

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

**June 21, 2011
MINUTES**

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m.
Members present:
 Barbara Ryan, President
 Dianne El-Hajj, Clerk
 Ken Fox, Member
 Dustin Burns, Member
Members Absent:
 Dan Bartholomew, Vice President (Excused)
Administration present:
 Dr. Patrick Shaw, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Kristin Baranski, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan led the audience in reciting the District Mission and invited Mr. Joe Spencer, Rio Veco parent, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: El-Hajj Second Burns Vote: 4-0
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B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Governance Calendar for 2011-12

2. Spotlight: Santee Kiwanis-Junior Olympics

Dr. Shaw introduced Paul Stevens, president of the Santee Kiwanis, and recognized him as the chair of this year's Junior Olympics. Mr. Stevens and a Kiwanis committee organized and orchestrated another amazing Junior Olympics event for Santee students.

Kiwanis members always report that the Junior Olympics would not be the successful event that it is without the support of the District's classroom teachers who work with students during PE and recess and attend the Saturday event to support their students. President Ryan thanked the Santee Kiwanis for their outstanding contribution to the students of Santee School District in sponsoring and orchestrating the annual Junior Olympics event and presented Mr. Stevens with a certificate of appreciation.

3. Advisory Council for Instruction and Character Education Committee Reports

Kristin Baranski, Director of Educational Services, reported on the goals and outcomes of the Advisory Council on Instruction (ACI) for 2010-11. The committee goals included reviewing and researching the following:

- Curriculum and Instruction priorities related to budget,
- Programs and opportunities supporting learning,
- Digital curriculum
- Student achievement progress toward established targets,

- 21st Century skills and instructional technology, and
- Transitional kindergarten timelines and the District LEA Plan.

The biggest accomplishment of ACI this year was the finalization of the LEA Plan, which has been a two- year project. The committee also learned about District and State assessment data, the positive trends in student achievement, and the Special Education plan. College readiness and preparing our students for college was a topic of focus this year and the best meeting included staff and counselors from both Santana and West Hills. Mrs. Baranski recommends working on the same goals next year as they are quite expansive.

Mrs. Baranski provided the Character Education Committee's annual report to the Board. She introduced Matt Thompson, vice principal and chair of the Character Education Committee. The committee reviewed and discussed how to monitor best practices and the different character education programs in Santee. District staff shared Caring Schools and Healthy Kids data and participated in discussions about Peace Builders and Character Counts. These two programs together have been an effective match in creating a better culture in Santee School District. A major outcome of the Character Education curriculum has been that students have improved in self-monitoring their behaviors. She plans to continue data sharing and best practices. Mrs. Baranski recommends continuing Peace Builders in grades K-5 and Character Counts in grades 6-8

Member Burns said suspension rates have been decreasing throughout the District over the past three years. He believes Character Counts in junior high grades is making a difference. He thanked Mrs. Baranski for the report and the work of the committee.

President Ryan thanked all of the members of the ACI and Character Education committees, some of which were in the audience, for their service.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. 2011-12 Santee School District Budget

President Ryan opened the public hearing for the proposed 2011-12 Santee School District Budget. No comments were presented. President Ryan closed the public hearing.

2. State Categorical Flexibility for 2011-12

President Ryan opened the public hearing for State Categorical Flexibility for 2011-12. No comments were presented. President Ryan closed the public hearing.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval/Ratification of Annual Agreements for 2011-12**
- 2.8. **Acceptance and Filing of the Costs of Issuance Statement for the 2011 Series E, General Obligation Bond of the Santee School District**
- 2.9. **Approval of Agreements for Student Transportation Services**
- 3.1. **Approval of Ninyo & Moore for Inspection and Testing Services at Hill Creek School**
- 3.2. **Authorization to Purchase Relocatable Buildings Utilizing the Silver Creek Modular Building Piggyback Bid and Install as Part of the 10 Classroom Addition Project**

- 3.3. **Approval to Purchase Remaining Library Stack Shelving Systems (Hill Creek, PRIDE Academy, Chet F. Harritt)**
- 3.4. **Approval of Exterior Painting Award at Pepper Drive School**
- 3.5. **Approval of New Classroom Furniture at Pepper Drive School**
- 3.6. **Approval / Ratification of Materials Testing Extra Services on the Shade Structure Project at Carlton Oaks School**
- 4.1. ***Pulled for Separate Consideration.***
- 4.2. **Approval of the 2011-12 Consolidated Application, Part I**
- 4.3. **Approval of Progressus Therapy, LLC Agreement for Occupational Therapy (OT) Services**
- 4.4. **Approval of Excel Therapy Agreement for Language Speech Therapy Services**
- 4.5. **Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position**
- 5.3. **Approval to Amend Resolution #1011-21 Layoff of Classified Non-Management Position to Reduce Work Hours of Classified Non-Management Position**

It was moved and seconded to approve Consent Items, with the exception of Item E. 4.1, which was pulled for separate consideration.

Motion: Burns Second Fox Vote: 4-0
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- 4.1. **Approval of Outdoor Education Program Agreements with SDCOE (*Pulled by Member Burns for separate consideration.*)**

Member Burns said he would abstain from voting on this item because the contract is with his employer. Member El-Hajj moved to approve Item E.4.1.

Motion: El-Hajj Second Fox Vote: 3-0 (Burns, abstain)
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F. DISCUSSION AND/OR ACTION ITEMS

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

1.1. Adoption of 2011-12 Santee School District Budget

Dr. Shaw and Karl Christensen reported on the current status of the State budget. The Democrats sent a proposed budget to the Governor on June 15th, however, the Governor vetoed the budget saying there were some questionable maneuvers, constant borrowing, and unrealistic savings. The District received word that the State Controller will retain the pay of the legislators because they did not present a balanced budget. The budget is still uncertain and therefore the Board will be adopting a budget based on the May revise. Mr. Christensen presented a "user friendly budget document" with the budget based on flat funding, the same funding as 2010-11. He noted a change in fund balance for the general fund of (\$1.3 M), because ongoing expenditures are greater than the funds that we receive, creating a "structural" deficit. He shared there are new categorizations of fund balances. The County is recommending a reserved of \$330 per ADA to show the effects if there are mid-year cuts. There is a general fund contribution of \$32,800 in the child development fund to cover expenditures with a possible 15% decrease in State Preschool funding. The Cafeteria is still operating with a surplus. Fund 63 is Project SAFE and YALE where there is a structural deficit. This was found during a thorough review of Project SAFE expenses and they are spending more money that they take in, spending down their reserves.

President Ryan said it has been the direction of the Board for Project SAFE to not operate with a deficit and the program should not cost the general fund. Mr. Christensen said they do have a \$323,000 reserve. Mrs. Brasher is currently looking to decrease expenditures and increase revenue through a fee increase for the regular school year, the first in seven years. Member Burns would like to have an agenda item in the near future with a report of how Project SAFE will be addressing their structural budget deficit.

Member El-Hajj asked how much of the structural deficit is due to the YALE program. Mr. Christensen said YALE Preschool has a balanced budget and is not contributing to the deficit.

Member El-Hajj suggested that Incremental increases may help their clients better than large increases when the need arises. Although it is good for Project SAFE to have a cushion for unexpected expenses, it is not their responsibility to hold a large balance for the District.

Mr. Christensen will meet with Pam Brasher to bring a plan to the Board. The plan was to increase fees in January but it may need to take place sooner.

The general fund contributes to some restricted programs, the biggest being special education. Due to federal one-time dollars, it was reduced significantly in 2009-10 and 2010-11 through Federal ARRA funds and an infusion of IDEA special disabilities adjustment funds.

Mr. Christensen shared the multi-year projections, both with and without the \$330 ADA. As new revenue comes in there will be competing forces for those funds: restoration of programs, salary increases, and decreasing/eliminating the structural deficit. A COLA of 2.5% would cover the cost of step and column increases.

Mr. Christensen shared a cash flow chart showing \$3.5 M in interfund borrowing only to cover expenses. If additional cuts or deferral come, things would change. If the State budget changes, a revised budget will come to the Board for approval within 45 days.

Member Burns moved to adopt the budget for the 2011-12 fiscal year as presented.

Motion: Burns Second Fox Vote: 4-0
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2.1. Approval to Incorporate Woodshop at Hill Creek School in 10-Classroom Addition

Mr. Christensen reported that on April 5th Administration came to Board with information about costs and options for a woodshop classroom at Hill Creek School following modernization and construction of a 10-classroom building. At that time the estimate was \$250,000 to include a classroom for woodshop in the new 10-classroom building. It was discovered that DSA plans included the woodshop and Barnhart provided the woodshop as a deductive project at a cost of \$88,915. The GMP including the woodshop is considerably less than the estimate. Mr. Christensen presented a question and answer sheet based on questions the Board asked at the April 5th meeting. Because the entire project including the woodshop and moving the portables came in less than the estimate and the classroom itself is quite a bit less than estimated, Administration recommends moving forward to include the woodshop in the 10-classroom building at Hill Creek.

Member Burns asked if the patio faces the houses or the school. Christina Becker said the patio faces to the east, toward the school. Member Burns supports the woodshop to be included in the 10-classroom building because in the long term the classroom could continue to be used for an industrial arts classroom. He is concerned about spending \$10,000-\$15,000 for a temporary woodshop during construction. Mr. Christensen said he believes he can provide a temporary classroom at a cost of \$2,000-\$5,000 by using in house personnel. Member Burns is more comfortable with that.

Member El-Hajj said many community members support the continuation of the woodshop program and having it be part of the new building.

Member Fox shared he went to fair and saw the entries of Hill Creek's student projects. Only one other middle school had projects entered in the fair. The projects were very impressive.

President Ryan supports the recommendation and would like to look at offering this to students at other schools in the District, maybe as a magnet for students who may be looking at a future in engineering.

Member Burns moved to include construction of the modified classroom for conducting woodshop and adjoining patio in the Hill Creek 10-classroom addition project (Option A).

Motion: Burns Second Fox Vote: 4-0
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2.2. Approval of Amendment No. 15 (Phase IV – Hill Creek School 10 Classroom Addition) to Construction Services Agreement for Lease-Leaseback, Site Lease, and Sublease Agreement

Karl Christensen presented the amendment to the Lease-Lease Back Agreement with Barnhart Balfour Beatty. Based on the action of the Board to select Option A in the previous item, the amendment should be approved for the construction of a 10-classroom building at Hill Creek School with Option A, which includes the modified classroom for conducting woodshop and an adjoining patio in the Hill Creek 10-classroom addition project, with the GMP of \$6,276,140. Member Burns moved to approve Amendment No. 15 to the Lease-Leaseback Construction Agreement for a Guaranteed Maximum Price of \$6,276,140 for the Hill Creek School 10-classroom addition project, with Option A, to include the modified classroom for woodshop.

Motion: Burns Second Fox Vote: 4-0
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3.1. Spanish I Program for the 2011-2012 School Year

Kristin Baranski shared that for the past four years Santee School District has offered a period 0 Spanish class for 8th grade students. The first three years of the program were paid with general fund dollars. Last year, ASES provided the class at PRIDE Academy. That funding is no longer a viable option because not enough qualified ASES students take the class. Administration has researched and has not been able to find appropriate non-general fund fiscal resources to provide the class for the 2011-12 school year.

Member Burns clarified if Administration was requesting Board approval to eliminate the Spanish class and for re-designating ASES funds. Mrs. Baranski said Administration is seeking direction from the Board regarding the Spanish class for next year and recommends the ASES funds be re-designated to fill the need for continued communication for students by using a certificated employee on campus to provide tutoring services to children afterschool for Project SAFE and ASES students. Member Burns said he has heard from teachers at Santana how profitable the Spanish class has been and knows how great the program is.

Member El-Hajj does not believe this is a lot of money and the Spanish program is very important. She would like to see the program continue. President Ryan believes the Spanish class is a legitimate general fund expenditure.

Mrs. Baranski said categorical funds that would normally be looked at are not available to be used. Mr. Christensen said what makes it difficult is that a lot of the categorical funds have been used through flexibility under the general fund. He is not sure he could find another funding source that would not impact the general fund. Member Burns asked about using the dollars that were brought in from the Saturday Program this year and he would not support using ASES dollars. Mr. Christensen said the projected deficit includes the revenue from the Saturday Program.

Member El-Hajj said that every year her experience has been there is more money remaining than anticipated. She said to have 25 kids who are willing to go to class at 7:00 a.m. with parent transportation is amazing and she would like to see the District continue to provide the class.

Member El-Hajj moved to re-designate the ASES funding for tutorial needs for students at PRIDE Academy and by this motion, not specifically eliminate the Spanish Class.

Motion: El-Hajj Second Fox Vote: 3-1 (Burns, no)
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President Ryan suggested inquiring with services clubs to help raise some of the funds to continue the Spanish class. Member Burns would like to be able to offer the opportunity to teach Spanish to our teachers instead of a teacher from another district. Mrs. Baranski said having the curriculum is important and a stipend would still need to be paid so it would not be a cost savings. The only credentialed teacher employed by the District is not interested in teaching a class before or after school.

Member Burns suggested a budget workshop to review expenditures to see if \$20,000 can be found to fund the Spanish program. Things are different now and he would not support funding the class with general fund dollars based on anticipating having extra dollars at the end of the year. He would like to see a funding plan first.

Member El-Hajj moved to maintain the Spanish 1 class in Santee School District, continuing to pursue alternate funding sources, but if needed place the burden on the general fund.

Motion: *El-Hajj* **Second** *Fox* **Vote:** **3-1 (Burns, no)**
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G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised BP 6163.2 Animals at School

Revised Board Policy 6163.2, Animals at School, was presented to the Board of Education for a first reading. No action was taken. The revised Board Policy will return for Board approval.

Member El-Hajj asked if the main part of the Board Policy was recreated in the Administrative Regulation (AR). She said the section about parents being notified because of allergies needs to be in the AR.

2.1. Second Reading: Revised BP 4020, Drug and Alcohol-Free Work Place

2.2. Second Reading: New BP 3101, Fund Balance Policy

Member Burns moved to approve the proposed revisions to Board Policy 4020, "Drug and Alcohol-Free Workplace" and adopt new Board Policy 3101, "Fund Balance Policy".

Motion: *Burns* **Second** *El-Hajj* **Vote:** **4-0**
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H. BOARD COMMUNICATION

Member Burns attended Pepper Drive's promotion. It was a great event and is the best part of being a Board Member. He also chaperoned the 8th grade Disneyland trip for Cajon Park. The District is losing a remarkable woman and principal in our district with the retirement of Marcia Ginn. She will be greatly missed.

Member El-Hajj went to Carlton Oaks' promotion. The students organized the program and it was a wonderful ceremony. She hopes to put some of their ideas in place at her school next year. She also attended the Alternative School promotion and they were very excited.

President Ryan attended Chet F. Harritt's promotion and was impressed with the speakers and the students with high academic achievement. They have many students who attended Chet. F. Harrit from Kindergarten through 8th grade. One graduating student had not missed a single day of school during his K-8 career at Chet F. Harritt.

President Ryan asked that since Executive Council members are attending promotions, the schools be provided their assignments to know who is coming and to make sure they are introduced. Linda will include this information on the Promotion List in future years.

Member Burns asked for clarification on some new discipline issues and he would like the Board to be notified by email whenever a serious infraction is committed. Mrs. Malin will notify the Board in the future.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Conference With Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Classified School Employees Association
- 2. Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 9:25 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. President Ryan reported that in closed session, the Board took action to extend the Superintendent's contract for an additional year and include additional vacation days.

K. ADJOURNMENT

The June 21, 2011 regular meeting adjourned at 10:31 p.m.

