

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 16, 2016  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Ryan called the meeting to order at 7:00 p.m.  
Members present:  
    Barbara Ryan, President  
    Elana Levens-Craig, Vice President  
    Dianne El-Hajj, Clerk  
    Ken Fox, Member  
    Dustin Burns, Member  
Administration present:  
    Dr. Cathy Pierce, Superintendent and Secretary to the Board  
    Karl Christensen, Assistant Superintendent, Business Services  
    Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
    Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
    Lisa Arreola, Executive Assistant and Recording Secretary
  
2. **District Mission**  
President Ryan invited the audience to recite the District Mission.
  
3. **Pledge of Allegiance**  
President Ryan invited Tory Long, Business Services Coordinator, to lead the members, staff, and audience in the Pledge of Allegiance.
  
4. **Approval of Agenda**  
President Ryan welcomed Karl Christensen, Assistant Superintendent, back to work. Superintendent Pierce acknowledged Tory Long, Business Services Coordinator, for assuming additional responsibilities during Mr. Christensen's absence. The Board extended their gratitude towards Mrs. Long.

Member Burns moved approval.

<i>Motion:</i> <u>    Burns    </u>	<i>Ryan</i> <u>    Aye    </u>	<i>Fox</i> <u>    Aye    </u>
<i>Second</i> <u>    Fox    </u>	<i>Levens-Craig</i> <u>    Aye    </u>	<i>Burns</i> <u>    Aye    </u>
<i>Vote:</i> <u>    5-0    </u>	<i>El-Hajj</i> <u>    Aye    </u>	

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Use of Facilities Report
  - 1.2. Schedule of Upcoming Events
  
2. **Spotlight on Learning: Summer Bridge Program**

Tylene Hicks, Summer School Principal, provided an overview of the Summer Bridge Program (summer school). She shared there were a total of 10 teachers and approximately 200 students that attended the two, two-week sessions. Principal Hicks mentioned the overall student attendance was as high as 91% and 68% on the last day. She shared the curriculum and activities included an emphasis in mathematics, language arts, computer lab, robotics/engineering, and art. Partners and volunteers included the Santee Public Library, Master

Gardeners that assisted with the school garden, and individual and group counseling was available for students.

Member Fox inquired on the number of students that were eligible to attend Summer School. Principal Hicks mentioned 1,200 students were eligible and explained communication to parents was an issue this year; and that a different communication option was being explored for next year. Member Levens-Craig inquired on what criteria was used to select the students. Dr. S. Pierce shared benchmark assessment was used to identify students. Member Burns inquired on funding for summer school. Superintendent Pierce shared it was funded using Local Control Funding Formula (LCFF). Member Burns suggested that the program be open to every student.

The Board extended their gratitude towards Principal Hicks for her work during the Summer Bridge Program.

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Kim Hintz, parent of Chet F. Harritt School students and current PTA treasurer, shared the PTA board contributed over \$30,000 to Chet F. Harritt through fundraising and community donations. She asked that the Board continue their dialogue for a Learning Resource Center at Chet F. Harritt. She mentioned it was something that the Board committed to providing the community.

**D. CONSENT ITEMS**

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval of Consultants and General Service Providers
- 2.6. Authorization to Submit Application for 2016-17 Mandated Cost Block Grant
- 2.7. Authorization to Contract with Hollandia Dairy for Milk and Milk By Products through the North County Educational Purchasing Consortium
- 3.1. Approval of Student Teaching Agreement with San Diego State University for the 2016-17 through 2017-18 School Years
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Position

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Business Services**

**1.1. District Budget and Multi-Year Projection Update**

Karl Christensen, Assistant Superintendent, shared that on June 21, the Board adopted the District's budget; but it was prior to the State budget being adopted. He explained, since then there were a few revenue changes in the final State budget as compared to the May Revise. Additionally, the District has had several expenditure budget changes and some preliminary estimates for closing the books for 2015-16. He proceeded to provide the Board with an update on multi-year projections as follows.



## G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce shared school was about to commence and the enrollment continued to increase. Tim Larson, Assistant Superintendent, shared an update on enrollment and staffing. He mentioned Pepper Drive School showed 967 students enrolled.

Superintendent Pierce shared the joint meeting with the City Council was proposed for August 23 at 4:30 p.m. President Ryan mentioned the City had asked the meeting include an update on Santee School Site. Member Levens-Craig mentioned she had a previous commitment and would have to leave the meeting at 5:00 p.m. Member El-Hajj mentioned she would join the meeting after 5:00 p.m. in Member Levens-Craig's place.

Superintendent Pierce shared that at the July 19 meeting, the Board inquired on holding a Facilities Planning Workshop. She mentioned the recommended workshop goals were: 1) Identify and prioritize Capital Improvement Projects (CIP) eligible for State funding before the election; and 2) Identify, prioritize, and develop a multi-year plan to address other facility needs. Superintendent Pierce mentioned the recommended topics of discussion would include: 1) Review completed CIP projects and costs at each school; 2) Review CIP priority list established in July 2016; 3) Establish CIP projects if the California Public Education Facilities Bond Initiative (Proposition 51) passes in November; 4) Determine next steps for replacing wooden lunch shade structures (safety concern); and 5) Other facility needs. The Board discussed the proposed meeting dates and suggested they meet on a non-Board meeting day to provide more time for discussion. New meeting dates will be provided to the Board.

Member El-Hajj discussed volunteering at the Beautification Day event on Saturday, August 15. She complimented Christina Becker, Director of Maintenance & Operations, and her staff for their work on the new parking lot at the Prospect Pre-school. Member El-Hajj shared the schools look good but was unhappy with the look of the grass due to the drought and watering restrictions.

Member Levens-Craig mentioned she echoed Member El-Hajj's comments; and shared attending the Professional Development in Flip Flops, and Welcome Back event. She mentioned she would be participating in a CSBA webinar and would share her notes with the Board.

Member Burns mentioned he had requested to review the school site budgets and upon review, he found the carry-over amounts to be concerning. He clarified that he understood some schools might have plans for future projects that require some savings. However, he mentioned he is troubled with concerns from teachers who claim not to have enough school supplies. He asked that Administration develop an accountability system to review school budgets. Superintendent Pierce shared Administration has been working with the Principals to develop a detailed budget (to include budget lines) that are reflective of Local Control Funding Formula (LCFF) budget. Member Burns clarified the goal is not to have them expend it, but make the schools accountable. Member Levens-Craig mentioned there was a concern about some schools not having enough supplies to sustain the Arts Attack program. She mentioned some of these schools have carryover funds.

Member Fox shared it was great to see all of the Principals, at the Beautification Day kick-off event, to express their appreciation of volunteers. Member Fox mentioned the Welcome Back event was great and complimented student speakers.

President Ryan expressed her gratitude towards Beatification Day volunteers.

## H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association (STA)*

3. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association (CSEA)*
  
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)  
*Property:*
  - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: Cathy A. Pierce, Superintendent*
  
5. **Public Employee Performance Evaluation** (Govt. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:07 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:15 p.m. and reported no action was taken.

**J. ADJOURNMENT**

With no further business, the regular meeting of August 16, 2016 was adjourned.

  
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Dianne El-Hajj, Clerk

  
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Cathy A. Pierce, Ed.D., Secretary