

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 18, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Boy Scout Troop #384 to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Burn moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight: Santee School District Foundation Volunteers

The Board of Education recognized Mrs. Linda Vail, and Dr. Lisbeth Johnson, for being instrumental in forming the Santee School District Foundation and for their years of service the Santee students and community.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

D. PUBLIC HEARING

1. Use of Education Protection Account Funds for 2019-20

President Fox opened the public hearing on the Use of Education Protection Account Funds for 2019-20. He explained the District estimates it will receive \$9,509,851 in Education Protection Account (EPA) funds for the 2019-20 fiscal year; and that these funds will be used for certificated non-management salaries. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of General Services
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 2.9. Approval of 2019-20 Student Accident Insurance
- 2.10. Adoption of Resolution No. 1819-42 Designating Use of Education Protection Account Funds for 2019-20
- 2.11. Authorization to Purchase Vermeer Skidster for Grounds Department
- 3.1. Adoption of Resolution #1819-35 Designating Personnel and Approval of 2019-2020 Child Development Services Contract
- 3.2. Approval of Annual Evaluation of the Alternative Education School
- 3.3. Approval of Social Emotional Learning Pilot
- 3.4. Approval of Technology Service Agreement with Thrively
- 4.1. Personnel, Regular
- 4.2. Approval of Short-Term Summer Positions
- 4.3. Approval to Increase Work Hours for Identified Classified Non-Management Positions
- 4.4. Ratification of Consultant Agreement for Arts Attack Coordinator

Member El-Hajj moved approval of consent items.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of Management and Confidential Employee Salary Increase

Superintendent Baranski shared administration recommended a 2.25% salary increase retroactive to July 1, 2018. She noted this was the same increase received by the classified employees for the 2018-19 school year. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

1.2. Santee School District Student Profile

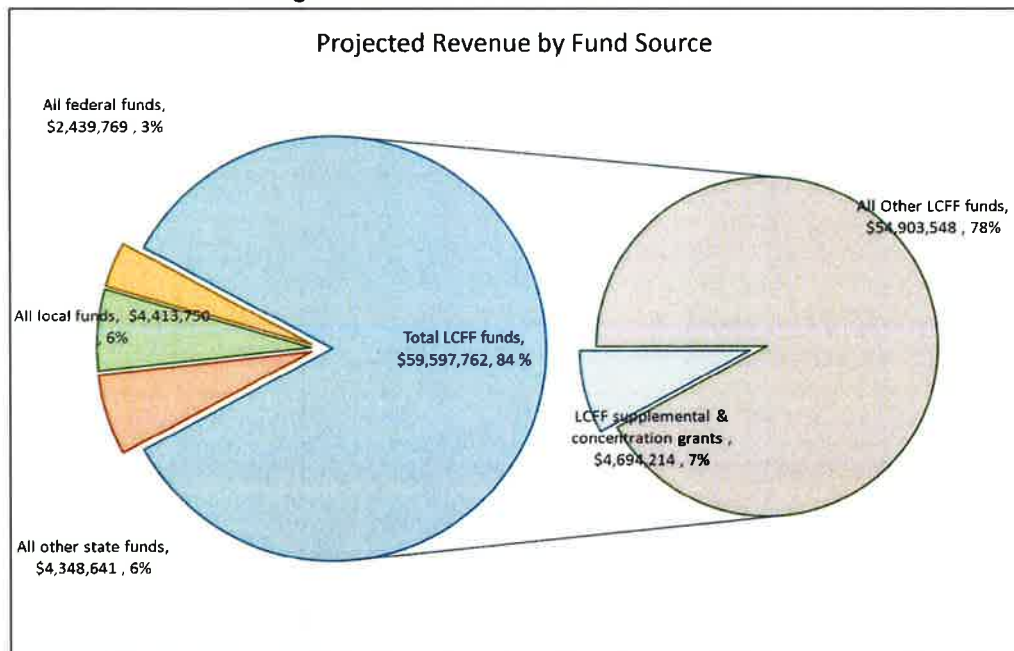
Superintendent Baranski explained the graduate profile subcommittee, of the strategic planning committee, met to define student behaviors for the creation of a District graduate profile. She shared a draft profile content for the Board's review and discussion. The Board provided feedback and asked that the item return for additional discussion and/or approval.

Educational Services

3.1. Adoption of the Local Control Accountability Plan Annual Update for 2019-20

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students, including significant sub-groups, and for unduplicated count students in proportion to the increase in Supplemental and Concentration Grant funding. LCAP Action Steps are then to be linked to specific budgeted resources within the district's Adopted Budget. Dr. Pierce shared the District's final LCAP for 2019-20 contains 3 Goals and 19 Action Steps. Six of the Action Steps pertain specifically to unduplicated count students. The LCAP Action Steps represent the commitment of \$71.2 million in 2019-20 within a \$72.0 million General Fund budget. 2019-20 is the final year of a three-year LCAP. Karl Christensen, Assistant Superintendent of Business Services, provided a budget overview for the 2019-20 LCAP Year. He explained the total revenue projected for Santee School District is \$70,799,922, of which \$59,597,762 is Local Control Funding Formula (LCFF), \$4,348,641 is other state funds, \$4,413,750 is local funds, and \$2,439,769 is federal funds. Of the \$59,597,762 in LCFF Funds, \$4,694,214 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

Budget Overview for the 2019-20 LCAP Year

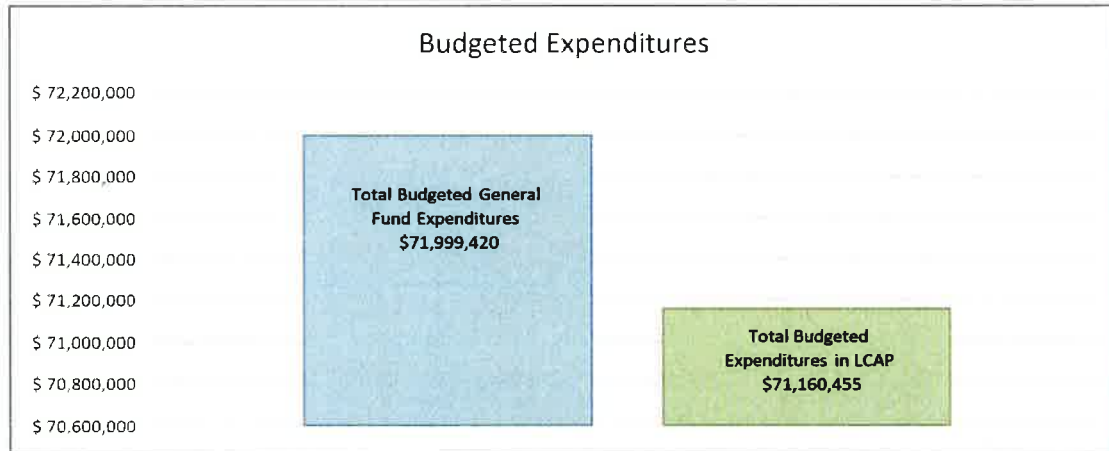


This chart shows the total general purpose revenue Santee School District expects to receive in the coming year from all sources.

The total revenue projected for Santee School District is \$70,799,922, of which \$59,597,762 is Local Control Funding Formula (LCFF), \$4,348,641 is other state funds, \$4,413,750 is local funds, and \$2,439,769 is federal funds. Of the \$59,597,762 in LCFF Funds, \$4,694,214 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Santee School District plans to spend for 2019-20. It shows how much of the total is tied to planned actions and services in the LCAP.

Santee School District plans to spend \$71,999,420 for the 2019-20 school year. Of that amount, \$71,160,455 is tied to actions/services in the LCAP and \$838,965 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

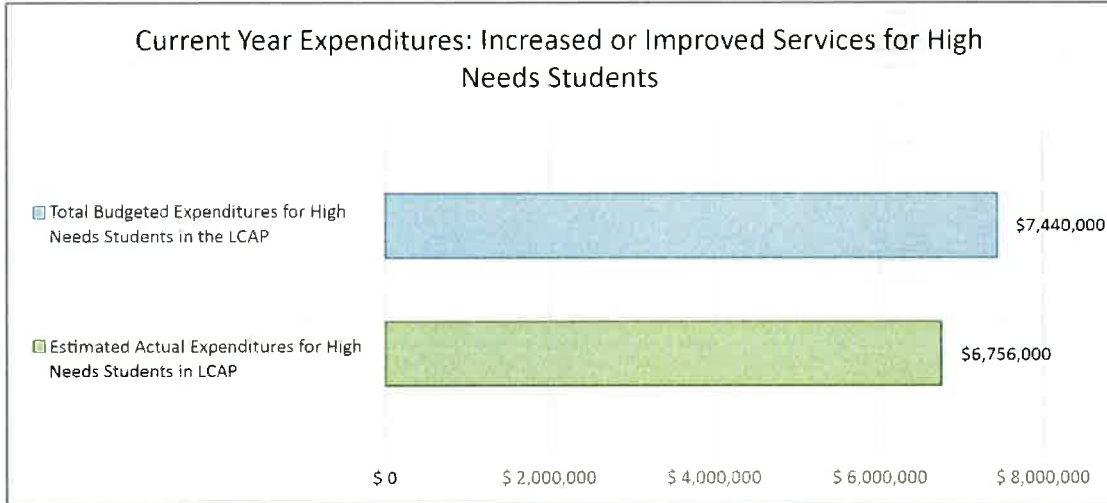
Resource Amount	Program
3010 \$148,056	Title I - Low Socio-Economic Students
4035 \$4,898	Title II - Professional Development
4201 \$15,440	Title III - Immigrant Education
4203 \$22,556	Title III - Limited English Proficient Students
5630 \$53,066	MediCAL Reimbursement
5810 \$73,886	Department of Defense Grant
6300 \$168,304	Prop 20 Lottery for Instructional Materials
6690 \$34,716	Tobacco Use Prevention Education (TUPE)
9065 \$318,043	After School Education and Safety Program (ASES)

Increased or Improved Services for High Needs Students in 2019-20

In 2019-20, Santee School District is projecting it will receive \$4,694,214 based on the enrollment of foster youth, English learner, and low-income students. Santee School District must demonstrate the planned actions and services will increase or improve services for high needs students compared to the services all students receive in proportion to the increased funding it receives for high needs students. In the LCAP, Santee School District plans to spend \$6,711,000 on actions to meet this requirement.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2018-19



This chart compares what Santee School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Santee School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

In 2018-19, Santee School District's LCAP budgeted \$7,440,000 for planned actions to increase or improve services for high needs students. Santee School District estimates that it will actually spend \$6,756,000 for actions to increase or improve services for high needs students in 2018-19.

The difference between the budgeted and actual expenditures of \$-684,000 had the following impact on Santee School District's ability to increase or improve services for high needs students: Although costs were lower than estimated for the actions and services for high needs students, all planned actions and services were provided at sufficient levels to make the expected impact.

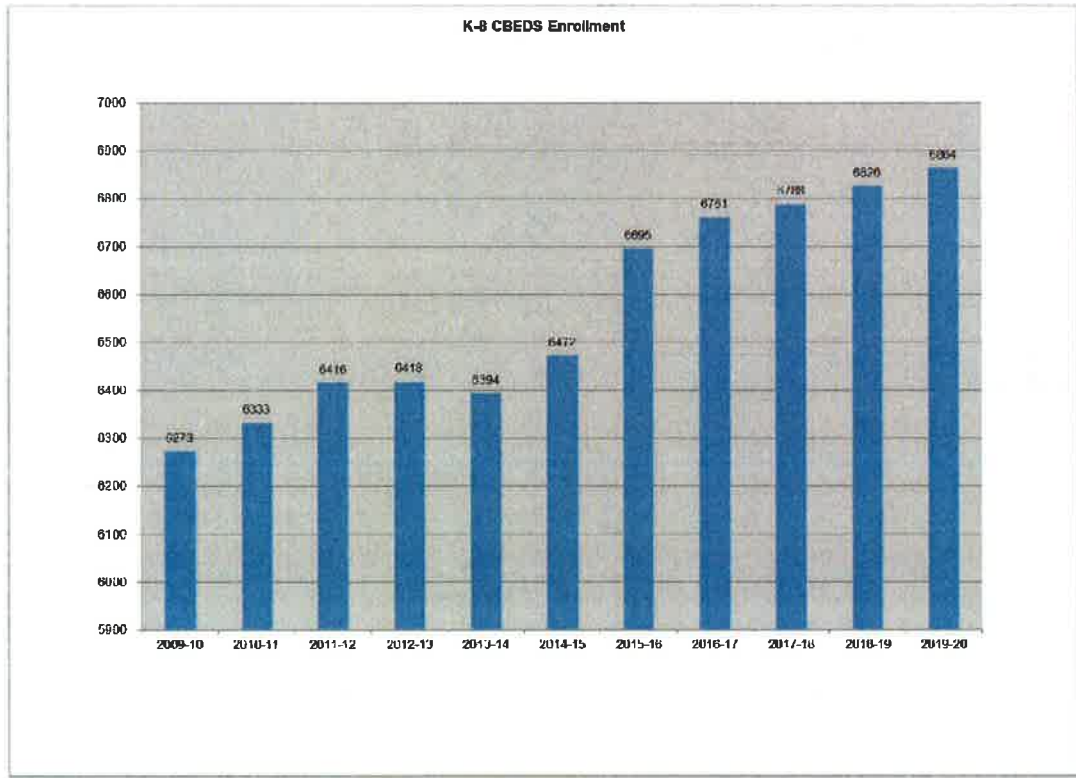
The Board expressed their appreciation to staff for their work. Member El-Hajj moved approval.

Motion: <u>El-Hajj</u>	Fox <u>Aye</u>	Levens-Craig <u>Aye</u>
Second: <u>Burns</u>	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Vote: <u>5-0</u>	Ryan <u>Aye</u>	

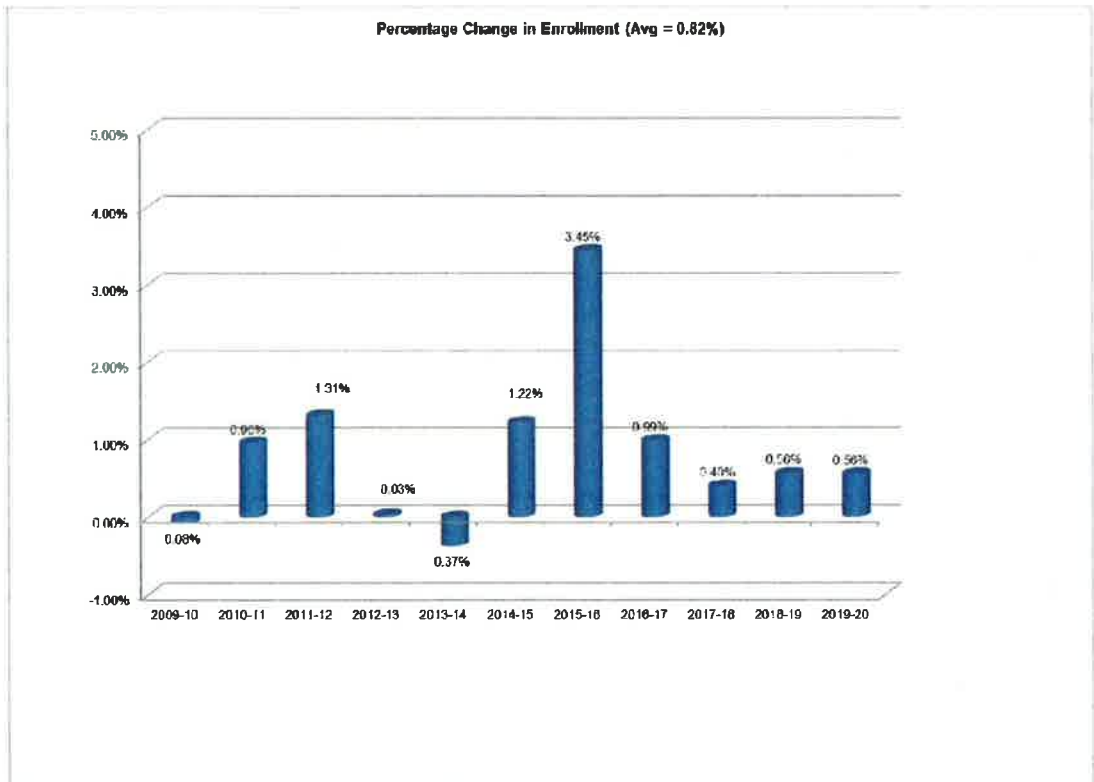
Business Services

3.1. Adoption of 2019-20 Budget

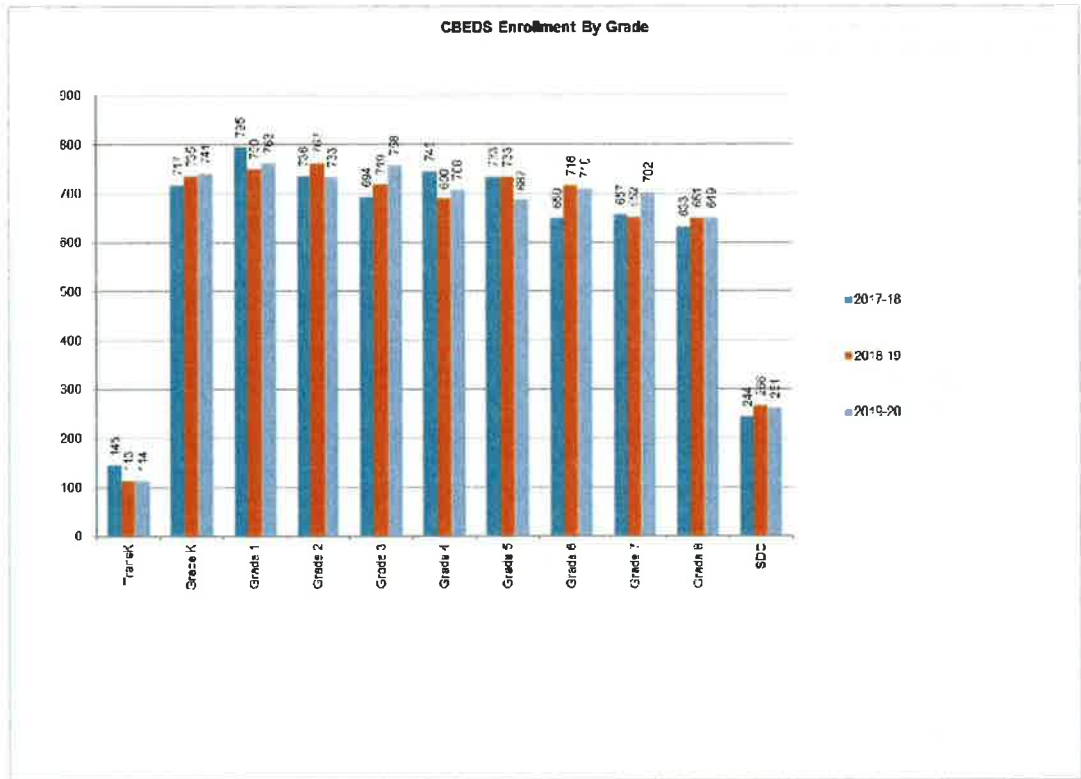
Karl Christensen, Assistant Superintendent of Business Services, provided an overview of the 2019-20 Santee School District budget and provided the Board with a user-friendly budget for review. He referenced K-8 CBEDS Enrollment (page 10); Percentage Change in Enrollment (page 11); CBED Enrollment by Grade (page 12); and Enrollment vs Average Daily Attendance (page 13).



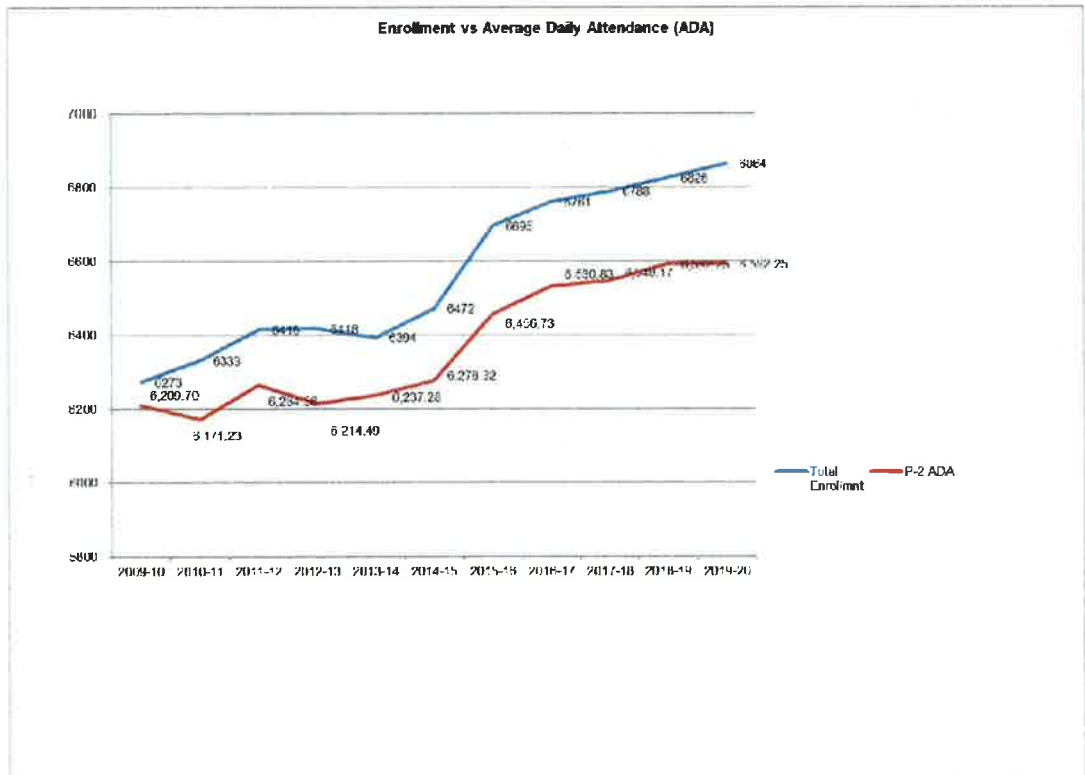
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11



12



13

Mr. Christensen provided an enrollment comparison by grade level and explained Administration compares the number of exiting eighth grade students to the number of incoming kindergarten enrollments to establish a trend.

Mr. Christensen shared the snapshot of all funds showed the projected income, outgo, and change to the fund balance of each. He noted deficit spending, of \$1,199,498, on the combined (restricted and unrestricted) general fund. He clarified the General Fund totals only included the negotiated 2.25% salary increase for classified employees; and not confidential/management or STA.

Mr. Christensen noted the Child Development (Fund 12) showed a slight deficit; and the Cafeteria (Fund 13) showed a small structural deficit. The Deferred Maintenance Fund (Fund 14) showed a transfer of \$535,000, of which \$100,000 would be used. The remaining is being used for asphalt projects during the summer of 2020. The Special Reserve (Fund 40) showed a projected ending fund balance of \$4,296,805. Mr. Christensen shared Fund 40 is made up of the following sources (Hill Creek solar project, technology reserve, bus replacement reserve, and facility needs; and provided an overview of Capital Facilities Fund (Fund 25), County School Facilities Fund (Fund 35), and Enterprise Fund 63 (Yale and Project SAFE).

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	59,597,762	348,073	59,943,835	0	0	0		
3	Federal Revenue	50,000	2,389,769	2,439,769	0	1,620,991	0		31,794
4	Other State Revenue	1,253,257	3,095,384	4,348,641	312,148	116,889	0		
5	Other Local Revenue	248,166	3,819,511	4,067,677	900	725,820	5,834	37,677	55,204
6	Interfund Transfers In	0	0	0	0	0	535,000		1,746,187
7	Other Sources	0	0	0	0	0	0		
8	Total Income	61,149,185	9,650,737	70,799,922	313,048	2,463,700	540,834	37,677	1,833,185
9	OUTGO:								
10	Certificated Salaries	26,341,231	6,315,904	32,658,135	78,803				
11	Classified Salaries	6,480,878	4,157,888	10,638,566	100,191	936,297	0		0
12	Employee Benefits	10,674,884	6,130,871	16,805,555	64,736	290,003	0		0
13	Books and Supplies	1,888,992	1,128,822	2,817,614	38,845	1,050,449	0		494,287
14	Services, Other Operating Expenses	2,915,429	2,827,690	5,743,119	11,060	77,809	100,000		44,070
15	Capital Outlay	234,908	0	234,908	15,000	115,000	0		1,255,091
16	Other Outgo	942,408	0	942,408	0	0	0		359,277
17	Transfers of Indirect/Direct Costs	-932,119	810,047	-122,072	13,526	108,546			
18	Interfund Transfers Out	1,746,187	535,000	2,281,187					
19	Other Uses	0	0	0					2
20	Contributions to Restricted Programs	12,210,862	-12,210,862	0	0	0			
21	Total Outgo	62,303,459	9,695,961	71,999,420	322,161	2,578,103	100,000	0	2,152,727
22	Change in Fund Balance	-1,154,274	-45,224	-1,199,498	-9,113	-114,403	440,834	37,677	-319,541
23	Projected Beginning Fund Balance	13,527,737	621,279	14,149,015	39,306	472,827	34,816	3,020,389	4,616,346
24	Projected Ending Fund Balance	12,373,462	576,056	12,949,517	30,193	358,424	475,650	3,058,066	4,296,805
25	Committed Fund Balance	0	0	0			475,650		
26	Non-Spendable Fund Balance	484,719		484,719		66,018			
27	Restricted Fund Balance	0	576,056	576,056	30,193	292,406			4,296,805
28	Assigned Fund Balance	295,037		295,037					
29	Unassigned - Economic Uncertainty	2,159,983	0	2,159,983					
30	Remaining Unassigned	9,433,723	0	9,433,722	0	0	0	3,058,066	0
								Solar:	212,790
								Tech:	2,814,592
								Bus:	889,559
								Fac Need:	379,865

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	0	448,661	0	3,484,450	972,554	2,511,896
6	Interfund Transfers In	0			0	0	0
7	Other Sources						
8	Total Income	0	448,661	0	3,484,450	972,554	2,511,896
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		83,908		2,175,411	623,650	1,551,761
12	Employee Benefits		29,570		769,932	239,647	530,285
13	Books and Supplies	0	0		260,818	57,366	203,452
14	Services, Other Operating Expenses	0	15,000		262,364	58,543	203,821
15	Capital Outlay	0	2,578,800	0			
16	Other Outgo		398,505				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		0		0
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	0	3,105,783	0	3,468,525	979,206	2,489,319
22	Change in Fund Balance	0	-2,657,122	0	15,925	-6,652	22,577
23	Projected Beginning Fund Balance	0	4,709,066	0	1,413,816	478,787	935,029
24	Projected Ending Fund Balance	0	2,051,944	0	1,429,741	472,135	957,606
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	1,653,439	0	1,429,741	472,135	957,606
28	Assigned Fund Balance		398,505				
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0
			<i>Dev Fees:</i> 1,177,686				
			<i>Fmr RDA:</i> 401,589				
			<i>Land:</i> 472,669				

Mr. Christensen provided an overview of certificated staffing with a table that depicted projected certificated staffing levels for the budget year; and an overview of the Statutory Benefit Rates. The user-friendly budget can be viewed at <http://www.santeesd.net/Page/79>.

Member Burns moved approval.

Motion: Burns Fox Aye Levens-Craig Aye
Second: El-Hajj Burns Aye El-Hajj Aye
Vote: 5-0 Ryan Aye

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski discussed their legislative visit with Assemblyman Randy Voepel. She shared sharing some information from the Board’s legislative goals; as Assemblyman Voepel not sits on the education committee. Superintendent Baranski shared information on the upcoming Employee Welcome Back event at Pathways Church, on Friday, August 16. Member Levens-Craig noted this year’s Beatification Day is Saturday, August 17.

Member Ryan shared having five graduates in her family this year. The Board shared discussed attending the various promotion ceremonies. Member Burns commended Principal Simpson from Rio Seco for a well-organized and personable promotion. He mentioned the entire ceremony was under 45 minutes for 100 graduates. Member Burns shared attending his son’s kindergarten promotion and it being a great event.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:25 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:35 p.m., and no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of June 18, 2019 was adjourned at 10:35 p.m.



Barbara Ryan, Clerk



Dr. Kristin Baranski, Secretary