

**SANTEE SCHOOL DISTRICT
SPECIAL WORKSHOP
OF THE BOARD OF EDUCATION**

August 26, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 5:30 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Dianne El-Hajj, Member
Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

There were no members of the public wishing to speak.

C. 1:1 DIGITAL LEARNING PROGRAM

• Digital Learning Teacher Instructional Guide

Dr. Pierce shared the components of the digital learning teacher instructional guide. She explained the guide is pre-installed on every teacher iPad and online for easy reference. Dr. Pierce shared the guide would include pre-installed apps which would include links to the CCSS standards, lesson ideas, directions, video tutorials, and examples for teachers.

Eileen Moreno, Director of Curriculum and Assessment, described the types of professional development available to teachers. Ms. Moreno mentioned the principals have agreed to use the Substitute, Augmentation, Modification, Redefinition (SAMR) model. The SAMR model will help them better understand how technology integration impacts teaching and learning; and will help teachers design, develop, and integrate digital learning experiences that utilize technology to transform learning experiences. She shared professional development for iPad 101/102 and classroom demonstrations were conducted in May and June. Professional development in Deambox, Safari Montage, Schoolnet, TPACK are forthcoming. Ms. Moreno mentioned the Curriculum Resource Teachers will have a rotation schedule to go to every school and provide assistance. Additionally, some teachers had offered to open their classroom to provide assistance to their peers. Member Burns shared the San Diego County Office of Education emails tech tidbits on a weekly basis that might be useful. Member El-Hajj shared it would be beneficial to the teachers if the Curriculum Resource Teachers gave the lesson while they observed. Member Burns inquired on professional development for the instructional assistants who work directly with students. He also inquired if there was an expected usage of iPads versus other materials for lessons. Dr. Pierce mentioned there is currently limited digital curriculum available but staff was seeking additional resources. Superintendent Pierce clarified some of the programs like Dreambox do have goals for the students. Member Burns asked that there be district-wide consistency and that the message be clear and consistent to make sure everyone knows the expectations. Member Burns asked if it was possible to provide the Board with how much is being spent on apps. Mr. Christensen mentioned standardizing the process for purchasing apps and assigning a different budget code would assist in compiling the information.

Member Ryan inquired on the response time for work orders and asked if teachers would be able to call for assistance if the technology isn't working. Dr. Pierce explained the Curriculum Resource Teachers would be able to assist. However, the teachers were encouraged to always have an alternate lesson in case technology fails. Superintendent Pierce mentioned some districts have a help desk to answer questions over the telephone.

Dan Prouty, Coordinator of Education Technology, presented a sample of the student device and spoke on the variety of pre-installed apps available for the students and provided an overview of the categories contained in the parent handbook. Dr. Pierce shared there would be parent orientations to provide parents with the steps they must complete before their child receives an iPad. Karl Christensen shared information on the optional insurance for the device. Member Burns mentioned he wouldn't support a family paying more than \$90 per year to insure multiple devices.

Bernard Yeo, Director of Information Technology, shared every student needs to establish an account with Apple to comply with the Child Online Privacy Protection Act and to verify consent by the parent/guardian. The parent must submit a form to Apple to establish the student account. In return, the parent receives an email from Apple with instructions on how to create a student Apple ID. Mr. Yeo shared schools will have a dedicated location for parents who do not have access to a computer at home.

The Board commended staff for their work.

D. ADJOURNMENT

The August 26, 2014 workshop was adjourned at 7:45 p.m.


Barbara Ryan, Clerk


Cathy A. Pierce, Ed.D., Secretary