students from each school who achieved academic excellence during the current school year and were chosen to participate in this competition by their 8th grade teachers in collaboration with the school principal. The Academic Achievement Award Competition focused on the areas of writing, speech, and mathematics. Students were required to write a literature response essay, give a speech, and take a comprehensive algebra test. The participating students were:

Cajon Park

Hunter Cole
Jacob Mucher

Chet F. Harritt

Devin Seyfarth
Hunter Worthen

PRIDE Academy

Lania Hassan
Joseph Mamon

Carlton Hills
Christopher Gomes
Madelynn Hoffman

Hill Creek
Morgan Herron
Karanvir Singh

Rio Seco
Corrine Jones
Max Pontzius

Carlton Oaks
Ashlyn Buggert
Chris Mello

Pepper Drive
Lakaila Aquiningoc
Mason Foster

Each student received a scholar ribbon. Following the introductions, the top scholar in each academic area was announced. Winners were as follows:

Speech – Chris Mello
Writing – Lakaila Aquiningoc
Mathematics – Christopher Gomes

John Olsen, Santee School District Foundation President, presented Christopher Gomes with a \$100 Barbara Ramsey Scholarship check.

The overall winner of the competition was Jacob Mucher. President Ryan read and presented Jacob with a proclamation naming him the 2015-16 Eighth Grade Academic Student of the Year. Sandy Schmitt, representing the Chamber of Commerce, presented Jacob with a \$100 scholarship check on behalf of the Santee Chamber of Commerce. Marlene Best, City Manager, read a proclamation from the City of Santee proclaiming June 8, 2016 as Jacob Mucher Day in the City of Santee.

Following the Academic Achievement Awards, the Board took a short break for a reception honoring all of the participating students.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Chris Stanley, Carlton Hills teachers, shared his history of being a Santee School District employee and the respect and great collaboration amongst staff. Mr. Stanley expressed his concern on communication within the District and referenced the March 15 meeting where the Board of Education took action to provide an increase in salary/benefits for employees. He inquired on a .46% increase that was approved for the Superintendent's contract that was inconsistent with other employee groups. Mr. Stanley alluded to a possible misunderstanding but asked for clarification as to where the .46% was obtained.

D. PUBLIC HEARINGS

1. 2016-17 Local Control Accountability Plan (LCAP) Annual Update

President Ryan opened the public hearing on the Local Control Accountability Plan. She mentioned the LCAP was available for public review on the District's website. There were no comments. The public hearing was closed. The Board of Education will consider the approval of the LCAP at their regular meeting on June 21.

2. 2016-17 Adopted Budget

President Ryan opened the public hearing on the 2016-17 Santee School District Budget. She explained the proposed budget had been available for public inspection, beginning on May 27, on the District's website and Charles E. Skidmore Administration Center. President Ryan explained in accordance with new regulations imposed by Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves as follows:

- The District calculated minimum required reserve for 2016-17 is \$1,871,295
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is \$9,855,660
- The reasons for the District maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
 - To provide an economic uncertainty reserve of at least 10% to ensure adequate cash flow and cushion against revenue declines
 - To provide a reserve for projected and potential cost increases

- o To set-aside funds for technology replenishment and replacement; funds for future instructional materials adoptions and purchases; and for replacement of aging busses.

There were no comments. The public hearing was closed. The Board of Education will consider the approval of the adopted budget at their regular meeting on June 21.

E. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Adoption of Resolution No. 1516-34, to Establish Temporary Interfund Transfers
- 2.7. Approval of Agreement with Grossmont Union High School District for Transportation Services
- 2.8. Approval of Agreement for Student Transportation Services between San Diego County School Districts
- 2.9. Approval of Agreement with City of Santee for Transportation Services
- 2.10. Approval of Agreement with School Innovations and Achievement for Consulting Services Related to Mandated Costs
- 2.11. Approval of Extension of Memorandum of Understanding with Reinterpret for Use of Cajon Park Annex
- 2.12. Approval of Interdistrict Attendance Agreement
- 3.1. Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy
- 3.3. Approval of Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy
- 3.4. Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)
- 3.5. Approval of Annual Evaluation of the Alternative Education School
- 3.6. Approval of Clinical Affiliation Agreement with Simmons College for Placement of School Social Worker Interns
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1516-33 to Layoff / Eliminate Classified Non-Management Position
- 4.3. Approval of Agreement with San Joaquin County Office of Education (SJCOE) to Provide Claims Administration Services for the Medi-Cal Billing Option Program
- 4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego – pulled for separate consideration
- 4.5. California Healthy Kids Survey Evaluation for Department of Defense Educational Activities Grant at Chet F. Harritt and PRIDE Academy

It was moved and seconded to approve Consent Items with the exception of item E.4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego, which was pulled by President Ryan for separate consideration.

Motion:	<u>Burns</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Fox</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego

President Ryan mentioned she is employed by the Rady Children’s Hospital, San Diego and would abstain on this item. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Abstained</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>El-Hajj</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.1. Discussion of Potential Bond Reauthorization and Next Steps

Superintendent Pierce mentioned that at the May 3 meeting, the Board heard a presentation from Dale Scott, the District’s financial advisor, on options to restructure long-term debt and the possibility of pursuing a bond reauthorization ballot initiative in November. She referenced a 10-year enrollment trend for all schools; a list of remaining Capitol Improvement Projects and estimated costs (if construction were to begin today); and a draft of polling questions. Superintendent Pierce mentioned the decision for tonight was whether or not to move forward with the first step in the Bond Reauthorization process. She explained this item was being presented for discussion and action was at the discretion of the Board. Dale Scott was present to answer questions. Superintendent Pierce shared that if the Board decided to move forward with polling potential voters to ascertain community sentiment about the reauthorization the Board would need to take action for this step; and approve a contract with Dale Scott & Company (subsequent item). Superintendent Pierce noted that Dale Scott & Company would not receive any compensation unless the Board decided to place the measure on the ballot and the voters approved it.

Member Burns shared his uncertainty about moving forward with the reauthorization. He mentioned the sale of Santee School site was still pending; he was unsure if the proposed Chet F. Harritt project was still needed; and the possible development of Fanita Ranch. However, he wasn’t opposed to Mr. Scott polling potential voters.

Member Levens-Craig expressed an interest in seeing a comparison of what is necessary now and what was previously proposed; and how much that would impact construction costs, before moving forward.

President Ryan mentioned the District had made a commitment to the voters; and shared wanting to discuss the proposed projects and the current needs; how much funds were needed to complete the projects; and other potential income sources (Santee School site, Renzulli, etc.).

Member Fox inquired if the Board needed to decide on projects before polling potential voters. Mr. Scott explained the questions did not discuss specific projects.

Member El-Hajj inquired on the cost of the survey and who would incur the expense. Mr. Scott explained the cost was approximately \$15,000 and would be incurred by Dale Scott & Company. Member El-Hajj mentioned she was not ready to vote to place the reauthorization on the ballot and mentioned she concurred with other Board members on still having other potential funds available (Renzulli, Santee School site, etc.).

Upon discussion, the majority of the Board agreed to have Mr. Scott move forward with polling potential voters. Member El-Hajj did not support moving forward with polling potential voters.

1.2. Approval of Agreement with DS&C for Advisory Services Related to Pre-Election Survey Research

Following discussion from the previous item, Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>El-Hajj</i>	<u>No</u>		

1.3. Approval of Monthly Financial Report

Superintendent Pierce provided the financial report for cash and budget transactions through April 30, 2016. She shared the beginning cash balance was \$10,992,940; cash receipts were \$6,606,714; disbursements were \$5,272,140; and the District's ending cash balance was \$12,327,515. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.4. Bus Replacement Plan

Superintendent Pierce shared Environmental Protection Act (EPA) regulations now required installation of particulate matter filters on certain diesel engines; and required busses to have newer engines by specific dates; necessitating the District's purchase of buses. She mentioned that at the September 29, 2015 Board Budget Workshop, the Board authorized an annual deposit of \$175,000 to a Capital Outlay Fund for bus replacement. Superintendent Pierce shared the item being presented contained the bus replacement plan along with information on lease payments. She shared the plan spans from 2015-16 until 2029-30 (or 15 years). Superintendent Pierce explained the plan met the EPA requirements and uses the \$175,000 annual deposits to pay the leases. She noted the replacement costs and annual lease payments were based on current pricing and may vary in the future; the plan did not incorporate any additional buses for enrollment growth; and based on those assumptions, financial impact is estimated at \$1,998,814 over the course of 15 years. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.5. Adoption of Resolution No. 1516-35 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus for Purchase of Three Special Education Wheelchair Capable Buses Under a 5-Year Lease Term

Superintendent Pierce presented Resolution No. 1516-35 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus for Purchase of Three Special Education Wheelchair Capable Buses Under a 5-Year Lease Term for adoption. Member Burns move approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.6. Authorization to Sell/Dispose of Surplus Items

Superintendent Pierce presented Authorization to Sell/Dispose of Surplus Items for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.7. Adoption of Resolution No. 1516-36 to Increase the District's Revolving Cash Fund

Superintendent Pierce presented Resolution No. 1516-36 to Increase the District's Revolving Cash Fund for adoption. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

Superintendent

2.1. Santee School District Website Upgrade

Superintendent Pierce shared Bernard Yeo, Director of Technology; Dan Prouty, Coordinator of Instructional Technology; and Lisa Arreola, Executive Assistant, were looking into enhancing the District's website.

Mr. Yeo explained the current District website is nine year old, has a dated design, is not intuitive, and is difficult to manage and update. The new design would include a fresh contemporary look, intuitive navigation, and scalable viewing on smart phones and devices. Mr. Prouty shared meeting with SchoolWire to discuss the District's current needs. Upon reviewing the options, templates were presented to Cabinet, the Technology Leadership, and Instructional Leaders for comment and feedback. The final template selected was "canopy." Staff shared an implementation timeline. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention

Revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention was presented for a first reading. Board Policy 6142.1 will return to the Board for a second reading and request for approval. Member Burns asked that prior to purchasing curriculum, Administration provide parents, teachers, and Board members the option to review. Superintendent Pierce mentioned Administration would continue with the current process.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce shared the revised Declaration of Promotion and promotion schedule.

The Board discussed their attendance to the California School Boards Annual Education Conference and Trade Show in December and decided to wait on registration but moving forward with reserving their accommodations.

Member Burns mentioned he was looking forward to promotion.

Member Levens-Craig mentioned enjoying the Salute to Excellence and how she was impressed with the cumulative number of retiree years; and expressed gratitude towards PTA for the Reflections Art show at Carlton Oaks.

President Ryan mentioned meeting with Member Fox on Board Advisory Committees and shared the revised policy would be brought forth to an upcoming meeting. She mentioned attending a SDCCSBA workshop and shared Civic Learning through Common Core material with Administration. President Ryan discussed receiving an email regarding the District's CABs and mentioned she would reply to the inquiry. She shared she would be using the talking points used in communicating with the press. Upon discussion, the Board suggested revising the talking points to include the savings incurred with the recent reauthorization.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov. Code § 54957)
2. Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9)
- One Case

3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

4. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

5. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)
 - Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)*Agency Negotiator:* Karl Christensen, Assistant Superintendent

6. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 9:15 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:47 p.m.

J. ADJOURNMENT

With no further business, the regular meeting of June 7, 2016 adjourned at 10:47 p.m.


Dianne El-Hajj, Clerk


Cathy A. Pierce, Ed.D., Secretary