

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 5, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. **Call to Order and Welcome**
President Ryan called the meeting to order at 7:00 p.m.
Members present:
 Barbara Ryan, President
 Elana Levens-Craig, Vice President
 Dianne El-Hajj, Clerk
 Ken Fox, Member
 Dustin Burns, Member
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
 Lisa Arreola, Executive Assistant and Recording Secretary
2. **District Mission**
President Ryan invited the audience to recite the District Mission.
3. **Pledge of Allegiance**
President Ryan invited Lisa Arreola, Executive Assistant, to lead the members, staff, and audience in the Pledge of Allegiance.
4. **Approval of Agenda**
President Ryan

<i>Motion:</i> <u>Burns</u>	<u>Ryan</u> <u>Aye</u>	<u>Fox</u> <u>Aye</u>
<i>Second</i> <u>Levens-Craig</u>	<u>Levens-Craig</u> <u>Aye</u>	<u>Burns</u> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<u>El-Hajj</u> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

2. Spotlight: Transportation Update

Charlie Myers, Transportation Director, provided an update on the District's Transportation Department. He shared that in 2015-16, an average of over 400 students rode the bus each day. Transportation Services included student transportation to/from home to school; field trips; therapy appointments; the Boy's and Girl's Club; and Santee Teen Center. Additionally, the District was contracted to transport approximately 250 students per week to the Teen Center and Boys & Girls Club.

Mr. Myers featured Bruce Virgilio, Heavy Duty Diesel Mechanic. He mentioned Mr. Virgilio has been with the District for 14 years. Mr. Myers explained that part of Mr. Virgilio's duties include daily maintenance of 23 busses; 24 Maintenance and Operations/Child Nutrition/Technology vehicles; and numerous small engine equipment. In 2015-16, Mr. Virgilio completed 288 repairs.

Mr. Myers commended Mr. Virgilio for his work in maintaining the busses and vehicles in working order.

Mr. Myers discussed the newest addition of three busses and vans to the District's fleet of vehicles. He mentioned the District now has four modern wheelchair busses capable of transporting either 24 students; or three students in wheelchairs and 16 children per trip. He shared the vans are mainly used to transport special needs students to out of District schools. Mr. Myers mentioned this brings a significant savings to the District. He explained the van drivers will be in training to become bus drivers. Mr. Myers clarified that before transporting students, the van drivers will be trained in people management; transporting special needs students; first-aid; and safe driving and emergency procedures.

Prior to his presentation Mr. Myers had a new school bus and van on display outside the Board Room. The Board expressed their gratitude towards Mr. Myers for his dedication.

Upon completion of the Spotlight, President Ryan acknowledged Dan Kitchen, of East County Schools Credit Union. She expressed her gratitude for his attendance to the meeting.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.7. Adoption of Resolution No. 1617-02, Authorizing the Execution of Documents with Wells Fargo Equipment Finance, Inc. and Delivery of Equipment under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-400 for the Purchase of Three Special Education Wheelchair Capable Buses
- 3.1. Approval of Amended Nonpublic Agency Master Contract Appendix B with SPOT KIDS Therapy for Speech Therapy
- 3.2. Approval of Nonpublic School Master Contract with The Institute for Effective Education for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program – pulled for separate consideration
- 4.3. Adoption of Resolution #1617-03 to Eliminate a Vacant Classified Non-Management Position

It was moved and seconded to approve Consent Items with the exception of item D.4.2. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program which was pulled by President Ryan for separate consideration.

Motion:	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Levens-Craig</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		

4.2. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

President Ryan explained she is employed by Rady Children’s Hospital and would abstain on this item. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Abstained</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.1. Discussion of Potential Bond Reauthorization and Next Steps

Superintendent Pierce explained that at the June 7 meeting, the Board agreed for Dale Scott, the District’s financial advisor for long term debt, to conduct a pre-election voter survey regarding bond reauthorization. The survey would provide data on the community’s opinion about reauthorizing the remaining unissued bond authority from the November 2006 election. The unissued bond amount is approximately \$15 million. If the Board decides to place this measure on the November 2016 ballot, the Board would vote on the resolution at their regular meeting on August 2.

Mr. Scott explained the survey was a random, nine-minute, telephone survey of 300 registered voters (likely to vote in November). The survey was conducted June 13-15, 2016. He clarified results had a +/- 5.7% margin of error. Mr. Scott stressed the need for a supermajority vote from the Board to move forward.

Mr. Scott shared survey results showed 70% support from the community; making passage of the reauthorization highly probable. He mention upgrading libraries and learning resources centers, modernizing school facilities and building permanent classrooms all delivered strong support. Taxpayer protection are key to voter approval (preventing the State from taking local funds; barring use of funds for administrator salaries and benefits; use of lower-cost short-term bonds; qualification for matching state funds). Results showed the support endures at a \$9.90 assessment rate and is less secure at \$18 and \$29. After hearing detailed information, surveyed voters provide a passing margin of 70%. Mr. Scott mentioned Santee School District has a strong likelihood of success in a presidential election.

Member Fox inquired on the inclusion of all schools in the proposed ballot language. Mr. Scott explained the ballot language is limited to 75 words and is at the discretion of the District. Member Burns asked if the Board was required to make a decision tonight on whether or not to move forward. President Ryan explained the process entails preparation in order to get it on the ballot; and because of the short timeline, the Board would have to make a decision tonight. Member Levens-Craig explained she feels like she does not have enough information on the projects and priorities and/or information to explain why the District is reauthorizing when it still has \$15 million in General Obligation (GO) Bonds and funds from the Renzulli land sale. Superintendent Pierce mentioned that an explanation could be that the project list far exceeds the \$15 million in GO bonds and the funds from the sale of Renzulli. Additionally, the District is dedicated to completing all of the projects that were promised in 2006; the District is actively working on the sale of Santee School Site; and there is a possibility of obtaining a school bond and/or State-matching funds. President Ryan added this would also afford the same experiences for all the students District-wide. Member Burns inquired on the cost of a Learning Resource Center. Superintendent Pierce made reference to a handout provided to the Board which provided construction costs. She clarified the construction costs were current costs and would most likely increase for future construction. Member Levens-Craig inquired on the need for the eight-building classroom at Chet F. Harritt. Superintendent Pierce mentioned that was at the Board’s discretion and asked them to reference the enrollment trends handout they were provided. Superintendent Pierce noted that although the enrollment at Chet F. Harritt had increased, an eight-classroom building might not be suitable based on the current enrollment trends. She suggested the Board revisit the project.

President Ryan mentioned she felt that the Board owes moving forward to the students; the District has no financial risk to move forward; and the survey showed positive results. She mentioned the most important piece was creating the same opportunities for all students and she supported moving forward. Member Levens-Craig asked for clarification on the District's cost to place the measure on the ballot. Mr. Scott mentioned the only cost the District would incur was the cost from the Registrar of Voters to place the bond on the ballot; marketing costs are at the District's discretion. Member Fox mentioned he supported the District moving forward. Member El-Hajj mentioned she didn't feel the District was not ready and did not support moving forward. Member Burns agreed there is a lack of equity amongst all schools. However, he could not support moving forward. Member Burns clarified some of the concerns on current necessities at Chet F. Harritt needed to be clarified before he decided to move forward.

President Ryan mentioned she appreciated everyone's perspective. But, felt saddened that the District would not be moving forward for the students. The Board expressed their gratitude towards Mr. Scott for all his work. No action was taken.

1.2. Approval of Monthly Financial Report

Superintendent Pierce provided the financial report through May 31, 2016. She shared the report contained accounting of income and disbursements; and projected reserve levels for April and May 2016. Superintendent Pierce noted the report showed approximately a 1.1% increase in the reserve levels from April. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

Superintendent

2.1. Approval to Cancel the July 19, 2016 Regularly Scheduled Meeting of the Board of Education

President Ryan mentioned there were several items she felt could be discussed at the July 19 and did not support canceling. Upon discussion, the Board decided to meet on July 19. The July 19 meeting was not cancelled.

2.2. Addendum of Contract for Assistant Superintendent of Business Services

Superintendent Pierce presented the Addendum of Contract for the Assistant Superintendent of Business Services. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Revised Board Policy and Administrative Regulation 5141.31, Immunizations was presented for a second reading and approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

1.2. Second Reading: Revised Administrative Regulation 5112.2, Exclusions from Attendance

Revised Administrative Regulation 5112.2, Exclusions from Attendance was presented for a second reading and approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

1.3. Second Reading: Revised Board Policy 1220 – Citizen Advisory Committees

Revised Board Policy 1220 was presented for a second reading and approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

1.4. Second Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a second reading and approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

1.5. Second Reading: BB 9270 – Conflict of Interest – Biannual Review

Board Bylaw 9270, Conflict of Interest was presented to the Board of Education for a second reading and approval as per Government Code requirement to review biennially. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce shared a draft of the agenda and workshop schedule for the Back-to-School Professional Development Day at Cajon Park.

Member Levens-Craig mentioned the Foundation Golf Tournament was fun and a huge success. She expressed her gratitude towards staff for their work. Member Levens-Craig shared attending a ground breaking ceremony and how the City Council commended the School District. She inquired on the summer school program. Superintendent Pierce shared there were about 150 students attending. Member Levens-Craig asked that the District Office HVAC item be revisited by the Board. She mentioned experiencing the effects of the current system during the Foundation meeting.

Member Burns asked that the District explore holding promotion ceremonies at West Hills High and Santana High gyms. He mentioned it would alleviate some work from staff, it would be indoors, and have plenty of seating and parking. He asked it be addressed with Principals. Member El-Hajj mentioned Carlton Oaks used the West Hills Amphitheatre for several years and the community was not very receptive the first year but then welcomed the idea. President Ryan suggested it be a topic of discussion when the Board meets with Principals.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Cathy A. Pierce, Superintendent*
4. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent


The Board entered closed session at 8:43 p.m.

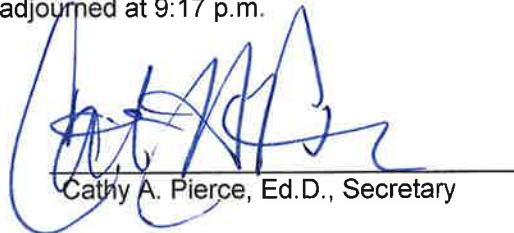
I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:17 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of July 5, 2016 adjourned at 9:17 p.m.


Dianne El-Hajj, Clerk


Cathy A. Pierce, Ed.D., Secretary