

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

**MINUTES  
March 1, 2011**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:01 p.m. and invited the audience to join the Board in reading the District Mission Statement.

Members present:

Barbara Ryan, President  
Dan Bartholomew, Vice President  
Dianne ElHajj, Clerk  
Ken Fox, Member  
Dustin Burns, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services  
Kristin Baranski, Director, Educational Services  
Linda Vail, Executive Assistant and Recording Secretary

2. President Ryan invited Matt Marsman, the District Systems Administrator, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

**Motion:** Burns                      **Second:** El-Hajj                      5-0

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Schedule of Spring Open Houses/Events

2. Report to the Board: Counseling Program/Social Workers

Dr. Shaw introduced Meredith Riffel, Collaborative Coordinator, who provided a presentation about the grant funded social worker services that are provided for students. Mrs. Riffel said there are five different funding streams for programs to serve students. At this time we have grant funding totaling \$508,447 and AB 1802 funding of \$43,129. Santee Cares funds the social workers/educational counselors at Cajon Park, Chet F. Harritt, Hill Creek, Pepper Drive, and PRIDE Academy. The Early Mental Health Initiative (EMHI) program is in place at Carlton Hills, Carlton Oaks, and Rio Seco. The Tobacco Use Prevention and Education (TUPE) program funds tobacco education for all students in grades 6 through 8.

Mrs. Riffel introduced the Social Workers/Educational Counselors: Ana Hubbell, Carrie Thompson, Ed Gigliotti, Kirsten Stretton, and Mary Shirley. She explained they each work four days a week at a grant funded site and one day a week at non-grant sites, providing small group and individual support to 50-65 students at each site, each week. The Social Workers/Educational Counselors offer classroom lessons to address universal issues, make referrals to outside agencies for additional services for families, work to decrease student discipline referrals, provide parent education at sites, and provide yearly college and career planning opportunities to all 8<sup>th</sup> grade students. The 8<sup>th</sup> grade college night will be held on March 29<sup>th</sup>.

The next step is to take a focused look to evaluate how services are impacting students and families. Next steps include applying for additional EMHI funding to support students at PRIDE Academy, apply for a Safe Schools Healthy Students grant to continue to provide these services and more, and continue to work with the Santee Collaborative to make sure we can offer as many services as possible to our students.

Member Burns asked how the parent education classes are communicated to our parents. Mrs. Riffel said flyers are sent home, school messenger messages are sent, and the information is posted on the District web site.

Member Burns said he is always in awe and all of the things Mrs. Riffel has done. Member El-Hajj asked about the Girls Empowerment group. Mrs. Riffel said the seminar would be provided by the SDCOE. Member El-Hajj said the Board has heard of some dangerous issues in the County and that would be a good place to address them. Mrs. Riffel said Mary Shirley would be providing that information to the Professional Leadership Team in April. President Ryan and Member El-Hajj both believe awareness for parents should also be provided.

Member Bartholomew asked who applies for the grants. Meredith said she writes the grant applications with assistance from others. Dr. Shaw interjected that Meredith is the driving force. Member Bartholomew thanked Mrs. Riffel saying that it is a great amount of money that we would not have without her efforts.

Member Fox said it is very refreshing to see someone who is so passionate about their job.

President Ryan asked how the information about college attendance was determined and asked to have the data sent to her. She does not believe the information is correct unless the study group is different, maybe comprised of adults in the community, rather than students. President Ryan congratulated Meredith on her continued success and thanked her and all of the social workers.

### **C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

### **D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Acceptance of Donations**
- 2.2. **Santee Farmers' Market Contract Extension**
- 3.1. **Approval of Memorandum of Understanding Between Santee School District and Super Star Learning Company**
- 4.1. ***Pulled by Member Burns for separate consideration.***
- 4.2. **Adoption of Resolution No. 1011-14 for Non-Reelection of Temporary Certificated Employees**
- 4.3. **Approval of 2011-2012 School Calendar**
- 4.4. **Approval of Out-of-School Time Program Fee Discount**

It was moved and seconded to approve Consent Items with the exception of Item 4.1. which was pulled by Member Burns for separate consideration.

**Motion:** *El-Hajj*                      **Second** *Fox*                      **Vote:** *5-0*  
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#### **D.4.1. Personnel, Regular**

Member Burns said he does not support all of the leave requests. He believes if a teacher is employed as a teacher somewhere else, he cannot fundamentally support approving a leave of absence. He moved approval of D.4.1. with the exception of leave requests.

Member Bartholomew asked is a spot is held for a teacher on leave and how it impacts temporary teachers. Mrs. Malin said that a temporary teacher is hired for each teacher on leave and a position is



District domain for new email address of @santeeed.net. Mr. Yeo provided an implementation schedule. The test period would be during March with tech support teachers at various school sites. After the test, these individuals would provide training and support at their sites. After Spring Break Technology would implement Microsoft LIVE@edu at the three schools being modernized, followed by implementation at other schools through June 2011. By July 1<sup>st</sup>, the conversion would be complete.

Member Bartholomew asked if all of our data is backed up on servers at this time within the District. He asked if the new scenario was sound and if the data stored on another server was easily retrievable. Mr. Yeo said we would be getting the same service and protection that is sold to the commercial industry. The District would be using their service but District Administration would fully manage the system with several fail safes. Member El-Hajj moved to approve the migration to Microsoft LIVE@edu for the District email services upon successful testing.

**Motion: El-Hajj                      Second Burns                      Vote: 5-0**  
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Member Burns would like to have discussion about student email before implementation. He would be interested in hearing from another District how they are using the email system with their students and what security measures are in place. He would also want the information shared with families before students had email accounts. Mrs. Baranski said LIVE@edu student email would only be internal and would be safe. She believes this topic would be a good discussion in ACI and the committee input brought to Board.

### **2.1. Approval of Second Interim Report**

Karl Christensen shared that on January 15<sup>th</sup> the Governor released his budget proposal addressing the deficit in the State government. There are some encouraging signs for State revenues and three months of employment gains. Residential permits were up and sales of single detached homes are up. It will take a while to catch up to education. There are two possible scenarios based on the possible extension of the temporary taxes. The multi-year projection is based on the Governor's proposal with temporary taxes extended, which is a \$19 per ADA decline.

Member Bartholomew shared that as Dr. Shaw explained the deferrals at a staff meeting he realized District Administration has to develop a budget without a solid sense of funding but they still manage to do great things.

Member El-Hajj said it is a pleasure that Santee is not looking at "doom and gloom" and doing much better than most districts for next year. Member Burns moved to approve the Second Interim Report.

**Motion: Burns                      Second Bartholomew                      Vote: 5-0**  
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### **2.2. Approval of Monthly Financial Report**

Karl Christensen provided monthly cash transactions showing a cash balance of \$8.8 million in the general fund and enough cash to meet our financial obligations at this time. Member Bartholomew moved to approve the Monthly Financial Report.

**Motion: Bartholomew                      Second Burns                      Vote: 5-0**  
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### **2.3. Santee School Site Pre-Lease Agreement**

Karl Christensen shared at the February 1, 2011 meeting the Board selected Haagan Company LLC as the developer for the Santee School site. The next step in the process is to execute a pre-lease agreement with Haagen to govern roles and responsibilities prior to execution of an eventual ground lease. To comply with the CDE waiver, the ground lease would need to be executed prior to expiration of the waiver on March 29, 2012. The pre-lease agreement does not obligate the District to execute a ground lease. Member EL-Hajj asked if it was possible to extend the waiver. Mr. Christensen will begin a discussion with Tim Garfield about preparing an extension and what the timeline is. Member El-Hajj moved to approve Administration to enter in to the pre-lease with Haagan Company.

**Motion: El-Hajj                      Second Fox                      Vote: 5-0**

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**2.4. Approval of Agreement with the Fiscal Crisis Management Assistance Team (FCMAT) to Conduct a Study of Technology Services**

Karl Christensen said the District has been making great strides in technology and it is imperative that the District maintain its ability to keep technology operating at peak performance, quickly respond to customer needs, and remain poised to take advantage of new technologies as they emerge, even during times when support resources for technology have been scaled back in response to the State budget crisis. Administration recommends contracting with the Fiscal Crisis Management Assistance Team (FCMAT) to perform a study of technology services. He provided the scope points recommended with a cost of \$8,000.

Member Burns said it is important to state this is the fourth FCMAT study. He wants to make sure the purpose is not to advise on cuts and that what we are paying is cost effective. Mr. Christensen said it is not to look at cuts but to develop a road map for our critical components to position ourselves to take advantage of the resources we have to provide optimal service. Administration is not looking for cost savings, but ways to save dollars. The team will also analyze instructional technology services as part of the curriculum. Dr. Shaw said the outcome is to establish a foundation for developing a technology plan that works for the future of Santee.

Member Bartholomew said the scope looks at infrastructure, staff, and resources to support our technology. He asked about E-Rate savings. Mr. Christensen said the District receives discounts, subsidized by the Federal Government, on the cost of WAN services and cell phones. These funds would be used to pay for the study.

Member Burns moved to approve the agreement with FCMAT to conduct a study of technology services to quantify potential savings and make recommendations for the optimal configuration of services.

**Motion: Burns Second Fox Vote: 5-0**  
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**3.1. Award of Contract to Gem Industrial Electric Inc. for Custom Design Shade Shelter at Carlton Oaks School**

Karl Christensen reported that on June 22, 2010 the Board approved replacement of the shade structure at Carlton Oaks School. The project was put out to bid and the bids were presented to the Board. Administration recommended that the Board award the custom design shade shelter bid to Gem Industrial Electric, Inc. for \$149,860.

Member Burns asked how much over the original estimate the bid was. Mr. Christensen said the original estimate was about \$90 but later revised to \$140,000. Member Bartholomew believed the cost seemed rather high for a shade structure. Mr. Christensen explained about the need for a custom design to accommodate the Carlton Oaks lunch area and installed at a required distance from the buildings.

Member El-Hajj moved to approve the contract with Gem Industrial Electric, Inc. for \$149,860 less the deductive alternate # 2 for \$4,000 demolition for a total of \$145,860 for the construction of the Carlton Oaks School shade shelter.

**Motion: El-Hajj Second Fox Vote: 5-0**  
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**3.2. Approval of Site DSA Inspector IOR and Test Lab for Carlton Oaks School Shade Shelter**

Part of the construction process for the custom shade structure at Carlton Oaks requires Inspector of Record services and materials testing to be DSA approved. Administration presented recommendations for vendors for these services.

Member Burns moved to approve IOR services with Hendrix, California School Construction Services, and materials testing lab with Ninyo & Moore for the Carlton Oaks School shade shelter construction.

**Motion: Burns Second El-Hajj Vote: 5-0**  
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Member Burns thanked everyone who was involved with the Foundation Art Show. It was great fun. He thanked Ted Hooks for chairing the event.

Member Bartholomew apologized for missing Thursday's special meeting but was attending freshman orientation with his son. He shared that there was information for students interested in honors and AP courses. SDSU interns gave presentations with ASB students. He asked if the District has any information from Grossmont about our former students' successes, honors courses, AP courses, and college. Dr. Shaw said we ask annually but do not get the information. He has asked for information about the math courses our former students take and how many take language beyond first or second year. Member Bartholomew asked if it would be advantageous to have Board Members meet together for a discussion. President Ryan said maybe a letter to their Board from our Board requesting the information would be productive.

Member Bartholomew said it is getting very competitive for students to get into high level classes and electives. He would like to see a parent night for our parents to get information and get engaged in the process of seeking opportunities for their children.

Dr. Shaw asked the Board for suggested discussion items for the Student Forum. President Ryan asked Board members to send any suggestions to Linda.

Dr. Shaw presented a draft letter to legislators regarding the tax extensions. Board members will review the letter and provide any suggested changes to Dr. Shaw. The letter will be signed by Members Ryan, El-Hajj, Fox, and Burns and the Superintendent.

Dr. Shaw asked the Board for topics to include in the spring special edition ECHO. Suggestions included a modernization update, student achievement and a fiscal update. Board members would like a fiscal message to include that Santee is not in a deficit and will not need to issue lay off notices for next year.

#### **G. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Agency Negotiator: Karl Christensen, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association*  
*California School Employees Association*  
*Purpose: Negotiations*

The Board entered closed session at 9: 28 p.m.

#### **H. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:10 p.m. No action was reported.

#### **I. ADJOURNMENT**

The March 1, 2011 regular meeting adjourned at 10:10 p.m.

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Dianne El-Hajj, Clerk

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Dr. Patrick Shaw, Secretary