

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 16, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Mike Gilson, of Pathways Community Church, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Fox shared the order of the Discussion and Action items were rearranged. It was moved and seconded to approve the agenda.

Motion:	Burns	Fox	Aye	Levens-Craig	Aye
Second:	Ryan	Burns	Aye	El-Hajj	Aye
Vote:	5-0	Ryan	Aye		

Superintendent Pierce shared attending the Let's Move! Active Schools Leadership Roundtable conference in Washington, D.C. She shared being part of a roundtable discussion with the President's Council and a variety of other attendees on physical fitness, health, and nutrition.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. 5th Annual School Beautification Day Appreciation

Karl Christensen shared that on Saturday, August 23rd, over 400 volunteers worked at seven of our campuses to beautify them for the start of school. This was the 5th annual School Beautification Day coordinated by Pathways Community Church. Entities that participated in this year's event were:

- Riverview Community Church
- Boy Scout Eagles Troop 36
- Church of Jesus Christ of Latter Day Saints
- Fletcher Hills Presbyterian Church

- Carlton Hills Baptist Church
- San Diego Christian College
- Pathways Community Church

Jeff Atkins and Mike Gilson, representing Pathways Community Church, played a video to highlight the event and presented the Board and Executive Cabinet with t-shirts. The Board thanked these organizations for another School Beautification Day. Santee School District greatly appreciates the efforts of over 400 volunteers from these organizations who worked to freshen and rejuvenate the visual appearance around the schools and prepare them for the first day of school each fall. President Fox presented appreciation certificates.

3. Maintenance and Operations Department Update

Christina Becker, Director of Maintenance and Operations, provided an update on the department's accomplishments, challenges, and upcoming plans. Mrs. Becker discussed the department's summer projects included a focus on waste reduction of water and energy. She explained the department worked on implementing security projects such as fencing, signage, bell programs, gate signs, lock boxes, keyway and lock changes, and dark out curtains and blinds to address lockdown needs. Projects at Rio Seco included floor stain work in the junior high building, installation of artificial turf for the reading garden expansion, painting interiors of all child care relocatable classrooms, and replaced ceiling and ductwork in one childcare room. Repairs at Chet F. Harritt included completion of the snack bar and ball field scoreboards and removable fencing installation; new ceiling and interior wall and completion of the storage/office/conference building. Maintenance and Operations staff completed STEAM classroom sinks and counters in four relocatable classrooms, painted walls, contracted for new flooring, connected new sewer and water lines to relocatable classrooms. Mrs. Becker shared the play equipment was delivered and installed at Carlton Hills; and extensive work was completed to create the new kinder play area. Future projects include HVAC equipment replacements, carpet tile and flooring replacements at the District Office and Educational Resource Center. She mentioned there are approximately 250 work orders in progress at all times. In 2013-14, there were 2,676 work orders completed. Currently, there are approximately 595 work orders submitted. Mrs. Becker extended her gratitude towards Board of Education for their support of staffing and maintenance funds; and to the maintenance and operations staff for their contributions to the success of the district. The Board commended Mrs. Becker and maintenance and operations staff for their hard work and dedication.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

D. PUBLIC HEARINGS

1. Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbook and Instructional Materials Funding Realignment Program

President Fox opened the public hearing on Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbook and Instructional Materials Funding Realignment Program. There were no public comments. The public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 3.1. **Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2014-15**

- 3.2. **Approval of 2015 Early Admittance to Kindergarten Program**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Memorandum of Understanding for Revisions to Article 18, Health and Welfare Benefits in the Classified Bargaining Agreement**
- 4.3. **Approval of Agreement with CompuClaim to Provide Claims Administration Services for the Medi-Cal Billing Option Program**
- 4.4. **Adoption of Resolution Authorizing the District to Become a Partner with the County of San Diego's Live Well San Diego Initiative**
- 4.5. **Approval to Increase Work Hours for Identified Classified Non-Management Position**

It was moved and seconded to approve Consent Items with the exception of items E.1.1. Approval of Minutes; and E.4.1 Personnel, Regular, and which were pulled for separate consideration.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Levens-Craig</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

1.1. Approval of Minutes

Member Burns asked that the minutes be corrected to reflect the separate votes on item F.1.1. Second Reading: Revised BP 6163.4 – Student Use of Technology.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>El-Hajj</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

4.1. Personnel, Regular

Member Burns welcomed Angelo Benedetto as the new vice principal at Carlton Hills.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

F. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

Human Resources/Pupil Services

1.1. Acceptance of 2013-14 School Program Services Year-End Report

Tim Larson, Assistant Superintendent, explained the pupil services department provides an annual year-end report on various aspects of our student population. He expressed his gratitude towards Sue Sarmiento for her work in gathering the data and compiling the report.

Mr. Larson highlighted some areas of the report. In 2013-14, there were approximately 800 students on interdistrict permits. Of which, 505 were from Cajon Valley Union and 347 were from Lakeside Union. There were 105 students on intradistrict (between schools in Santee) permits.

He shared there were 552 students in independent study. The report showed a decrease on habitual truants at PRIDE Academy. However, truancy increased at Pepper Drive from 14 in 2012-13 to 29 in 2013-14.

There were 281 students suspended in 2013-14. Of which, 130 were for fighting. Mr. Larson shared Chet F. Harritt and Pepper Drive showed a significant reduction in suspensions. Member Burns encouraged administration to work with the new administrators on consistency of consequences. Mr. Larson mentioned he and John Schweller are meeting monthly with the vice principals and one of the items of discussion would be district-wide consistency on discipline. He shared there were 43 administrative reviews and five students were brought forth for expulsion hearings.

Member Burns asked if next year's report could include a comparisons from the prior year.

Mr. Larson explained this information would be used in setting LCAP goals. Member Burns moved to accept the report.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second	Levens-Craig	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

Business Services

2.1. Revisions to Proposition 39 Five Year Expenditure Plan

Karl Christensen explained the Board approved the district's five year Prop 39 Expenditure Plan for submission to the California Energy Commission at the August 19, 2014 meeting. The plan incorporated a project for replacing the HVAC systems at both the Educational Resource Center and district office. The total estimate for this project was approximately \$237,000 and the plan estimated that there would be about \$135,000 remaining of unspent Prop 39 funds.

During the design process, it was discovered that the Energy Audit completed for the district office portion contemplated refurbishment of the existing HVAC system and keeping the existing ductwork rather than complete replacement. The team determined that the money would be better spent with a complete replacement but this increases the project cost to an estimated amount of \$334,863. This increase would be funded by Prop 39 leaving only approximately \$37,000 in remaining unspent funds. Since the measures and projects included in the submitted plan must match those contained in the Energy Audit, the team asked for the Energy Audit to be revised and therefore a revision to the Prop 39 plan is needed before submittal to the California Energy Commission. In addition, it is possible that further revisions to the plan would be needed after the California Energy Commission reviews it and the design process continues.

Mr. Christensen asked the Board for authorization to revise the Prop 39 plan, if needed, upon the review by the California Energy Commission, without obtaining Board approval so long as:

- The revision does not add or delete an energy efficiency measure
- The revision does not significantly alter the intent or outcome of an energy efficiency measure
- The revision does not increase the estimated Net District Share amount

Mr. Christensen clarified that Administration is asking for two actions with this item: 1) approve the current revision to increase the project cost for the district office/educational resource center HVAC replacement project to incorporate a complete replacement; and 2) authorize Administration to make other necessary revisions as long as the previously mentioned criteria are met.

Member El-Hajj inquired on the expected changes and mentioned she would support the revisions if the increase is not more than \$5,000. She moved approval.

Motion:	El-Hajj	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second	Burns	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.2. Possible Funding and Joint Use Partnership for Installation of Grass Field at Pepper Drive School

Mr. Christensen shared Ted Hooks, Principal of Pepper Drive, and Christina Becker, Director of Facilities have been working hard to formulate a plan to replace the grass field at Pepper Drive that was removed with construction of the new 10-classroom addition. He explained the first step was to try and find water and install a water well for irrigation; which turned out favorable and the equipment and well are currently being installed.

Last Friday, staff met with County Supervisor Dianne Jacob who had put the district in contact with the Lakeside AYSO as a possible joint use partner for this field. During that meeting, she verbally committed the County to providing \$200,000 towards the cost of the grass field if the District would enter into an agreement with Lakeside AYSO and attempt to find other funding partners. The President of Lakeside AYSO, Jim Schiling, was also present at the meeting with Supervisor Jacob.

Mr. Christensen shared the overall budget for the project is estimated at \$425,000 and \$130,000 of this amount pertains to the water well. He explained if the water well cost is assumed to be borne by the District, the additional amount needed is approximately \$95,000. If we want to obtain full funding for the project without use of District funds, the additional amount needed is about \$225,000.

Mr. Christensen clarified this item is informational only. However, Administration would also like to see if the Board is generally supportive of a partnership with the Lakeside American Youth Soccer Association (AYSO) for this project. If so, the district would plan to bring a joint-use agreement forward for Board consideration at either the October 7th or October 21st meeting.

Member Ryan asked if Supervisor Jacob's monetary commitment was firm and contingent upon partnership with Lakeside AYSO. Mr. Christensen shared Supervisor Jacob encouraged them to seek partners for funding but did not specify if it was contingent to partnering with Lakeside AYSO. Member Levens-Craig questioned if the District would have first priority for use of the field. Mr. Christensen explained the agreement can be developed in that manner. President Fox mentioned the local AYSO does not have enough fields and would like to see all the AYSOs meet and discuss. Member Burns asked that the agreement and all aspects of the field be handled by the district; and shared he supports seeking additional funding. Ted Hooks, Principal at Pepper Drive, mentioned the AYSOs have been working together and Jim Schilling was asked to come as a representative for all AYSOs.

The Board stressed their support for a partnership with the Lakeside AYSO and encouraged Mr. Christensen to move forward in obtaining additional funding.

Capital Improvement Program

3.1. Initiation of Process to Obtain Pricing for Construction of the Pepper Drive School Admin/LRC Building

Mr. Christensen explained that at the last Board meeting, discussion was held regarding possible next steps for obtaining pricing for the Pepper Drive Admin/LRC building project in order to retain the \$1.1 million joint use State Grant available to the district. The two options for this were a traditional bid process or an amendment to the existing lease/lease back agreement with Balfour Beatty.

During the discussion, Administration heard four parameters emerge to consider in the decision-making: 1) Obtain the best price and value possible, given the circumstances; 2) Ensure the District is shielded from significant financial obligation until and unless the Renzulli land sale proceeds are received or certain; 3) Minimize the risk for change orders and contractor non- or sub-standard performance; and 4) Make a concerted effort to preserve the on-going partnership with Balfour Beatty Construction as long as parameter #1 is not violated.

Since that meeting, the district has taken three actions. First, staff met with the District's facilities attorney to determine if a traditional bid process could be configured to allow awarding of the contract at the December 16th Board meeting but make the District's financial obligation for the contract contingent on receiving Renzulli land sale proceeds and issuing a Notice to Proceed. The attorney confirmed that this is possible and not that unusual. Second, staff met with Balfour Beatty Construction to discuss ideas and reduce the risk of another bid result being significantly higher than the estimate; similar to what occurred in 2012. Balfour Beatty Construction's staff stressed their commitment to help the District obtain the best price and value possible as well as solve the dilemma of uncertain District funding and a deadline of December 18th to contract in order to obtain the \$1.1 million grant. They expressed an ability to scale down their general conditions costs through reduced staffing and construction office configuration as well as expanding the pool of sub-contractors to obtain pricing from a larger number of participants. Mr. Christensen shared the meeting was very positive and was very optimistic the lease/lease-back method may be a viable option for obtaining good pricing and value as well as reducing risk for this challenging dilemma.

Mr. Christensen shared a decision matrix to summarize the various factors, variables, risks, and rewards relevant to the decision-making. After further consideration and to honor the four decision-making parameters, administration would like to give Balfour Beatty Construction the first opportunity to develop preliminary pricing and a conceptual plan for consideration. Mr. Christensen explained if a preliminary guaranteed maximum price can be developed around the first week of October, it may still leave enough time to take one of two actions before the December 16th Board meeting:

- Refine and reduce the guaranteed maximum price through further sub-contractor negotiation, value-engineering efforts, and strategizing with Balfour Beatty Construction, or
- Initiate a traditional bid process

He clarified Administration is seeking direction as to whether the Board is supportive of this revised plan for first obtaining pricing for consideration through the lease/lease back process with Balfour Beatty Construction.

Member Ryan mentioned the information sounded fair and provided an option for a traditional bid, if necessary. The Board was supportive of the information and provided Mr. Christensen with direction to move forward.

G. BOARD COMMUNICATION

Superintendent Pierce shared the proposed meeting dates with the Principals and student forums. She inquired on the discussion topics. Member Levens-Craig mentioned she would like to hear about campus morale with the transition to common core, SBAC testing, and the implementation of technology. Member Burns asked that the meeting not be a one-way conversation and shared the Principals' input assists the Board in their decision making. Superintendent Pierce clarified that the meeting would be a two-way dialogue on SBAC testing, common core, and implementation of technology. Member Levens-Craig suggested hearing from the students on the changes in the classroom with the implementation on common core. Member Burns mentioned he would like to have additional time to consider the topics and asked that the discussion continue at the next Board meeting.

Superintendent Pierce mentioned the new regulations implemented for child nutrition services lead to a cost for Board meeting snacks and shared alternate options. The Board asked that that staff proceed with the lower cost option.

Superintendent Pierce proposed holding a budget workshop on February 5, 2015 at 5:30 p.m.

Member Ryan discussed an email from a parent regarding the algebra classes. She asked if staff had reached out to Grossmont Union High School District to coordinate classes. Superintendent Pierce shared speaking to Grossmont Union High School District staff and the students would have the option to continue math classes at Santana and West Hills, based on availability. The Board asked administration to be proactive in working with Grossmont Union High School District and sharing options with parents. Superintendent Pierce mentioned this topic was scheduled to be discussed at an upcoming East County Superintendents' meeting. Dr. Pierce shared staff was working in collaboration with Grossmont High School District staff in finding ways to meet the students' needs.

Member Ryan shared information on the D68 virus. She mentioned the virus is affecting newborns to 16 year olds. Member Ryan shared the flu-like symptoms and controversy on whether the virus is resistant to hand sanitizer. Superintendent Pierce mentioned the district would be proactive in taking precautionary measures.

Member Levens-Craig mentioned joining the Cajon Park PTA membership and encouraged the other Board members to join the school PTAs. She shared attending the Grossmont Community College Chancellor's Advisory Council and would be attending the California STEM two-day symposium. Member Levens-Craig mentioned she and President Fox would be attending their last Masters In Governance course; and would be joining the Chet F. Harritt seventh- and eighth-grade students on their fieldtrip to the *Think of It* lab at Qualcomm.

Member Burns mentioned visiting a couple of schools during the hot weather. He commended staff for their patience with the students and for taking the proper precautions in keeping the students cool. Member Burns mentioned he received several calls from parents inquiring if the district would be on a modified schedule because of the heat. He asked that administration put a pro-active plan in place to communicate information to parents via school messenger and/or social media. Member Burns asked that the Board discuss the use of the school fields and having city buildings on district property at the next meeting.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov. Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association
3. Conference with Labor Negotiator (Govt Code § 54957.6)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association
4. Conference with Real Property Negotiators (Govt Code § 54956.8)
Property Address:
 - Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)Agency Negotiator: Karl Christensen, Assistant Superintendent
5. Public Employee Performance Evaluation (Govt Section § 54957)
Superintendent

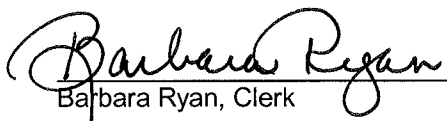
The Board entered closed session at 9:30 p.m.

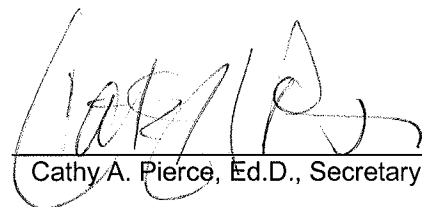
J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. No action was reported.

K. ADJOURNMENT

The September 16, 2014 regular meeting adjourned at 10:30 p.m.


Barbara Ryan, Clerk


Cathy A. Pierce, Ed.D., Secretary