

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

MINUTES
June 15, 2010

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

President Burns introduced special guests in attendance, Councilmember John Minto and Chamber of Commerce President, John Olson
2. President Burns invited Alysa Mendell, an 8th grade student from Carlton Oaks School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
President Burns asked for approval of the agenda with Consent Item 5.4. pulled from the agenda. It was moved and seconded to approve the agenda.
Motion: El-Hajj Second: Ryan Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. **Seventh Annual Golf Classic-Benefitting the Santee School District Foundation and the Santee Chamber of Commerce**
Minnie Malin reported on the 7th annual golf tournament sponsored by the Foundation and Santee Chamber of Commerce. There are currently 30 sponsors. Volunteers are being organized by Debra Simpson and there is still room for additional golfers. President Burns said Carlton Oaks Country Club has redecorated and is very nice.
3. **Spotlight on Education: Special Education Student Recognition**
Hope Michel, Director of Special Education, introduced students from the special education program to be honored for overcoming obstacles and challenges to make outstanding strides in learning.
Cajon Park: Rebecca Olson and Tiano Franco Carlton Hills: Christina Hurtado
Carlton Oaks: Kristina Ferrin Chet F. Harritt: Natalie Pollard
Hill Creek: Emory Allen Fox and Deneka Jones Pepper Drive: D'Wayne White
PRIDE Academy: Eugene Vouaux Rio Seco: Dakota Elliott and Dekota Manchor
Sycamore Canyon: Angel Davila
4. **Spotlight on Education: Eighth Grade Academic Achievement Awards**
Kristin Baranski introduced the following students who were nominated by their schools to compete in the 8th grade academic achievement challenge.

Cajon Park: Alexis Ellis-Alvarez Trenten Eldred
Carlton Hills: Trina Killian Gracie Patrick
Carlton Oaks: Tiffany Currier Matthew Carlin

Chet F. Harritt:	Garret Oswald	Jacqueline Bontiago
Hill Creek:	Eric Bowen	Casey Lenihan
Pepper Drive:	Destinee Ripperger	Richard Boyer
PRIDE Academy:	Karissa Cunha	Cody Schroeder
Rio Seco:	Spencer Ford	Nicole Page

The students participated in writing, math, and speech projects in early June. Mrs. Baranski announced the student winners in each category:

Math: Richard Boyer-Pepper Drive Speech: Tiffany Currier-Carlton Oaks
Writing: Jacqueline Bontiago-Chet F. Harritt

The winner in the math competition received a \$100 Barbara Ramsey Scholarship check.

Mrs. Baranski announced the overall 8th grade academic achievement winner for 2010, who excelled in all three areas: **Nicole Page from Rio Seco School**. Nicole received a \$200 savings bond from the Santee Chamber of Commerce, a proclamation from the City of Santee presented by Councilmember John Minto, and the perpetual trophy for her school to display next year. Board members congratulated Nicole and all of the outstanding students.

The Board adjourned at 7:45 p.m. for a brief reception in honor of all of the students recognized. The Board reconvened at 8:00 p.m.

C PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. 2010-11 Santee School District Budget

President Burns opened the public hearing for the 2010-11 Santee School District budget. With no comments, the public hearing was closed.

2. State Categorical Flexibility for 2010-11

President Burns opened the public hearing State Categorical Flexibility for 2010-11. With no comments, the public hearing was closed.

F. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Approval to Cancel July 6, 2010 Regularly Scheduled Board Meeting**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval/Ratification of Annual Agreements for 2010-11**
- 2.7. **Pulled for separate consideration.**
- 2.8. **Pulled for separate consideration.**
- 2.9. **Solar Project Construction Inspection and Testing**
- 2.10. **Approval of 2010-11 Student Accident Insurance**
- 3.1. **Approval of Extra Services Through Trittippo for Storm Water Pollution Prevention Plans (SWPPP)**
- 4.1. **Approval of Consolidated Application Part I**
- 4.2. **Approval of Contract with Calico Software Systems, Inc. to Provide Web-Based Special Education Individual Education Program (IEP)**
- 4.3. **Approval of Agreement Between the Grossmont Union High School District Adult School and the Santee School District for Conducting Adult Education Classes**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of Revisions to Out-of-School Time Coordinator Job Description**
- 5.3. **Approval to Increase Work Hours of Identified Classified Non-Management Position**

5.4. Pulled from the Agenda

It was moved and seconded to approve Consent Items, with Item 5.4 pulled from the agenda and Items 2.7 and 2.8. pulled for separate consideration.

Motion: *El-Hajj* **Second:** *Carlisle* **Vote:** **5-0**

2.7. Approval of Agreement with SDCOE for Audiovisual Services (Pulled by President Burns for separate consideration.)

2.8. Approval of Outdoor Education Program Agreements with SDCOE (Pulled by President Burns for separate consideration.)

President Burns wished to abstain from voting on these items because the agreements are with his employer. Member Ryan moved to approve Consent Items 2.7. and 2.8.

Motion: *Ryan* **Second:** *El-Hajj* **Vote:** **4-0 (Burns, abstain)**

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action. There were no comments.

1.1. Adoption of 2010-11 Santee School District Budget

Karl Christensen reported on the 2010-11 District budget, based on the Governor's May revise and budget solutions enacted by the Board in February. Mr. Christensen provided a "user friendly" version of the budget document that will also be posted on the District website for the public. He presented a chart showing the anticipated revenue and expenses for all District funds. He reported that 71.89% of the District revenue is received from revenue limit funding (ADA). He shared the recent news about the special education disabilities adjustment and that the State is discussing making some changes. These funds have been pulled from the budget. If the money is reapportioned, it will be an addition to our proposed budget. Title II Teacher Quality will probably not be funded for 2011-12.

Member Ryan received an alert that if the Conference Committee does not support the current legislation districts would be required to provide services for AB2726 which would be a big expense. The compromise may be that it is decreased gradually. She asked administration to see how many students we have in that program now.

Mr. Christensen provided a listing of categorical flexibility funds. (*Remove former resource numbers and unrestricted resource numbers page 24*)

The greatest expenditure in our budget is personnel. Districts are required to calculate the cost of a 1% increase and the District needs to plan for the \$611,000 cost in 10-11 for step and column increases. Mr. Christensen thanked the bargaining units for their salary concessions, which saves the District approximately \$600,000 for 2010-11. He showed the expenditures for personnel that are in addition to salaries. Workers comp is increasing and will cost more than last year, having a \$34,000 impact.

The multi-year projection shows a positive fund balance at the end of 2009-10 but for the next three years there is deficit spending. The reserves will be used to cover those deficits and will be expended by 2012-13. It is an anticipated additional cost of \$500,000 in 2012-13 to return to CSR.

There is both potential and risks to the presented budget. There is a need for \$1.5 million in ongoing reductions to remain at the minimum 3% reserve level in 2012-13. Some of the potential funding includes receipt of the special education money or if the ADA is maintained by keeping enrollment up. Risks include that the State budget is worse than the May revise, suspension of Prop 98, and assuming COLA is funded in 2011-12 and 2012-13.

Mr. Christensen reported on the projected cash flow. The cash flow is the reason we cannot spend down the reserves as this time. The cash is needed to accommodate the deferrals from the State. The District is obligated to meet payroll and pay its bills. This June, we will borrow \$3M from other funds which will be paid back the following June. If more deferrals are made or revenue is reduced, it will have an impact on our cash flow. The District is required to adopt a budget by July 1, 2010.

President Burns said the user friendly budget document is great and makes it very easy for others to understand. Member Carlisle thanked Mr. Christensen for the layout of the budget. Looking at the multi-year projection, Member Carlisle said he is thankful the District thought to save for a rainy day and increased the reserve. It is now helping the District to get through this tough financial situation.

Member Ryan moved to adopt the proposed budget for the 2010-11 fiscal year as presented.

Motion: *Ryan* **Second:** *El-Hajj* **Vote:** **5-0**

2.1. Construction of New Lunch Shade Structures at Carlton Oaks School and PRIDE Academy at Prospect Avenue School

Karl Christensen reported on the need to replace shade structures at three schools. Hill Creek's shade structure will be replaced as part of the solar project. PRIDE Academy will be replaced with a large shade structure that is the same as at Hill Creek. Carlton Oaks' current shade structure is between two buildings and fire codes require fire sprinklers or a larger set back from the building. Mr. Christensen met with both the current and incoming principals to determine the best location to replace it. This location would infringe on some of the basketball courts and they would need to be relocated. Eventually, when funds are available, we would like to relocate the basketball courts to behind the junior high building. These structures would support solar panels at a later date. The cost would be approximately \$101,000, paid from Capital Improvement Program funds.

President Burns asked what the cost would be to have fire sprinklers. Mr. Christensen said it would cost about \$20,000 to include fire sprinklers.

Member El-Hajj said the shade structure is so far away and would now be further from the cafeteria. She said the Board and administration would need to do a PR campaign on why this is being done and why the courts are being moved.

Mr. Christensen said he would like to construct Carlton Oaks structures while doing Hill Creeks for economies of scale. The Board would like to get more information about adjusting the structure and if DSA approval would need to be received in order to accommodate Carlton Oaks' existing area with a different shape. The Board chose not to take action on a design and location at Carlton Oaks but would like additional information and options brought to the June 22 special meeting to make a decision.

Member Ryan moved to approve contracting with Barnhart, Inc. and M Bar C Construction for construction of new shade structures at PRIDE Academy at Prospect Avenue. Decisions about Carlton Oaks will be made at a later date.

Motion: Ryan **Second:** El-Hajj **Vote:** 5-0

3.1. Approval of the 2010-11 Proposed Instructional Schedules

Kristin Baranski presented proposed instructional schedules with four schools requesting changes in their instructional minutes for next year. Member Ryan said she greatly appreciates the schools that have increased, or not decreased, their instructional minutes. She understands what happened with Chet F. Harritt and Cajon Park and complimented Rio Seco and Sycamore Canyon. She said that in looking at kindergarten instruction throughout the District, it is very diverse and it is sad to see a school with 7,000 minutes less than the other schools. It is not fair to those kindergartners to not have the same kind of rich educational experience.

Dr. Shaw said administration has discussed running some pre and post assessments on kindergarten students. Member Ryan would appreciate seeing the data.

President Burns is concerned and would like to see more consistency throughout the District in instructional minutes. He wished to vote the kindergarten schedule at Cajon Park down which would cause them to return to last years minutes for kindergarten. He supports staff development and would like to see the plans and outcomes for schools' modified days made available to the community.

Member El-Hajj asked how these proposed instructional minutes help the District to get to the goal for common start and end times. Dr. Shaw said this is how it has been since 1998-99. He would like to begin targeting to see if modified days with professional development have an impact on student learning. Dr. Shaw reminded the Board that to get to a unified bell schedule may require some compromise where some schools may have to decrease instructional minutes and others may need to increase.

Member El-Hajj moved to approve the proposed instructional minutes with the exception of Cajon Park and Chet F. Harritt schools. Member Bartholomew second.

Motion: El-Hajj **Second:** Bartholomew **Vote:** 5-0

Member El-Hajj moved to accept the change in CP change. There was no second.

President Burns requested to table action on Cajon Park and Chet F. Harritt instructional minutes after closed session to allow for some discussion under negotiations before action is taken.

3.2. Approval of 2010-11 School Schedules (Start and End Times)

Member Ryan moved to approve the 2010-11 School Schedules as presented, with the exception of Cajon Park and Chet F. Harritt, including the revised/corrected schedule for PRIDE Academy.

Seconded- El-Hajj.

Motion: Ryan **Second:** El-Hajj **Vote:** 5-0

4.1. Approval of New Certificated Management Job Description for Coordinator of Assessment and English Learner Department and Appointment of Coordinator

Minnie Malin said in order to respond to the District's budget challenges, administration is recommending the Educational Services Department combine two programs, Assessment and English Learners (EL). Administration recommends these two program responsibilities be covered by a Coordinator. Therefore, administration presented a new job description for a Coordinator of Assessment and English Learners and the appointment of Bonner Montler into the coordinator position.

Dr. Shaw added that what is being recommended elevates the importance of these two programs to student learning. President Burns said it is a cost savings to move forward to make this change because then the District does not have to pay for these services during the summer months. Member Carlisle moved to approve the new job description and appointment.

Motion: Carlisle **Second:** Ryan **Vote:** 5-0

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised BP 6163.4, Student Use of Technology

Member El-Hajj moved to approve revised Board Policy 6163.4, Student Use of Technology.

Motion: El-Hajj **Second:** Ryan **Vote:** 5-0

H. BOARD COMMUNICATION

Member Carlisle said the recognition of the students was great and that it is important to recognize students at all levels.

The 2010-11 Governance Calendar was shared and will be posted to be available to the Board members. The Follow up Chart will also be posted.

President Burns reported that Board requested information from expulsion hearings be sent to the City. Administration previously sent the information in the form of the year end report. Member El-Hajj said it might be better to notify the City Manager and City Council members when there has been a drug issue or things are heating up. The Board asked the Superintendent to send an email from to City officials when there is a drug related expulsion hearing or for substance abuse issues with a community incidence.

Dr. Shaw shared that a parent was appealing the ineligibility of her student to participate in promotion. She has indicated she may wish to appeal to the Board. There are time constraints because the timeline has not been met by the parent. The Board would like the Superintendent to handle the appeal if it is requested and provide the final decision.

Dr. Shaw shared a copy of a letter that he will be sending to staff regarding energy savings over the summer.

Mr. Gabe Pina asked to address the Board about Chet F. Harritt's instructional minutes. He said they are still providing more instructional minutes than most schools and requested the Board to approve the proposed minutes decrease.

President Burns asked Linda to provide Mr. Pina with the action outcome of the Chet F. Harritt instructional minutes following closed session.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
3. **Public Employee Performance Evaluation** (Govt. Code § 54957)

Superintendent

The Board entered closed session at 9:45 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:25 p.m. President Burns reported the Board took action in closed session to proceed with the immediate suspension and intent to dismiss employee #297-693.

Motion: Ryan Second: Carlisle Vote: 5-0

The Board took action on the Instructional Schedules and School Schedules for Cajon Park and Chet F. Harritt that was delayed until after closed session.

Member El-Hajj moved to approve the Instructional Minutes Schedule for Chet F. Harritt.

Motion: El-Hajj Second: Ryan Vote: 5-0

Member El-Hajj moved to approve the Instructional Minutes Schedule for Cajon Park.

Motion: El-Hajj Second: Ryan Vote: 4-1 (Burns, no)

Member Ryan moved to approve the School Schedules for Cajon Park and Chet F. Harritt Schools.

Motion: Ryan Second: El-Hajj Vote: 5-0

K. ADJOURNMENT

The June 15, 2010 regular meeting adjourned at 10:30 p.m.