

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 2, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. **District Mission**

President Ryan invited the audience to recite the District Mission.

3. **Pledge of Allegiance**

President Ryan invited Tim Larson, Assistant Superintendent, Human Resources/Pupil Services, to lead the members, staff, and audience in the Pledge of Allegiance.

4. **Approval of Agenda**

President Ryan mentioned Item D.4.1. Personnel, Regular be moved to the first item of discussion under Section E. Discussion and/or Action Items. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Schedule of Upcoming Events

2. **Spotlight on Learning: School Counseling Update**

Mr. Larson acknowledged the Counseling and Pupil Services staff present at the meeting; and introduced Meredith Riffel, Collaborative Coordinator, and John Schweller, Pupil Services Coordinator.

Mr. Schweller, shared the proposed counseling service matrix for the District. He clarified it was pending approval later in the meeting.

School Site	# Days w/Counselor on site 2015-16	# Days w/Counselor on site 2016-17
Cajon Park	2	5
Carlton Hills	1	2
Carlton Oaks	1	3
Chet F. Harritt	3	3
Hill Creek	1	3
Pepper Drive	1	4
PRIDE Academy	3	3
Rio Seco	2	3
Sycamore Canyon	0.5	1
Santee Success Program	0.5	1
Homeless Grant	2	2
Total	17 = 3.4 FTE	30 = 6.0 FTE

Mr. Schweller shared the counseling goals for 2016-17 school year included:

- Shift from primarily responsive to increased preventative services
- Make data-driven decisions
- Collect and share data regularly
- Align more closely with ASCA model
- Increase career/college exploration opportunities
- Create more consistency in District counseling program

He shared areas of focus included increasing student attendance; focusing on school specific grade levels with high absence rates; and improving school climate on campuses. Mr. Schweller mentioned some strategies would include reducing In-School Suspension and Out-of-School Suspensions and teaching kindness/caring and helping to build social skills and community.

Meredith Riffel shared the *Pyramid of Interventions* consisted of the three tiers:

- Tier 1: School-wide System (PBIS)
- Tier 2: Moderate Interventions
- Tier 3: Intensive Services

Ms. Riffel explained the District's counseling team had been focusing on Tier 3 and partially on Tier 2. However, in order to be more successful, the Counseling department wanted to explore the social emotional learning program; programs that impact all students and not only the few percent that need specialized care. Ms. Riffel went on to explain the Counseling department wanted to establish a comprehensive school program that involved academics, behavior, and social and emotional support. She mentioned the District approved Community Referral Agencies (available on campus) include: Rady Children's Hospital; San Diego Youth Services; and Mental Health Systems – Family Forces. Community Referral Agencies (available outside of school) include: Home Base Ranch; Community Assessment Team; and Home Start. Ms. Riffel mentioned that due to the partnership with United Way of San Diego County, the District was able to provide additional counseling services to Cajon Park through the TLC project. She introduced Amy White, Director of Impact for United Way of San Diego County (and Carlton Oak parent); and expressed her gratitude for the partnership and services being made possible with the assistance of United Way of San Diego County.

Member Levens-Craig expressed her gratitude towards Ms. White and Ms. Riffel for their work on the TLC Project. Member Burns, acknowledged the Pupil Services staff for their hard work and dedication to the students. Member El-Hajj mentioned she was looking forward to seeing the results of the data being collected. President Ryan shared her concern on the Santee Success Program (SSP) students only receiving a day of counseling services a week; and mentioned the students would benefit from additional services. Superintendent Pierce clarified the services could be scheduled as needed and that SSP had counselor inters at their site.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Amy Leavitt, Chet F. Harritt parent, expressed her gratitude towards the Board for allowing time to speak and for holding the Board meeting at the regularly scheduled time; she acknowledged she was accompanied by a group of other Chet F. Harritt parents and teachers. She mentioned the July 5 agenda contained an item to cancel the July 19 meeting and because the meeting minutes were not posted in a timely manner, the community was not aware the meeting was not canceled and the meeting time had changed. Ms. Leavitt expressed her concerns about some of the capital improvement projects that were discussed at the July 19 meeting. She shared the Chet F. Harritt STEAM program was coming to fruition and students and parents were receiving the benefits of the program. Ms. Leavitt mentioned once the Board approved Chet F. Harritt as a STEAM school, enrollment increased. She mentioned infrastructure improvements would highlight the unique opportunities available at Chet. Ms. Leavitt mentioned having students at in the YALE preschool program at Hill Creek and was able to see the construction of the Learning Resource Center. She mentioned the student's, parent's, and staff's excitement was very evident. Ms. Leavitt made reference to a sign that was posted at Chet F. Harritt that showed the proposed projects with the passage of the proposition. She mentioned that even though the sign had been removed, the students, parents, and community still want the Board to invest in the school. Ms. Leavitt mentioned Chet F. Harritt is one of a few schools in San Diego County with a STEAM focus and an opportunity for the school district to nourish and promote the program. She mentioned the City was doing their share of improving the community around the school. Ms. Leavitt expressed her gratitude towards the Board for their support of Chet F. Harritt and asked that it continue being a priority. She mentioned the group would be present at the meetings to address the Board under public communication to keep them apprised to what is happening at the school.

Larry Barbary, teacher and parent of former Santee School District student, shared he has been involved with the schools and general obligation bonds for a long time. Mr. Barbary shared helping with the passage of the District's bond and the proposed projects that were discussed. He mentioned Chet F. Harritt does not have the same "curb appeal" as the other schools and it makes the school feel like a "have not" school despite the great program it features.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants – pulled for separate consideration
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service
- 2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.8. Approval of FortiNet Next Generation Firewall 3-Year Support Bundle with Hardware Upgrade
- 2.9. Approval of Mitel VoIP Telecommunication System Annual Maintenance Service Agreement with ProTel Communication
- 3.1. Approval for Amended Service Agreement with University of San Diego: Developing Teacher Leadership for Integrating Technology into Learning
- 3.2. Approval of Quality Preschool Initiative (QPI) Grant for the 2016-2017 School Year
- 3.3. Approval of Nonpublic Agency Master Contract with Advantage On Call, LLC for Speech Therapy
- 4.1. Personnel, Regular – moved to Section E - Discussion and/or Action Items
- 4.2. Approval to Accept Additional Funding from United Way of San Diego County Impact Network Grant for Santee TLC Project at Cajon Park School
- 4.3. Approval to Increase Work Hours for Identified Classified Non-Management Positions
- 4.4. Adoption of Resolution No. 1617-04 to Eliminate Identified Classified Non-Management Positions
- 4.5. Approval of Memorandum of Understanding with San Diego Youth Services (SDYS)

Member Burns asked that item 2.2. Approval/Ratification of Expenditure Warrants be pulled for separate consideration. He moved approval.

Motion: Burns **Ryan** Aye **Fox** Aye
Second Fox **Levens-Craig** Aye **Burns** Aye
Vote: 5-0 **El-Hajj** Aye

2.2. Approval/Ratification of Expenditure Warrants

Member Burns mentioned he supported the item but asked that Administration provide additional information on the following expenditures. He moved approval.

School	Vendor	Amount
Pride Academy	United Scope, LLC	\$2,980.54
	Lexia Learning Systems, Inc.	\$8,500.00
	Benchmark Education	\$4,725.00
Special Education	Grossmont Union HSD - SELPA Services	\$12,864.65
Technology Services	Sprint	\$2,562.61
Maintenance	ATI	\$36,136.89
	Standard Electronics	\$14,095.00

Motion: Burns **Ryan** Aye **Fox** Aye
Second El-Hajj **Levens-Craig** Aye **Burns** Aye
Vote: 5-0 **El-Hajj** Aye

E. DISCUSSION AND/OR ACTION ITEMS

Human Resources

4.1. Personnel, Regular

Prior to the Board taking action, Superintendent Pierce introduced Andy Johnston as the proposed Principal at Carlton Oaks; Tylene Hicks as the proposed Principal for Chet F. Harritt STEAM; and JoHanna Simko, as the proposed Vice Principal for Cajon Park. Member Burns congratulated Ms. Hicks and Mr. Johnston. He clarified he supported everyone that was being brought forth on the Personnel Sheet but, mentioned sharing his differences with the Superintendent. Member Burns commended all District employees and President Ryan extended a welcome to everyone in their new positons.

Motion: Burns **Ryan** Aye **Fox** Aye
Second El-Hajj **Levens-Craig** Aye **Burns** Aye
Vote: 5-0 **El-Hajj** Aye

1.1. Approval to Increase School Counselor Position

Member Burns mentioned being told there was a need for counseling services earlier in the year; and commended the Board for being proactive for the students. Member Burns asked to increase services to Carlton Hills; and commended Administration for their work in making sure all students had access to counseling services. President Ryan added the need for counseling services was also a priority of LCAP stakeholders. Member Levens-Craig moved approval.

Motion: Levens-Craig **Ryan** Aye **Fox** Aye
Second El-Hajj **Levens-Craig** Aye **Burns** Aye
Vote: 5-0 **El-Hajj** Aye

Superintendent

2.1. Amended Contract for Assistant Superintendent of Business Services

Superintendent Pierce shared the amended contract was being brought back for approval with the omission of repetitive language on transportation and business expenses. She clarified there was no financial change. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: New Board Policy #4121 Temporary Substitute Personnel

President Ryan mentioned Board Policy 4121, Temporary Substitute Personnel was new and was being presented for a first reading and inquired on any questions from the Board. Mr. Larson explained the adoption of BP 4121, would put the District in line with the State's requirements of working with temporary substitute personnel. He explained the policy detailed compliance with amended AB 1522 – Healthy Workplace, Health Families Act of 2014 regarding paid sick leave. Member Burns asked that Administration provide the Board with the District's monetary impact at the end of the year to allow the Board to access the policy. Board Policy 4121 will return to the Board for a second reading and request for approval.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce reminded the Board of the Welcome Back/Professional Development Day on August 15. She shared a draft of the agenda and workshops.

Superintendent Pierce mentioned the Board had requested a joint meeting with the City Council. She mentioned the City Council had requested topics of discussion before setting a meeting date. Upon discussion, the Board agreed that topics of discussion would revolve around development and city parks. Administration would relay the information to the City Council and report back to the Board with potential meeting dates.

Superintendent Pierce shared A Salute to Teachers was scheduled on September 10 at 8:00 pm where Cindi Shulze, the District's Teacher of the Year would be honored; and the ACSA 2016 President's Celebration/Awards Dinner on November 11, where Dr. Stephanie Pierce would be honored as the Curriculum and Instruction Administrator of the Year. Administration will follow-up on the Board's availability.

President Ryan inquired on Board's following steps now that the results of the Governance Survey had been reported. She inquired on the Board's preference to discuss as part of a regular meeting or in a workshop setting. Member Levens-Craig inquired on holding a workshop in conjunction with the annual Board evaluation workshop. Members Fox and Burns expressed their desire to discuss in a workshop setting. Member Burns added his preference would be to get the school year started and then proceed to set a meeting date. Member El-Hajj asked for clarification on the purpose of the workshop. President Ryan mentioned the Board would review the results and discuss ways to address the areas of concern. Administration will follow-up on the Board's availability.

President Ryan mentioned the Board also needed to discuss facilities planning. She inquired on the Board's preference to discuss as part of a regular meeting or in a workshop setting. Member El-Hajj, eluded to the comment during Public Communication, and clarified the primarily business at the July 19 meeting was to discuss possible bond reauthorization. She explained the majority of the Board did not feel they were ready to move forward with putting a bond reauthorization on the ballot. She mentioned the Board reviewed the proposed projects from the initial proposition and discussed the need to reassess based on current construction costs, available resources, and needs at each site. Member El-Hajj mentioned that was why the Board was coordinating to schedule discussion on facilities planning as part of a regular meeting agenda or schedule a workshop. Administration will follow-up on the Board's availability.

Member Levens-Craig inquired on receiving information on the Summer Bridge program. Superintendent Pierce shared the information was scheduled to be presented at the August 16 meeting. Member Levens-Craig also inquired on the item for discussion on replacement of the air condition system at the District Office. Superintendent Pierce mentioned the item was also being brought forth at the August 16 meeting.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: Cathy A. Pierce, Superintendent*
5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of August 2, 2016 was adjourned.


Dianne El-Hajj, Clerk


Cathy A. Pierce, Ed.D., Secretary