

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 4, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 7:00 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Ken Fox, Member  
Administration present:  
Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Tim Larson, Assistant Superintendent of Human Resources/Pupil Services to lead the members, staff, and audience in the Pledge of Allegiance.  
  
President Burns announced Member El-Hajj was not in attendance at the meeting.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

<i>Motion:</i> <u>Ryan</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Absent</u>
<i>Second</i> <u>Fox</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Schedule of Upcoming Events

Superintendent Pierce mentioned that at the Board's request there were no presentations.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Renewal of Memorandum of Understanding with Reinterpret for Long-Term Use of Facilities at Cajon Park Annex**

- 2.9. **Authorization to Award Bid #1516-090-02, Fresh Produce**
- 2.10. **Adoption of Resolution No. 1516-03, Certification for Delivery Account Associated with the 2008 Certificates of Participation (COPs) Debt Reserve Fund through Pershing LLC**
- 2.11. **Approval/Ratification to Contract with Demsey Filliger & Associates to Update Actuarial Valuation of Other Post Employment Retirement Benefits Required Under GASB 45**
- 3.1. **Approval of Nonpublic Agency Master Contract with Dependable Nursing, LLC for Nursing Services**
- 3.2. **Approval of Memorandum of Understanding with Point Loma Nazarene University for Student Teacher Placement**
- 3.3. **Approval of Student Teaching Agreement for the Cal State TEACH Program with California State University; Fresno, Fullerton, Los Angeles and Monterey Bay Campuses for Student Teacher Placement**
- 4.1. **Personnel, Regular**

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Absent</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

President Burns invited comments from the public on any item listed under Discussion and/or Action.

**Business Services**

**1.1. Award of Contract to Commercial & Industrial Roofing Company Inc. for Bid #2015-2016-001, District Office Reroofing**

Karl Christensen, Assistant Superintendent of Business Services, mentioned Administration presented a tentative plan incorporating various renovation projects for the District Office at a previous meeting. The tentative plan included several phases for the Board to consider for action over the next year. Phase 1 included reroofing the District Office building. He explained the current roof is over 20 years old and leaks routinely; causing damage to computer equipment. Mr. Christensen presented bids for the roofing project for consideration of award. He explained the lowest responsive bid was \$52,796; \$32,000 less than the second highest bid; but approximately \$23,000 over the original estimate previously provided to the Board. Mr. Christensen mentioned Administration recommended proceeding with the project and awarding the bid to Commercial and Industrial Roofing for \$52,796.

President Burns inquired on funding for the project. Mr. Christensen explained deferred maintenance would be used for this project. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Absent</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**1.2. Award of Contract to GEM Industrial Electric, Inc. for Bid #2015-2016-002, Accessibility Upgrades to the Existing Walkway at the District Office**

Karl Christensen mentioned this item was the second renovation project in Phase 1 being presented for the Board's consideration. He explained this was for the installation of an ADA accessible walkway by the side parking area of the building where disabled parking is located to the front, public entrance of the District Office Building. Mr. Christensen explained the District is out of compliance with ADA requirements to provide an accessible path of travel for disabled individuals and is exposed to significant liability should a complaint and/or a lawsuit be filed. He mentioned the original estimate provided to the Board for this project was \$25,000 and assumed a fairly simple walkway attached to the building. However, when the formal design process commenced, the structural engineer determined that the building could not carry any of the load of the walkway. Therefore, the revised design put out to bid incorporated deeper footings and more substantial structure for the walkway to support its load independently. Consequently, bids for this project were substantially higher than the original estimate. Mr. Christensen explained the lowest responsive bid is \$109,860; which is considerably lower than the structural engineer's revised estimate of \$150,000. He explained Administration recommends proceeding with the project and

awarding the bid to GEM Industrial. However, given the fact that the lowest bid was nearly \$85,000 higher than the original estimate, a possible alternative motion could be to reject all bids and postpone consideration of the project to a future, to a to-be-determined date.

Member Ryan mentioned she had conducted research and could not find evidence showing the District was out of compliance. President Burns mentioned he didn't support the item and asked that it be brought back at a future meeting. He motioned to reject all bids and postpone consideration of this project to a future, to be determined, date; and asked Administration to provide evidence that the District was out of compliance.

<b>Motion:</b>	<b>Burns</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Absent</b></u>
<b>Second</b>	<b>Fox</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>4-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**1.3. Award of Contract to Kirk Paving, Inc. for Bid #2015-2016-003, Demolition of Ball Field Structures at the Former Santee School Site**

Mr. Christensen mentioned since the baseball fields formerly used by Pioneer National Little League at the old Santee School Site were permanently vacated, the District had experienced several vandalism occurrences and an incident of homeless residing in the abandoned structure. He mentioned plans were underway to sell the Santee School Site and if all went as planned, transfer of ownership could occur sometime in December or January; however, it is possible there could be delays in the selling process. Mr. Christensen explained that even with ownership transfer, the buyer may not demolish structures right away and the community may still view the site as belonging to the District. Consequently, staff solicited bids for demolishing the ball field structures to reduce exposure to continued vandalism and nuisance issues. Mr. Christensen showed a site drawing illustrating the location of the 18 structures included in the bid for demolition. He explained the lowest responsive bid was \$29,950 and mentioned Administration recommended proceeding with demolishing the structures and awarding the bid to Kirk Paving. Member Ryan moved approval.

<b>Motion:</b>	<b>Ryan</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Absent</b></u>
<b>Second</b>	<b>Fox</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>4-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**F. BOARD POLICIES AND BYLAWS**

**1.1. First Reading: Board Policy 4158 – “Employee Security”**

Board Policy 4158, “Employee Security” was presented for a first reading.

**1.2. Second Reading: New Board Policy 4154.2, 4254.2, 4354.2, “Unpaid Accounts for Health and Welfare Benefits”**

New Board Policy 4154.2, 4254.2, 4354.2, “Unpaid Accounts for Health and Welfare Benefits” were submitted for a second reading. Member Ryan moved approval.

<b>Motion:</b>	<b>Ryan</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Absent</b></u>
<b>Second</b>	<b>Levens-Craig</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>5-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, presented information on Senate Bill 277; which no longer permits immunization exemptions based on personal beliefs for children in child care, and public and private schools. The Board asked various clarifying questions and asked that Administration provide as much communication as possible to parents. Superintendent Pierce mentioned information would be shared with parents pending release of information from the Department of Education.

Member Ryan mentioned one of Senator Anderson's staff members had requested a meeting with the Board to discuss legislative issues of concern to the Board and/or obtain local perspective on current education issues. Member Ryan shared issues that were of concern and mentioned there was not a need to meet.

Superintendent Pierce shared a draft of the Back-to-School/Professional Development event.

President Burns mentioned the District would be transitioning to a new phone system and suggested the Board receive a quick training on its use. It was the Board's consensus to hold a brief training on Tuesday, August 18 at 6:30 p.m. for those who wished to attend.

President Burns mentioned it has been past practice to hold a Board/Executive Council retreat in the fall. However, he suggested meeting during the CSBA Annual Education Conference and Trade Show. Upon discussion, the Board decided to tentatively meet on Wednesday, December 2, during the CSBA conference.

Superintendent Pierce presented a draft of the District's wording for the Santeeopol property deed card. Upon review, the Board asked Superintendent Pierce to submit the information to the Chamber of Commerce with some noted suggestions.

Superintendent Pierce shared the tickets for Salute to Teachers were on sale and inquired on the Board's attendance.

Member Ryan complimented Administration on keeping a light agenda.

President Burns extended a welcome back to Administration and wished everyone a great new school year.

#### **H. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)  
*Property:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)  
*Superintendent*

The Board entered closed session at 7:40 p.m.

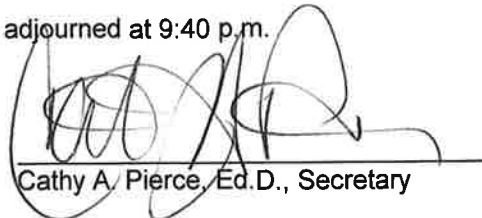
#### **I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:40 p.m. No action was reported.

#### **J. ADJOURNMENT**

With no further business, the regular meeting of August 4, 2015 adjourned at 9:40 p.m.

  
Elana Levens-Craig, Clerk

  
Cathy A. Pierce, Ed.D., Secretary