

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 21, 2016  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President  
Elana Levens-Craig, Vice President  
Dianne El-Hajj, Clerk  
Ken Fox, Member  
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

Superintendent Pierce introduced Leah Saunders and Erica Edmonston, as the new Vice Principals; and Kamran Azimzadeh, retired CBO from Lakeside. President Ryan extended a welcome to the new Ms. Sauders and Ms. Edmonston, Vice Principals; and expressed her gratitude to Mr. Azimzadeh for his assistance during Mr. Christensen's absence.

**2. District Mission**

President Ryan invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President Ryan invited Joe Gersztyn, Santee Kiwanis Member, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

President Ryan mentioned item B.4. Spotlight: Transportation Update would not be presented. She explained Charlie Myers, Director of Transportation, lived in the area affected by the Border Fire and had to leave to attend to his home. Member Burns moved approval with the noted change.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Spotlight: PTA Presidents**

Superintendent Pierce expressed the District's gratitude towards the PTA Presidents for their service, leadership, and advocacy for the children and parents. President Ryan presented each PTA President with a certificate, and a rose, as a token of appreciation.

### **3. Spotlight: Junior Olympics – Appreciation to Kiwanis and Santee Teachers**

Superintendent Pierce mentioned the Santee Kiwanis Club has provided the Junior Olympics event for our students for over 30 years. Each year, on a Saturday in June, one of the local high schools is inundated with students from Santee School District who have worked diligently with their classroom teachers to compete in a variety of track and field events. She introduced the Kiwanians and teachers who participated this year. President Ryan presented the Santee Kiwanis Club and acknowledged the following teacher for their hard work.

#### **Cajon Park**

Cathy Tolnay  
Bruce Jennings

#### **Carlton Hills**

Katie Fossing  
Kim Ropple  
Chris Stanley  
Kathryn Ducharme  
Tristin Tade

#### **Carlton Oaks**

Tracy Fox  
Luke Towne  
Lindsay Benedetto  
Lyn McGrael  
Lori Meaux  
Jennifer Johnson  
Marci Gross  
Michele Ross  
Kim Olsen

#### **Pepper Drive**

Barb Knoll  
Sarah Mowrey  
Krista Rosen  
Michelle McNearney  
Mary Hayward  
Mia Morales

#### **Chet F. Harritt STEAM**

Ramona Lampe  
Lilah Onners  
Helen Rosati  
Jeff Lamb  
Monica Roque  
Larry Barbary

#### **Hill Creek**

Jane Montler  
Molly Maloy  
Joan Van Horn

#### **PRIDE Academy**

Cindi Schultze  
Lea Halinan  
Joe Kemery  
Tina Schipke

#### **Rio Seco**

Kevin McPhillips  
Marc Robbins  
June Richards  
Kelly Oliver  
Merry Board  
Kay O'Hanlon  
Heather Glanz  
Jennifer Meier

#### **Sycamore Canyon**

Kelly Eveland

### **4. Spotlight: Transportation Update**

No update was presented.

## **C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Tammy Marble, Vice Principal at Carlton Oaks, expressed her gratitude towards the Board of Education and Administration for their support during her tenure at Santee School District. Ms. Marble recently accepted a Principal position with Coronado Unified School District. President Ryan thanked Ms. Marble for her 12 years of service to the District.

## **D. PUBLIC HEARINGS**

### **1. Use of Education Protection Account Funds for 2016-17**

President Ryan opened the public hearing on the Use of Education Protection Account Funds for 2016-17. She explained the District estimates it will receive \$8,150,851 in Education Protection Account (EPA) funds for the 2016-17 fiscal year. Adoption of Resolution #1516-37 designates that these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described in Agenda Item E.2.10. In accordance with the provisions of Proposition 30, the District must hold a public hearing signifying the use of EPA funds. There were no comments. The public hearing was closed.

## **E. CONSENT ITEMS**

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers

- 2.7. Approval/Ratification of Annual Agreements for 2016-17
- 2.8. Approval of 2016-17 Student Accident Insurance
- 2.9. Approval of Long-Term Use of Facilities Agreement with Christ the King Lutheran Church for Use of Cajon Park Annex for the 2016-17 Fiscal Year
- 2.10. Adoption of Resolution No. 1516-37 Designating Use of Education Protection Account Funds for 2016-17
- 3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – *pulled for separate consideration*
- 3.2. Approval of the 2016-17 Consolidated Application and Reporting System (CARS) Application for Funding
- 3.3. Adoption of Resolution #1617-01 Designating Personnel and Approval of 2016-17 Child Development Services Contract
- 3.4. Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services
- 3.5. Ratification of Amended Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy
- 3.6. Approval of Increase for Nonpublic Agency Master Contract Expenses with ABA Education Foundation for Behavioral Support
- 4.1. Personnel, Regular
- 4.2. Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2016-17 School Year
- 4.3. Approval of Short Term Positions
- 4.4. Approval of Memorandum of Understanding between Santee Public Schools and Home Base Ranch, Inc.
- 4.5. Approval to Create Van Driver Job Description

It was moved and seconded to approve Consent Items with the exception of item E.3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education which was pulled by Member Burns for separate consideration.

<b>Motion:</b> <u>El-Hajj</u>	<b>Burns</b> <u>Aye</u>	<b>El-Hajj</b> <u>Aye</u>
<b>Second</b> <u>Fox</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Vote:</b> <u>5-0</u>	<b>Levens-Craig</b> <u>Aye</u>	

**3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education**

Member Burns mentioned he is employed by the San Diego county Office of Education Outdoor Education Program and would abstain on this item. Member Levens-Craig inquired on the disparity of days the schools attend camp. Dr. S. Pierce explained it was more cost-effective for some of the schools to attend the four-day camp instead of five days. Member Fox moved approval.

<b>Motion:</b> <u>Fox</u>	<b>Burns</b> <u>Abstained</u>	<b>El-Hajj</b> <u>Aye</u>
<b>Second</b> <u>El-Hajj</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Vote:</b> <u>4-1</u>	<b>Levens-Craig</b> <u>Aye</u>	

**F. DISCUSSION AND/OR ACTION ITEMS**

**Educational Services**

**1.1. Adoption of the Local Control Accountability Plan Annual Update for 2016-17**

Dr. S. Pierce, Assistant Superintendent of Educational Services, presented the Local Control Accountability Plan Annual Update for 2016-17 for adoption. She mentioned this is part of legislation enacting the Local Control Funding Formula and requiring school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan annually. Dr. S. Pierce shared important components include assembling and analyzing data to identify the District needs. She explained some of the metrics are designed to monitor continuous improvement. Dr. Pierce mentioned another component is to consult with the District stakeholder groups (teachers, principals, administrators, other school personnel, bargaining units, parents,

and students). She explained another component is to link the District goals with the eight State priority areas; and draft the action steps to achieve these goals. The draft LCAP is then presented to the District Advisory Committee (DAC) and the District English Learner Advisory Committee (DELAC) and then District responds, in writing, to their questions/comments. The presentation of the draft LCAP is posted on the website for community input; and the District held a public hearing to solicit additional public comments. Dr. S. Pierce shared the adoption is in a three-year cycle. She explained the importance of the District to continue evaluating and assessing the LCAP Action Steps for effectiveness and for the use of supplemental and concentration funding in the LCAP; and identify that is being principally directed to unduplicated count students. Member El-Hajj moved approval.

<b>Motion:</b> <u>El-Hajj</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Second</b> <u>Burns</u>	<b>Levens-Craig</b> <u>Aye</u>	<b>Burns</b> <u>Aye</u>
<b>Vote:</b> <u>5-0</u>	<b>El-Hajj</b> <u>Aye</u>	

**Human Resources/Pupil Services**

**2.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements between Santee School District and California School Employees Association and its Chapter #557 (CSEA)**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the District and the California School Employees Association Chapter #557 had reached Tentative Agreements for the 2016-17 school year concerning the following Articles:

- Article 10, Hours
- Article 17, Compensation
- Article 18, Health and Welfare
- Article 22, Term

He mentioned CSEA membership had ratified the tentative agreements earlier in the day, and were now being presented for Board ratification. Mr. Larson explained the agreement included a 4.46% total compensation package consistent with other bargaining/employee groups in the District. The total compensation includes 4% compensation and 0.46% increase to the benefits cap. Member Burns moved approval.

<b>Motion:</b> <u>Burns</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Second</b> <u>El-Hajj</u>	<b>Levens-Craig</b> <u>Aye</u>	<b>Burns</b> <u>Aye</u>
<b>Vote:</b> <u>5-0</u>	<b>El-Hajj</b> <u>Aye</u>	

**Business Services**

**3.1. Adoption of 2016-17 Santee School District Budget**

Superintendent Pierce provided an overview of the 2016-17 Santee School District budget and provided the Board with a Snapshot of All Funds and Multi-year Projections. She shared the multi-year projections were based on the Governor's May Revise assumptions. Superintendent Pierce mentioned this included compensation increases for all employees and step and column increases. She mentioned the inclusion of two counselors; three special education teachers; and two aides due the anticipated influx of incoming Kindergarten students.

Member Burns inquired on the ratio of student access to a counselor with the new additions and how they would be assigned. Superintendent Pierce explained the District would be at a 1:2 ratio, per school, with the new additions; and Administration would be looking at consistency, school size, and need, when determining their assignments. Member Burns mentioned he highly encouraged the Counselors be assigned one per two schools for consistency; and that every school receive services.

<b>Motion:</b> <u>Burns</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Second</b> <u>Fox</u>	<b>Levens-Craig</b> <u>Aye</u>	<b>Burns</b> <u>Aye</u>
<b>Vote:</b> <u>5-0</u>	<b>El-Hajj</b> <u>Aye</u>	

## G. BOARD POLICIES AND BYLAWS

### 1.1. Second Reading: Revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention

Board Policy 6142.1, Sexual Health and HIV/AIDS Prevention was presented to the Board of Education for a second reading and approval. Member Burns reiterated the importance of making the curriculum available for review and input from parents, staff, and the community. He moved to adopt revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

### 1.2. First Reading: Revised Board Policy 1220 – Citizen Advisory Committees

Revised Board Policy 1220 was presented for a first reading. President Ryan provided details as to the suggested revisions from the sub-committee. Upon discussion, some language was modified. Board Policy 1220 will return to the Board for a second reading and request for approval at the subsequent meeting.

### 1.3. First Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading. No action was requested.

### 1.4. First Reading: BB 9270 – Conflict of Interest – Biannual Review

Board Bylaw 9270, Conflict of Interest was presented to the Board of Education in a first reading as per Government Code requirement to review biennially. No action was taken. The Board Bylaw will return for a second reading and request for approval.

### 1.5. First Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Revised Board Policy and Administrative Regulation 5141.31, Immunizations were presented for a first reading. Board Policy and Administrative Regulation 5141.31 will return to the Board for a second reading and request for approval.

### 1.6. First Reading: Revised Administrative Regulation 5112.2, Exclusions from Attendance

Revised Administrative Regulation 5112.2, Exclusions from Attendance was presented for a first reading. Administrative Regulation 5112.2 will return to the Board for a second reading and request for approval.

## H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

The Board and Superintendent held a discussion on Board Policy 3350 – Travel Expenses. The Board shared they felt the District should reimburse employees for lunch while attending local workshop and conferences. Superintendent Pierce clarified staff could be reimbursed. However, according to the Internal Revenue Service, the reimbursement would be taxable income. Member Burns suggested providing a stipend if a meal is not included. Member Levens-Craig proposed providing an employee with a \$15 travel stipend if the conference/workshop is more than six hours. President Ryan inquired on Lakeside's practice. Mr. Azimzadeh explained employees would receive a meal per diem for travel outside of San Diego County. He added employees did not receive meal reimbursement for local travel. The Board asked that Board Policy 3350 – Travel Expenses, it be placed on the agenda for additional discussion.

Superintendent Pierce reminded the Board of the upcoming Santee School District Foundation Annual Golf Tournament.

Member Burns shared he was looking forward to attending Pepper Drive's promotion; and shared his appreciation of the Board for supporting the purchase of a canopy for each school.

Member Fox reported he would be attending promotion at Rio Seco; and shared attending the Alternative School and Sycamore Canyon's promotions. Mr. Fox mentioned attending Sycamore Canyon's Cougar Coup celebration and shared a chicken laid an egg during the event.

Member El-Hajj shared attending the Chet F. Harritt promotion. She complimented the school for their promotion and their students for being well behaved. Member El-Hajj shared receiving concerns on ending school on a Friday which sparked a concern on attendance. She inquired on the possibility of receiving an attendance comparison. Superintendent Pierce mentioned a comparison of Monday, Tuesday, and Wednesday attendance from the last two weeks of school would be provided.

Member Levens-Craig shared attending the Sycamore Canyon Cougar Coup celebration. She commended the Principal, Jeri Billick for building the coup herself. Member Levens-Craig mentioned the Spring Festival was great. She mentioned attending the Carlton Hills promotion and commended the school for recognizing students who work with students with special needs; and for recognizing a student for his writing skills.

President Ryan shared attending the Santee Success Program (SSP) promotion and mentioned this year's theme was baseball. She shared a baseball, given in appreciation to the Board, signed by all the students who attended SSP during the 2015-16 school year and a picture of the students who promoted. President Ryan shared a student, who had been through an Administrative Review with the Board, was promoting and she got to hear how grateful the grandparents were towards Annelise for her assistance in improving the student's behavior. She shared attending the Carlton Oaks promotion and excitement on being able to hand her grandson his promotion certificate. Member Ryan commended the school for the promotion ceremony and acknowledged the Kiwanis award.

## **I. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Legal Counsel – Anticipated Litigation** (Gov. Code § 54956.9)  
- One Case
3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association (STA)*
4. **Conference with Labor Negotiator** (Gov. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association (CSEA)*
5. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)  
*Property:*
  - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
  - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)**Agency Negotiator: Cathy A. Pierce, Superintendent*

6. Public Employee Performance Evaluation (Govt. Code § 54957)  
*Superintendent*

The Board entered closed session at 7:43 p.m.

**I. RECONVENE TO PUBLIC SESSION**

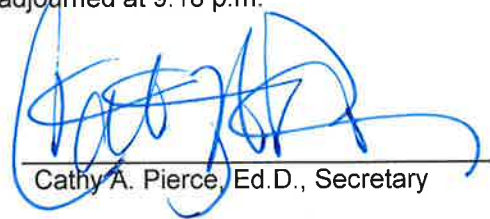
The Board reconvened to public session at 9:17 p.m. President Ryan reported the Board met in Closed Session to discuss Public Employee Discipline/Dismissal/Release and it was moved by Member El-Hajj, to ratify an employee Resignation Agreement and General Release. The agreement involved a release of potential District liability.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**J. ADJOURNMENT**

With no further business, the regular meeting of June 21, 2016 adjourned at 9:18 p.m.

  
Dianne El-Hajj, Clerk

  
Cathy A. Pierce, Ed.D., Secretary