

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

November 5, 2019  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Dianne El-Hajj, Member  
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Fox invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President Fox invited Leah Saunders, Vice Principal at Carlton Hills School, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Spotlight: Safety Improvements Committee Update**

Mike Olander, Committee Chair and Director of Pupil Services & Student Well-Being; and committee member and school secretary at Chet F. Harritt School, Stephanie Borden, provided a brief overview of recent work performed by the District safety improvements committee and recommendations on best practices for the Board of Education's consideration.

Mr. Olander and Mrs. Borden discussed the committee's focus was prevention; preparation; protection; and protocol for communication. The committee covered the Sandy Hook Promise threat assessment protocol and signs of suicide; and identified safety actions (prevention, preparation, and protection).

The committee was able to view a virtual walk through of each school site. One of the major undertakings the committee did was the identification of safety actions. These included:

Prevention

- Security cameras
- School Resource Officer (SRO) support at each site
- Education/Professional Development for staff and students: Sandy Hook's *Know the Signs*
- Safety hotline, in lieu of bully hotline

Preparation

- Training on options based/strategic response
- Includes protocol for communication
- Training with local law enforcement
- Increased office staff/hours of coverage

Protection/Facility Enhancements

- Security cameras
- Dedicated internal emergency line
- Increased lighting in hallways and parking lots

The committee prioritized their findings and studied best practices from other law enforcement agencies and determined the committee's top three safety priorities included security cameras; training on options based/strategic response; and increased lighting in hallways and parking lots.

Superintendent Baranski mentioned next steps include presenting a proposal to the Board for approval of assessment services for the installation of security cameras at each site; options based/strategic response professional development for staff; and maintenance and operations is working on additional lighting for hallways and parking lots.

Member Levens-Craig inquired on the parents' perspective of having cameras at the sites. Mrs. Borden explained the parents feel a sense of security. Member El-Hajj noted the committee's finding on increasing office staff time for better coverage and was interested in learning the cost. President Fox inquired on fencing for the schools. Mr. Olander noted that was not one of the committee's findings. Member Burns shared he supported the committee's findings but had a problem that parents were not on the committee. He also suggested holding a campaign to educate students, staff, parents, and the community about the new purpose of the safety hotline, if the proposed change is made. Members Burns and Ryan both agreed for the need to obtain parent perspective.

**C. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda. There was no public communication.

**D. CONSENT ITEMS**

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

**1.1. Approval of Minutes**

**2.1. Approval/Ratification of Travel Requests**

**2.2. Approval/Ratification of Revolving Cash Report**

**2.3. Acceptance of Donations, Grants, and Bequests**

**2.4. Approval/Ratification of General Services Agreements**

**2.5. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation**

**2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**

- 2.7. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative
- 2.8. Adoption of Resolution No. 1920- 09 of the Board of Education Acknowledging the District’s Application to the State Facilities Program is Beyond Bond Authority
- 2.9. Acceptance of Final Pricing and Costs of Issuance for the Sale of Series 2018A General Obligation Bonds
- 3.1. Approval of Panorama Education Survey
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Positions
- 4.3. Approval of Internship Contract Agreement with Brandman University
- 4.4. Adoption of Resolution Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263
- 4.5. Acceptance of Report on Certificated Credentials and Assignments
- 4.6. Approval of Consultant Agreements for Arts Attack Coordinators

<i>Motion:</i>	<u>Levens-Craig</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. Board’s Legislative Goals for 2020  
 Superintendent Baranski presented the proposed Legislative Goals for 2019 for Board consideration and approval. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

- 1.2. California School Boards Association (CSBA) Delegate Assembly Call for Nominations  
 Superintendent Baranski explained the item had been revised to note the delegates whose terms expire in March 2020, not 2019. She clarified the candidate names were accurate and it was only a typographical error on the title. Member Ryan shared she was under the impression that the nominees were being nominated by their own districts and did not see the need for the Board to make any nominations at the time. She explained noted the nominations were not due until January. No action was taken.

- 1.3. Santee School District Foundation Innovative Grants  
 Superintendent Baranski shared that this year, the Santee School District Foundation announced that it would be providing \$25,000 toward innovative projects that enrich the educational experiences of Santee School District students. She explained a sub-committee of Foundation members reviewed the grant applications and recommended the following for funding. Superintendent Baranski noted the Foundation liaisons would be distributing checks at each of the school sites. Member Levens-Craig moved approval.

School/ Grant Amount	Description	Applicants
Cajon Park \$806	<b>Building Our Own Break Room</b> – Thirteen (13) grade 4-5 SDC students (other SDC classrooms) will learn through social/emotional instruction; will use calendars and task lists to complete the “Take a Break” challenge; students are already practicing “I Can Build” challenges; will build tools.	Tim Dobbins Chelsey Clixby
Carlton Hills \$336	<b>Sensory Items for Mod/Severe SDC</b> – 45 K-8 <sup>th</sup> grade students in the SDC classes will be able to access the body socks, sensory balls, and stress relief balls to help meet students’ unique sensory needs thus having positive impact on progress for IEP goals.	Stephanie Southcott Lisa McFaul
Chet F. Harritt \$2,500	<b>The Outdoor Learning Lab at Chet Harritt</b> – 650+ K-8 <sup>th</sup> grade regular and special ed. students will have access to the area. Middle school uses the area as a reward for positive choices with weekly “club at the creek;” students will engage in STEAM activities, reading, writing, art, and science projects; and expand what Chamber of Commerce and students from Cuyamaca College’s Horticulture program have already begun.	Tylene Hicks, Larry Barbary, Kathy Jun, Joey Sutera
Chet F. Harritt \$1,773	<b>Keyboards for Kinesthetic Learners</b> – will impact all 2 <sup>nd</sup> graders thru STEAM rotations; students will collaborate in small groups when learning and practicing musical instruction; will focus on perseverance, listening, and memory by learning new tunes and songs	Tylene Hicks Hannah Giblin
Hill Creek \$3,510	<b>Woof Woof News</b> – will involve middle school enrichment classes; develops reporting skills; will produce a newspaper and a news broadcast that features events in the “two story” building, as well as other classes.	Suzie Martin Emily Sweetman
PRIDE Academy \$4,160	<b>Imagination Playground</b> – 75 kindergarten and 18 TK students will benefit from The Imagination Playground Big Blue Blocks which are designed to foster collaboration and innovative solutions to playground issues; inspires children to design their own interventions and create their own activities.	Kristen Bonser Autumn Fruend Megan Houfek Dennae Lovell Meghan McMahon
Sycamore Canyon \$3,150	<b>5<sup>th</sup> Grade Planet Protection Project</b> - 26 5 <sup>th</sup> graders, 22 after-school students in Robotics Club, and ultimately all 4 <sup>th</sup> thru 6 <sup>th</sup> graders will use the three new laptops; 5 <sup>th</sup> graders for a collaboratively based science project; and 4 <sup>th</sup> – 6 <sup>th</sup> for technology integration and 3D printing production.	Summer Locke Courtney Bittle
Sycamore Canyon \$776	<b>Playground Communication Boards</b> – SDC pre-schoolers, K, TK, Yale, and Project SAFE students will utilize; majority of SDC students have communication deficits and require speech services. Students point to symbol cards to express and resolve playground issues.	Summer Locke Celina O’Brien Jessica O’Connor
Santee Success Program (SSP) \$2,400	<b>Outdoor Classroom and Garden</b> – alternative school program will expand upon the existing class garden and outdoor classroom area; will use Growth Mindset, project-based learning, STEAM, etc. learning strategies.	Mike Olander AnneLise Steen

**Motion:** Levens-Craig      Fox Aye      Levens-Craig Aye  
**Second:** El-Hajj      Burns Aye      El-Hajj Aye  
**Vote:** 5-0      Ryan Aye

**Business Services**

**2.1. Approval of Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through September 30, and shared the District ended the month with a cash balance in the General Fund of approximately \$12,088,041 million, sufficient to pay all of the District’s financial obligations for the fiscal year. He shared the Budget Revisions transactions continue to project deficit spending and declining reserve percentages over the multi-projection period. Mr. Christensen noted this report did not include the salary increases for Santee Teachers Association and Classified School Employees Association being considered for action later in the meeting; those would be posted and incorporated into the October 31<sup>st</sup> monthly financial report and the First Interim report. Member Ryan moved approval.

**Motion:** Ryan      Fox Aye      Levens-Craig Aye  
**Second:** Burns      Burns Aye      El-Hajj Aye  
**Vote:** 5-0      Ryan Aye

**2.2. Imminent Facility Needs Update**

Karl Christensen, Assistant Superintendent of Business Services, shared he would be providing a progress report on the seven (7) projects identified by the Board, at their April 2, 2019 meeting, as imminent facility needs for 2019-20. Mr. Christensen noted these were estimated costs for the projects.

Site	Description	Estimated Cost
Cajon Park	Install 2 to 3 seating areas in the entryway outside fence	\$50,000
Cajon Park	Move VP to back workspace or work space to MPR workroom	\$150,000
Carlton Hills	Renovate front office to move VP from current location to front office	\$150,000
Carlton Oaks	Install shade structure over Primary snack area similar to Rio Seco	\$75,000
Chet F. Harritt	Improve exterior to front entrance: 1) Move rose garden 2) Remove planter area in front of office entry door 3) Install second path of pavers leading to the office entry door	\$100,000
Hill Creek	Install curved concrete poured in place seating with pavers like Pepper in between Wing C and D	\$100,000
PRIDE Academy	Install seating areas on the lunch courtyard area like Pepper Drive	\$100,000
<b>Total</b>		<b>\$725,000</b>

Member El-Hajj shared that although she agreed that every site had facility needs, she expressed her concern about proceeding with these projects in the midst of construction and the potential financial shortfall. Mr. Christensen shared these funds were set-aside from the general fund and were different from the construction funds and explained he thought they were moving forward with these projects and Administration was looking to obtain some additional direction. Superintendent Baranski shared these projects were the ones designated for completion during the 2019-2020 school year after the Board completed the facilities walkthrough; unless the Board provides different direction. Member Burns mentioned that unless Administration shares concerns about financial difficulties for the completion of the Chet F. Harritt construction, he felt confident with moving along with these projects. Member Burns expressed his appreciation to Administration for their work based on the Boards' requests after their walkthrough; and reminded the Board that Administration was following direction based on the Board's vote. Upon discussion, the Board decided to wait until the receiving the actual bids for the costs of the projects; and asked that the item return for discussion and/or action.

**Human Resource/Pupil Services**

**3.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements between Santee School District and Santee Teachers Association (STA)**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented the Tentative Agreements between the Santee School District and Santee Teachers Association (STA) for ratification. Member Burns moved approval.

**Motion:** Burns                      Fox Aye                      Levens-Craig Aye  
**Second:** El-Hajj                      Burns Aye                      El-Hajj Aye  
**Vote:** 5-0                              Ryan Aye

**3.2. Approval of Additional Compensation Per Employer-Employee Collective Bargaining Agreement Clause Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared that on May 21, the District and California School Employees Association Chapter #557, ratified a tentative agreement for the 2018-19 school year. He noted the tentative agreement for Article 17-Compensation, included language with respect to receiving the same compensation for the 2018-19 school year that is received by any bargaining unit. Mr. Larson presented the additional compensation of 1.0% on-schedule salary increase effective July 1, 2018 for Board approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**F. BOARD POLICIES AND BYLAWS**

**1.1. Second Reading: Board Policy Annual Review**

- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies - *Delete*
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were presented for a second reading and request for approval. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

President Fox noted the following first readings and asked Board members to contact Administration if there were any questions and/or concerns.

**1.2. First Reading: Revised Board Policy 3280, Sale, Lease, Rental of District-Owned Real Property**

**1.3. First Reading: Revised Board Policy 6172, Gifted and Talented Student Program**

**1.4. First Reading: Revised Board Policy 1312.3, Uniform Complaint Procedures**

**G. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, STA President, noted she would be sharing additional results of their informal teacher survey. She explained there was a trend in responses to the question about factors affecting student achievement; the constant distractions in the classroom on a daily and/or weekly basis. Mrs. Hirahara shared some of the highlights included the lack of substitute teachers and students going without instruction for the day; and the number of students in a classroom. In addition to the severe student behaviors taking away from instructional time, sometimes as much as an hour. Member El-Hajj inquired on the number of teachers responding that it was taking more than an hour of instructional time. Mrs. Hirahara shared it was many teachers in various ways (i.e., completing behavioral contracts, working with the student, an email/phone to parent, etc.). She provided an example of a neighboring teacher who expressed concerns about handling the entire class when their student teacher is no longer in the classroom to assist. Member El-Hajj asked if there was a specific age-level that showed more concern. Mrs. Hirahara shared some surveys did not include names, but she could tell some were primary teachers based on the responses. She shared although the addition of the social/emotional curriculum was needed, the teachers were feeling overwhelmed with the addition and felt it was taking away from instructional time. Superintendent Baranski mentioned it is the goal that once the social/emotional curriculum is put in place, it will help with the overall instruction. Mrs. Hirahara agreed that in most cases it would; and shared that it still up to the teacher to implement instruction, in addition to other new curriculum. She shared that teachers attend professional development on Wednesday, and have additional material to implement the next day; and not something that they have already learned.

Mrs. Hirahara shared that when teachers were asked what they needed to help improve achievement, a large number responded the need for time. She mentioned there were other concerns but she had presented the highlights from the responses.

Member Burns expressed his appreciation to Mrs. Hirahara for bringing the responses to their attention. Member Burns clarified he was speaking on his behalf and mentioned he would be willing to sit down with teachers and address these issues; as most likely other Board members would. He noted that he would not support not adding additional curriculum; as he thought that was what education was about. Member Burns noted that some of the things being mentioned

are part of a teacher's job. Mrs. Hirahara agreed but noted that things have changed over the last 20 years. Members Burns shared he would be willing to meet with teachers to discuss support. He shared it would be helpful knowing if the responses were coming from a group of teachers, primary and/or junior high teachers, etc.

**H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski shared she was excited to report PRIDE Academy was eligible for the Distinguished School Award, based on the 2016-17 and 2017-18 data showing gains in student SBAC scores and closing the achievement gap. She shared Sycamore Canyon and Chet F. Harritt were the last schools that received this award in 2008.

The Board held a discussion on logistics during the CSBA conference; and decided the Board and Executive Council would meet for dinner on Thursday, December 5<sup>th</sup> at 6:00 pm.

The Board and Superintendent agreed the meeting with Vice Principals was very informative and commended the vice principals for being a great team.

Superintendent Baranski shared the parent/community engagement survey would be sent via SchoolMessenger on Tuesday, November 12.

Superintendent Baranski shared some potential topics of discussion for the Student Forum.

**I. CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)  
Coalition for Adequate School Housing, et al. v. State Allocation Board, et al Orange County Superior Court Case No. 30-2018-01029962-CU-WM-CJC
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:50 p.m.

**J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:05 p.m., and reported the following:

**K. ADJOURNMENT**

With no further business, the regular meeting of November 5, 2019 was adjourned at 10:05 p.m.

  
Barbara Ryan, Clerk

  
Dr. Kristin Baranski, Secretary