

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 18, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 7:00 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Ken Fox, Member  
Administration present:  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary
  
2. President Burns invited the audience to recite the District Mission and then invited Lisa Arreola, Executive Assistant, to lead the members, staff, and audience in the Pledge of Allegiance.  
  
President Burns announced Superintendent Pierce was not feeling well and was not in attendance at the meeting. President Burns wished her a speedy recovery.
  
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
  

<i>Motion:</i> <u>Fox</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> <u>Levens-Craig</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Schedule of Upcoming Events

Karl Christensen mentioned that at the Board's request there were no presentations.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval of Agreement with Waste Management for Trash and Recycling Removal for 2015-16**
- 2.8. **Approval of Contract with NvLS Professional Services, LLC to Provide Assistance with E-Rate Application Submission and Funding Maximization**

- 2.9. **Authorization to Solicit Informal Bids through the CUPCCAC Process for Replacement of Steam Boiler at the Central Kitchen**
- 2.10. **Authorization to Submit Application for 2015-16 Mandated Cost Block Grant**
- 3.1. **Personnel, Regular**
- 3.2. **Approval of Credential Waivers**
- 3.3. **Approval of Various Short Term Positions**
- 3.4. **Approval of Memorandum of Understanding with La Mesa Education for Homeless Children and Youth (EHCY) Consortium**
- 3.5. **Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program – pulled for separate consideration.**
- 3.6. **Adoption of Resolution No. 1516-04 to Eliminate a Vacant Classified Non-Management Position**

President Burns reported there was a revision on Consent Item D.3.1. Personnel, Regular. It was moved and seconded to approve Consent Items with the noted revision; and the exception of Item D.3.5., which was pulled for separate consideration.

<i>Motion:</i>	<u>Fox</u>		<u>Burns</u>	<u>Aye</u>		<u>El-Hajj</u>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Ryan</u>	<u>Aye</u>		<u>Fox</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>Levens-Craig</u>	<u>Aye</u>			

- 3.5. **Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program**

Member Ryan mentioned she is employed by Rady Children's Hospital and would abstain on this item. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>		<u>Burns</u>	<u>Aye</u>		<u>El-Hajj</u>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>		<u>Ryan</u>	<u>Abstained</u>		<u>Fox</u>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>		<u>Levens-Craig</u>	<u>Aye</u>			

## E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

### Business Services

- 1.1. **Adoption of Resolution No. 1516-05, To Authorize Entering into an Agreement with the State of California for Acceptance and Use of a Drought Response Outreach Program for Schools (DROPS) Grant in the Amount of \$1 Million**

Mr. Christensen mentioned the District had an exciting opportunity to take advantage of some funding to improve storm water management, as required by new codes and regulations, and to continue efforts to reduce water costs through conservation. He explained, Christina Becker, Director of Maintenance & Operations, applied for a Drought Response Outreach Program for Schools grant, known as DROPS. Over \$30 million in grant funds were awarded across the State and Santee School District was one of three school districts in San Diego County that received funding; Encinitas Union and San Diego Unified were the other grant recipients. Santee School District was awarded \$1 million. Mr. Christensen mentioned the grant program is administered through the State of California Water Resources Control Board and in order to obtain the funding, the District must adopt a resolution designating authority to finalize an agreement with the State of California for receipt and expenditure of the funds.

Christina Becker expressed her gratitude to the Board for allowing her to apply for the grant and provided a brief presentation explaining the various elements of the grant and potential projects. She explained the Santee Schools Water Conservation and Storm Water Recharge Program goals and targets include pollutant load reduction; water conservation; supply reliability, enhancement, and recycling; and education, outreach, and capacity building. Mrs. Becker mentioned the primary projects for Santee schools include focus on storm-water pollution, retention of storm-water, and re-use or recharge of rainwater; bio-retention basins with rain garden planting; rain barrels/cisterns; and permeable pavers. The proposed priority #1 Low Impact Development (LID) projects include:

- Bio-retention Basins/Rain Gardens at Pepper Drive and at schools where appropriate. Rain flooding to be directed to large PE turf fields to detain rain water to recharge underground water resources.
- Rooftop Capture/Rain Barrels at every junior high addition at six schools and at all school gardens adjacent roofs.
- Dry river bed stream beds at large outfall flow areas at Pepper Drive and Cajon Park and a small one at Sycamore Canyon.
- Bio-swales/retention/detention landscape areas at all inlets in dirt pervious areas both large and small throughout all school sites.
- Constructed dry riverbed clean up improvements at Chet F. Harritt dry riverbed area and student outdoor classroom existing amphitheater; dry riverbeds at Pepper Drive and Cajon Park.

Priority #2 projects, if funding allows, include:

- Permeable Pavers/Pavement proposed at the Pepper Drive LRC/Admin addition.
- Asphalt removal & replacement with drought tolerant species at Pepper Drive quad.
- Slope stabilization in limited areas district funded hydro-seeded mulch to stabilize slopes prior to rain season.
- Turf removal & replacement (artificial and/or drought tolerant plants) in school ornamental lawn areas at various sites with district volunteer and donated labor to reduce water use.
- Limited CalSense smart irrigation controls expansion with a cap of 10% of grant.

Mrs. Becker explained the next steps include finalizing our grant agreement with specific Santee projects this fall. Mr. Christensen explained Administration was seeking approval of a resolution designating Mrs. Becker as the Project Director and authorizing Mr. Christensen to execute an agreement and other documents to secure the funding. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

**1.2. Authorization to Utilize the CUPCCAC Informal Bid Process for Demolition of Shower/Locker Building at Sycamore Canyon School**

Mr. Christensen explained the old junior high building at Sycamore Canyon is no longer being used for school programs and has fallen into disrepair. Up until just a few months ago, the building was being used exclusively by PTA for storage. For some time, the roof has been leaking and a recent inspection revealed significant damage to the roof. Asbestos was discovered in the roof and other building materials; and since then the building has been closed for any use. Administration recommends demolishing the building as it is no longer used for school programs and is beyond economical repair; and is seeking Board authorization to solicit informal bids through the CUPCCAC process. If authorization is granted, bids would be brought back to a subsequent Board meeting for consideration of award. Mr. Christensen explained the existing drinking fountain on the building would be replaced by Maintenance staff with a free standing one in order to continue to provide access to drinking water on the lower field. Member Levens-Craig inquired if the school would be providing another location for the PTA to store their items. Mr. Christensen mentioned the Principal has been in contact with the PTA discussing other alternatives. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

**Educational Services**

**2.1. Approval for Digital Learning Program**

- **Devices for Students – Grade K to 2**

Dr. Pierce explained this item was for the purchase of the last phase of digital devices, cases, and keyboards. Member El-Hajj mentioned that the District should have a plan in place for the storage of the iPads in case the parents opt their student from taking the device home. Dr. Pierce mentioned working with Maintenance & Operations and IT on storage options. President Burns mentioned exploring the option of consistency throughout the District on allowing the lower grade students to take the devices home. Member Levens-Craig inquired on professional development

for the lower grade teachers. Dr. Pierce explained professional development for lower grade teachers would coincide with their grade rollout. President Burns and Member Levens-Craig mentioned they would like to hear from teachers on their teaching and curriculum experiences once the rollouts are complete. Member Fox inquired on student keyboards. Dr. Pierce explained keyboards would be piloted for 1<sup>st</sup> grade students; as some students will most likely prefer to use the iPad without a keyboard. However, students in 2<sup>nd</sup> grade would need keyboards for testing. Dr. Pierce mentioned students would also have access to a keyboarding software program. Member El-Hajj inquired on printing capabilities. Dr. Pierce explained the teachers are moving into a paperless environment and do not require printing. However, teachers have the capability to print from their laptops. Bernard Yeo, Director of Technology Services, mentioned the students have the capability to save to the "cloud" and teachers can access their documents and print if necessary. Member El-Hajj inquired on iPad losses/damages and if students would get the same iPad the following year. Mr. Yeo explained there were seven iPads that were unaccounted for, one iPad had a broken screen, and some cases were damaged. Students get the same iPad issued upon their return. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

## 2.2. Approval for Digital Learning Program

- Mobile Management System
- Apple Onsite Deployment Services

Dr. Pierce explained the Mobile Management System and Apple Onsite Deployment Services were required hardware and software to support the iPads in the Phase three deployment. President Burns asked Administration to monitor staffing in the Technology Department and be prepared to add additional support, if needed. President Burns expressed his gratitude towards the IT staff for their hard work with the new telephone system and the iPad deployment. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

## 2.3. Approval of Centralized Teacher Laptop Depreciation and Replacement Plan

Dr. Pierce explained the teacher laptop purchases and replacements is currently the responsibility of the school sites. Bernard Yeo, Director of Technology, explained by centralizing the purchase, depreciation, and replacement of teacher laptops, the District will be able to plan for depreciation and replacement; create technology equity; and manage mobile technology inventory. Mr. Yeo reviewed the current inventory; and proposed replacement schedule/costs for the next five years.

Member Fox inquired on the use of the older laptops. Dr. Pierce explained a plan has been put in place to repurpose, resell, use them for parent training and/or give sites the option to use. Member El-Hajj expressed her concern on teacher laptops not having options for CDs. Mr. Yeo explained teachers would have an option of using an external drive. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

## F. BOARD POLICIES AND BYLAWS

### 1.1. Second Reading: Board Policy 4158 – "Employee Security"

The Board reviewed and discussed Board Policy 4158 – Employee Security and asked that the policy and administrative regulation be brought back to the next meeting for further discussion. No action was taken on this item.

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Member Ryan shared she is currently the chair of the Chamber of Commerce Government Affairs Committee. She mentioned being approached about the Santee School site and inquired on the status of the property. Mr. Christensen explained it was currently scheduled to go before City Council at the September 9 meeting. He mentioned it is zoned as residential and park open space. Member Ryan inquired on the relocation of the Chamber of Commerce office and the timeline. The Board discussed the possibility of the relocating the Chamber of Commerce office to Cajon Park.

Member Levens-Craig shared the Kiwanis had inquired about a presentation at their October meeting. The Board asked Member Levens-Craig to inquire on the presentation subject area and work with the Superintendent on the presentation.

**H. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
3. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
4. Conference with Real Property Negotiators (Gov't Code § 54956.8)  
*Property:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. Public Employee Performance Evaluation (Gov't Section § 54957)  
*Superintendent*

The Board entered closed session at 8:06 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 8:53 p.m. No action was reported.

**J. ADJOURNMENT**

With no further business, the regular meeting of August 18, 2015 adjourned at 9:40 p.m.



Elana Levens-Craig, Clerk



Cathy A. Pierce, Ed.D., Secretary