

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 3, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

Vice President El-Hajj mentioned President Levens-Craig was out of Country and would not be present at the meeting. Vice President El-Hall congratulated Member Ryan for being the recipient of a Women In Leadership Award by the El Cajon Chamber of Commerce.

2. District Mission

Vice President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

Vice President El-Hajj invited Dan Prouty, Director of Instructional Technology, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Learning: Teacher Recognition

Inventing, Designing, Engineering Activities in Science (IDEAS 2.0)

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared that the Board of Education is recognizing Santee School District teachers that made a three-year commitment to professional learning in Next Generation Science Standards (NGSS) implementation. She shared that three years ago, the District embarked on a grant-funded learning opportunity with Lakeside Union School District teachers with a focus on developing a deeper understanding of science content and science pedagogy. The focus of the grant was on Inventing, Designing, Engineering Activities in Science (IDEAS). Each summer, the following teachers attended a weeklong professional development with

content experts from K12 Alliance and San Diego State University and other teacher leaders to develop pedagogy in NGSS. Dr. Pierce invited Dan Prouty, to assist with the recognition. Mr. Prouty expressed his appreciation of all the participants; and mentioned that in addition to a certificate, they would also be receiving an educational badge.

Cajon Park
Amy Cleary
Kim Henderson
Michelle Yother-Johnson

Carlton Oaks
Jennifer Johnson
Angela Panfili

Chet F. Harritt
Marybeth Atkinson
Trisha Best
Ramona Lampe
Lilah Onners
Marlena Sanders

Hill Creek
Amy Buntin

PRIDE Academy
Phelim O'Connell
Tara O'Connell
Gillian Ryan

Rio Seco
Pamela Barber
Teresa Boulais
Heather Glanz

Sycamore Canyon
Rosanne Schwartz

3. Spotlight: Human Resources Update

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, welcomed and introduced the Human Resources staff as follows: Karen Ortega, Administrative Secretary; Krista D'Agostino, Personnel Technician; Carla Buckel, Personnel Assistant; Katie Borts, Secretary I; and Ramon Martinez, Benefits Technician. Mr. Larson shared the Human Resources department's charge is to recruit, select, and retain the best employees available and went on to discuss the key functions of the department as follows:

- Compliance with Ed Code and labor laws
- Recruit exceptional employees
- Monitor and support the selection process
- Onboard newly hired employees
- Application of negotiated contracts
- Credentialing
- Benefits administration
- Employee relations
- Training
- Worker's Compensation
- Negotiations
- Employee Records
- Employee performance - evaluations

Mr. Larson mentioned that since January 1, 2017, the Human Resources department has processed 671 classified applicants for 176 different positions; processed 1,146 certificated applicants for 79 different positions; and placed substitutes into 11,997 classified and certificated employee absences. He shared staff continues to learn and refine the use of the PeopleSoft system; is in the process of implementing the online benefits management portal, Benefits Focus; and the online personnel management system, TalentEd. Mr. Larson mentioned the department is slowly transitioning to paperless. The Board expressed their gratitude to the Human Resources department for all their work.

4. Process for Development of Local Control Accountability Plan Annual Update for 2018-19

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, presented the Local Control Accountability Plan timeline and the process for developing the annual update as follows.

#	Action Step	Venue/Method	Date/Time Period	Month	Year
1	Monitor progress on LCAP Goals and Action Steps	Cabinet	On-Going		
2	Provide status reports to Board on goals and action steps and obtain direction, as applicable	Board Meeting	Various, depending on scheduling		
3	Report to Board on LCAP Development Timeline and Process	Board Meeting	October 3, 2017	October	2017
4	Review structured questions to use for Student Forums and other stakeholder groups	Cabinet	October 18, 2017	October	2017
5	Notify Principals to conduct Student Forums for stakeholder feedback	Cabinet	October 19, 2017	October	2017
6	Input Local Data for LCFF Evaluation Rubric	Bonner	December 1, 2017	December	2017
7	LCFF Evaluation Rubric Data released	Cabinet	December 2017/ January, 2018	December/ January	2017 2018
8	Complete Initial Needs Assessment	Ed Services	December 21, 2017	December	2017
9	Review data, complete Needs Assessment and determine most significant areas of need	Cabinet	January 17, 2017	January	2018
10	Consult with students (stakeholder feedback)	Student Forums at School Sites	February 2, 2018	February	2018
11	Complete Executive Summary of LCAP Progress and Data	Cabinet	February 7, 2018	February	2018
12	Board Budget Workshop and update on needs assessment	Workshop	February 20, 2018	February	2018
13	Send Executive Summary to STA in preparation for consultation	Karl	February 21, 2018	February	2018
14	Provide status report to STA and consult on annual LCAP	Scheduled Meeting	February 26, 2018	February	2018
15	Send Executive Summary to CSEA in preparation for consultation	Karl	March 2018	March	2018
16	Provide status report to CSEA and consult on annual LCAP	EERC Meeting	March 2018	March	2018
17	Provide status report to DAC and obtain stakeholder feedback	DAC Meeting	March 8, 2018	March	2018
18	Provide status report to DELAC and obtain stakeholder feedback	DELAC Meeting	March 9, 2018	March	2018
19	Provide status report to parents, community members and Administrators and obtain stakeholder feedback	LCAP Annual Review	March 13, 2018	March	2018
20	Obtain Board direction on potential updates to LCAP	Board Meeting	March 20, 2018	March	2018
21	Provide status report to BAC and obtain stakeholder feedback	BAC Meeting	March 22, 2018	March	2018
22	Create initial draft of LCAP Annual Update	Cabinet	April 25, 2018	April	2018
23	Discuss LCAP Annual Update draft with Board	Board Meeting	May 1, 2018	May	2018
24	Inform public of opportunity to provide input and comments	Post on District/ school websites	May 4, 2018	May	2018
25	Obtain parent/staff public comment on draft	DAC Meeting(s)	May 10, 2018	May	2018
26	Obtain parent/staff public comment on draft	DELAC Meeting(s)	May 11, 2018	May	2018
27	Respond in writing to comments generated by DAC and DELAC	Written responses to DAC and DELAC	May 18, 2018	May	2018
28	Post Notice of Public Hearing	Notice Posting Process	May 25, 2018	May	2018
29	Conduct Public Hearing	Board Meeting	June 5, 2018	June	2018
30	Adopt LCAP and District Budget	Board Meeting	June 19, 2018	June	2018

5. Report on 2017 CAASPP Results

Dr. Pierce mentioned it was the time of year to report on the California Assessment of Student Progress and Performance (CAASPP) results; and welcomed Bonner Montler, Director of Assessment, to the podium. She shared this was the third year of the Smarter Balance testing. Dr. Pierce mentioned the testing and makeups were conducted within a three-week window. She shared the Santee School District's 1:1 iPad initiative continues to allowed all students to test on their own device; and the wireless network performed at high expectation. The student results were accessible to teachers and administrators within 2-3 weeks after the assessments were scored; and official public release was September 27. Dr. Pierce shared California set a world record for simultaneous online test takers; approximately 500,000 simultaneous users. Mr. Montler shared the 2017 Smarter Balanced Assessment in Comparison to 2016 and mentioned there was a slight drop in English Language Arts (-3.98) and Mathematics (-2.16) in comparison to 2016.

2017 Smarter Balanced Assessment In Comparison to 2016							
Grade	English Language Arts			Grade	Mathematics		
	2016	2017	Change		2016	2017	Change
3	55	53.52	-1.48	3	57	57.11	+0.11
4	59	49.8	-9.2	4	51	47.91	-3.09
5	63	59.25	-3.75	5	44	41.19	-2.81
6	56	51.53	-4.47	6	43	40.98	-2.02
7	57	57.53	+0.53	7	47	47.9	+0.9
8	61	56.07	-4.93	8	55	48.93	-6.07
3-8	58.5	54.52	-3.98	3-8	49.6	47.44	-2.16

Mr. Montler continued to share the 2016-17 CAASPP Smarter Balanced percent of students meeting or exceeding standards in grades 3rd – 8th in English-Language Arts and Mathematics. Results showed 53.52% of third grade; 49.8% of 4th grade; 59.25% of 5th grade; 51.53% of 6th grade; 57.53% of 7th grade; and 56.07% of 8th grade students met or exceeded the standards in Language Arts. Results showed 57.11% of 3rd grade; 47.91% of 4th grade; 41.19% of 5th grade; 40.98% of 6th grade; 47.9% of 7th grade; and 48.93% of 8th grade students met or exceeded standards in Mathematics.

Mr. Montler explained one of the benefits of the CAASPP system is the ability to be able to view scaled scores on a continuum from 3rd – 8th grades. He shared a two- and three-year growth average scale score for student cohorts, compared to the SBAC standard cut-point, by grade in the areas of English Language Arts and Mathematics.

He shared results showed 24.51% of English Learners in grades 3-8, met or exceeded standards; and 25.31% of English Learners met or exceeded standards in Mathematics. Sixty-seven point fifty-three percent (67.53%) of Reclassified Fluent English Proficiency (RFEP) students met or exceeded standards in English Language Arts; and 57.14% met or exceeded standards in Mathematics. Fifteen point ninety-nine percent (15.99%) of Students with a Reported Disability, in all grades, met or exceeded standards in English Language Arts; and 13.1% met or exceeded standards in Mathematics. Results showed 44.01% of Students Economically Disadvantaged met or exceeded standards in English Language Arts; and 35.91% met or exceeded standards in Mathematics.

Mr. Montler shared that even though the results were not made public until September 27, parents did receive the student reports at the beginning of August. The reports are redesigned for students that have tested in the Smarter Balance Assessment the last three years. He reviewed a sample report.

Dr. Pierce shared the District will continue to learn from the data and continue to use the cycle of inquiry. This includes data analysis; discover key issues or questions; investigate relevant resources specific to the Common Core Standards and assessment targets; develop and revise action plans and goals; and carry out plans and monitor throughout

the year. She mentioned the District would continue to use its resources such as professional grade level learning teams; lesson planning based on review of student work; implementation of ELA/ELD instructional materials (i.e., Wonders in grades K-5; Amplify in grades 6-8; and Read180/System 44 in SDC); and curriculum guides in ELA/ELD and Mathematics. Mr. Montler mentioned supporting student groups is a major focus. Teachers use English Language Develop (ELD) standards for instructional planning; the new Language Arts adoption with embedded ELD instruction; goal setting; and ELPAC, the new assessment system. Dr. Pierce shared Economically Disadvantaged student group showed some growth and the District will continue to use the RtI process; student goal setting; differentiation of instructional materials; and counseling academic/behavioral support to continue progress. She shared there will be a focus on three areas for special education students. This include increase mainstreaming for mild/moderate special day class students to allow more access to general education curriculum; implementation of research-based reading intervention programs in the mild/moderate special day classroom; and increase professional development for special education teachers and instructional assistants.

Mr. Montler mentioned that throughout the year school Administration and teachers review evidence of learning data sources. He shared a partial list of activities and assessments used to review evidence of learning.

Dr. Pierce shared the teachers on the frontline are incredibly important in student achievement; and second to that are the school administrators. She mentioned building coherence has been part of their professional development. Dr. Pierce shared one of the thing being looked at is using strong evidence based practices such as focus direction; collaborative culture; deeper learning; and securing accountability.

Member Ryan shared her disappointment in the decline in progress; and shared it was not fair to the students who attend Santee School District. She expressed her gratitude for the recommendations and next steps. Member Ryan shared student expectations are key; and accountability for everyone who is responsible for educating children. She mentioned Santee School District students are just as capable as scoring at a higher level; and hopes next year's scores are better.

Member Burns shared that although he felt there were some successes, he would like to hold a conversation on what is going to be put in place to improve. He asked to see a breakdown by schools. Member Burns explained that as a Board member he would like to see the comparison to help determine if additional resources are needed for the sites; and see what is working at one site that can be shared and implemented with other sites to increase student achievement. Member Fox asked to receive data for students that are meeting or exceeded standards and those not meeting or exceeding standards. Member El-Hajj mentioned that as a former administrator of the test, she is aware that all teachers stress when the test is administered. She mentioned that the test is rigorous. However, with all the support the District has put in place (i.e., Amplify, Read 180, Achieve3000, new Language Arts adoption, etc.) she feels the District can, and will, improve its scores. Member El-Hajj shared she would like to see the District's goals for improving scores. Member Ryan reiterated Member Burns comment and shared that it is the Board's responsibility to provide the needed resources for instruction; and mentioned the Board needs to be made aware of the needs to provide support.

C. PUBLIC COMMUNICATION

Vice President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments

D. CONSENT ITEMS

Vice President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers

- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Adoption of Proclamation for National School Lunch Week
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 2.9. Authorization/Ratification to File Notice of Completion for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen
- 3.1. Approval of Nonpublic Agency Master Contract with ChildCare Careers
- 4.1. Personnel, Regular
- 4.2. Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2017
- 4.3. Adoption of Resolution No. 1718-10 to Reduce an Identified Classified Non-Management Position
- 4.4. Approval of Short Term Positions
- 4.5. Approval to Accept Department of Defense Military Connected Local Educational Agencies Grant for Academic and Support Programs
- 4.6. Approval for Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Not Present</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<u>Fox</u>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Human Resource/Pupil Services

1.1. Granting Tenure to Eligible Certificated Employees

Mr. Larson requested the Board's approval to grant tenure to the following eligible certificated employees who worked two years as required by Education Code and demonstrated quality instructional service. Member Burns shared learning from a teacher the importance of earning tenure; and how it validated the teacher's hard work and how proud she was to become a permanent member of the Santee School District family. He shared that since learning that, this day is of great significance to him. Member Ryan moved approval.

Farmer, Kelly	Cajon Park
Velasco, Brittany	Carlton Hills
Giblin, Hannah	Chet F. Harritt
Ninteman, Robin	Chet F. Harritt
Orsinelli, Kelcie	Chet F. Harritt
Roque, Monica	Chet F. Harritt
Fetty, Jolene	Hill Creek
Goro, Susan	Hill Creek
Maloy, Molly	Hill Creek
Stanley, Charlene	Hill Creek
Hayward, Mary	Pepper Drive
Johansen, Michelle	Pepper Drive
Reid, Corinne	Pepper Drive
Sicat, Amille	Pepper Drive
Torres, Nicole	Pepper Drive
Cline, Monica	PRIDE Academy
Nelson, Allison	PRIDE Academy
Quan, Joanne	PRIDE Academy
Fernandez-Perez, Tracie	Pupil Services
Brownell, Sara	Rio Seco
Gourley, Kristina	Rio Seco

McPhillips, Kevin	Rio Seco
Spry, Karol	Rio Seco
Dow, Stephanie	Special Education
Lincoln, Tracie	Sycamore Canyon

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

Business Services

2.1. Approval of Monthly Financial Report

Vice-President El-Hajj announced Karl Christensen, Assistant Superintendent of Business Services, was unable to be present at tonight's meeting. Superintendent Baranski reported the monthly financial report was for cash and budget revision transactions posted through August 31st. She mentioned the report showed a beginning cash balance of \$14.5 million; cash receipts of \$3.9 million; and disbursements of \$6.4 million. The District ended the month with a cash balance in the General Fund of \$11.9 million, sufficient to pay all our financial obligations for the 2017-18 fiscal year. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 6145, Extracurricular and Cocurricular Activities

Revised Board Policy (BP) and Administrative Regulation (AR) 6145, Extracurricular and Cocurricular Activities was presented for a first reading. BP and AR 6145 will return to the next meeting for a second reading and request for approval.

1.2. Second Reading: Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance

Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Vice President El-Hajj mentioned the first student forum was scheduled for November 7 and inquired on the Board's desire to change the discussion topic. Upon discussion, the Board changed the student forum discussion around character education.

Member Burns mentioned Chet F. Harritt School had recently attended six-grade camp. He acknowledged the challenge of fundraising so early in the year and expressed his gratitude towards Principal Hicks for making this possible. He shared attending camp earlier in the year, allows students to establish friendships and bond earlier in the school year.

I. CLOSED SESSION

Vice President El-Hajj announced that the Board would meet in closed session for:

1. Consideration of Student Matter (Ed. Codes § 35146, 48912, 48918)

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:17 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:32 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of October 3, 2017 was adjourned at 10:35 p.m.



Ken Fox, Clerk



Kristin Baranski, Secretary