

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

**MINUTES
July 20, 2010**

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:04 p.m. and read the District Mission Statement.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
President Burns shared that next year will be the 130th anniversary of Santee School District.
2. President Burns invited Rebecca Shelton and Victoria Hauner, children of District employees, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: *El-Hajj* **Second:** *Bartholomew* **Vote:** *5-0*

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report-End of 2009-10 Year
- 1.4. Claims Against the District

2. Classroom of the Future Foundation: *inspire* Award Presentation

Dr. Bruce Braciszewski, Executive Director of the Classroom of the Future Foundation, shared that out of 42 nominations to be recognized by the Foundation for Innovations in Education Awards, only four were selected. He was so pleased the judging panel selected PRIDE Academy and their project based learning program. Both business and education representatives made the decisions together about who would be recognized. Dr. Braciszewski had brought several SDG&E executives to visit PRIDE Academy and they walked away amazed with what was going on in the classrooms. Qualcomm was thanked for providing the \$5,000 cash donation PRIDE Academy received through this award. Dr. Braciszewski presented a video showing PRIDE students involved in learning activities in the classroom.

President Burns thanked the Classroom of the Future Foundation on behalf of the Board and Member Bartholomew said it is an honor to be a partner with them. He mentioned the award event in May was outstanding, a very classy and detailed event. Next year's awards will be held on May 19, 2011.

3. Wellness Committee Report

Cathy Abel, Director of Child Nutrition Services, presented a report from the Wellness Committee. Several committee members were in the audience. The Wellness Policy was created in 2005 and was developed according to the law. The committee meets several times each year to monitor the policy and administrative regulation compliance and discuss current trends and issues. Originally only students were to be provided nutrition education, and now parents and the community will be included in the education via newsletters and the Internet. Santee School District staff will be encouraged to be positive role models and to promote leading a positive and active lifestyle. In the past, staff and parents have been encouraged to adhere to the nutrition guidelines established by the policy. Now, it is being stepped up to be expected, with some flexibility on a limited basis. The committee understands that elementary classrooms will want to have celebrations but would like to begin to limit them to once per month. These celebrations should also take place after lunch to assure that students get their proper nutrition at lunch and

before celebrating. When student organizations sell food items within 30 minutes before and after school, they must be compliant foods and beverages. Junior high may still have some of their activities but they should be limited to three times per year. Principals will be asked to remind the staff each year to comply with the law. Mrs. Abel will provide staff and parents with suggestions for alternatives to non-compliant foods for rewards and celebrations. Information will be made available through brochures and the website. Next year's focus will be on nutrition education, especially using the Cloud, and working on physical education standards. Based on the committee's report and recommendations, Administration will be revising the Administrative Regulation for Student Wellness.

President Burns believes the celebrations should be allowed for junior high as well as elementary. Mrs. Abel said usually junior high students do not bring in cupcakes for birthdays but have other activities that were addressed in the recommendations. Member El-Hajj, the Board representative to the Wellness Committee, said it is important to balance the feelings of all of the community. She recognizes there is a serious problem that needs to be addressed. Parents on the committee have shared their concerns that their children were getting lots of sweets during the school day. It is important to convey there are other ways to reward kids.

Member Ryan asked if the committee's recommendations have been presented to the schools. She would like the teachers and parents to have an opportunity to discuss these recommendations before they are put into place. The key will be the teachers in the classrooms. She believes we need the support of the teachers and parents if we are going to make this happen.

Dr. Shaw said the information will be taken to the PTA presidents and principals in August. Principals will take the information to their staff before school starts with implementation planned for the first of October.

Member El-Hajj said there needs to be a balance between the law and the needs of the Child Nutrition Department using common sense. We need the buy-in from the teachers to make it work. Mrs. Abel will work toward site collaboration with teachers and sharing information with room parents about what we would like to see happen and how we can make this work.

President Burns liked that there is some flexibility and the ability to celebrate birthdays on one day each month. President Burns thanked the committee for their hard work.

D. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

Dorothy Martin, Health Clerk at Pepper Drive School, spoke regarding Administration's assignment of custodian Kenny Hauner to another school. She believes that Mr. Hauner should have a choice to remain at Pepper Drive or to move to another school. She would like him to be able to remain part of the Pepper Drive family.

President Burns thanked Mrs. Martin and said he appreciates that the staff recognizes the value of an employee and how employees become part of our Santee family.

E. CONSENT ITEMS

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.7. ***Pulled for separate consideration.***
- 2.8. **Approval of Agreements with Accelify to Provide Claims Administration Services for Medicaid Administrative Activities (MAA) and Medi-Cal Billing Option**
- 3.1. **Approval of Annual Evaluation of the Alternative Education School**
- 3.2. **Adoption of Resolution #1011-02 Designating Personnel and Approval of 2010-11 Child Development Services Contract**
- 3.3. **Approval of Spanish I Program for the 2010-11 School Year**
- 3.4. **Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services**
- 3.5. **Approval to Provide Wrap-Around Care for the State Preschool through the YALE Program**
- 3.6. **Approval of Progressus Therapy, LLC Agreement for Occupational Therapy (OT) Services**

- 3.7. **Approval of CareerStaff Agreement for Occupational Therapy Assistant (COTA) Services**
- 4.1. **Personnel, Regular**
- 4.2. **Adoption of Resolution No. 1011-01 to Rescind Layoff of Identified Classified Non-Management Positions**
- 4.3. **Approval of New Classified Management Job Description for Out-of-School Time Regional Coordinators and Appointment of Coordinators**
- 4.4. **Approval of New Management Job Description for Coordinator of Pupil Services and Appointment of Coordinator**
- 4.5. **Approval of Revisions to Management Job Descriptions and Titles**
- 4.6. **Approval of New Classified Non-Management Job Description for District Instructional Media Technician**
- 4.7. **Approval to Increase Work Hours for Identified Classified Non-Management Position**
- 4.8. **Approval of Memorandum of Understanding with San Diego Youth Services – Community Assessment Team**
- 4.9. **Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series**

It was moved and seconded to approve Consent Items with the exception of Consent Item 2.7., which was pulled by Member Burns for separate consideration.

Motion: *El- Hajj* **Second:** *Ryan* **Vote:** *5-0*

- 2.7. **Approval of Agreement between Santee School District and the San Diego County Schools Fringe Benefits Consortium to Offer a 403(b) Plan Retirement Incentive Program to Classified, Non-Management Employees for the 2009-10 School Year**

President Burns announced that he would abstain from voting on this item because the agreement is with his employer. Member Ryan moved approval.

Motion: *Ryan* **Second:** *Bartholomew* **Vote:** *4-0 (Burns, abstain)*

G. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of Monthly Financial Report

Karl Christensen provided the financial report for May 2010. June has also been concluded and will be reported as part of the year-end closing report. During June, \$2M was temporarily borrowed from fund 17 to address cash flow issues, which was less than anticipated. The expected change in the fund balance was the same as the reported in the unaudited actuals as part of the adopted budget.

Current assumptions show the District will not meet the required 3% reserves in 2013 without reducing ongoing expenses. The end-of-the-year surplus may be a little greater than anticipated, which would help to cushion the expected structural deficit in 2011-12. More information will come when we have an adopted budget with will probably be several months from now.

Member El-Hajj asked if we accrue interest on fund 17 and if so, what is the amount of increased interest we received by borrowing less than anticipated. Member Burns asked if the interest from fund 17 is budgeted as revenue. Mr. Christensen said the interest is budgeted as revenue and he will provide information on the additional interest revenue by borrowing less.

Member Bartholomew said he hopes that in communication with the bargaining units the cash flow distinction is made clear. Member Ryan moved to approve the Monthly Financial Report for May 2010.

Motion: *Ryan* **Second:** *Carlisle* **Vote:** *5-0*

1.2. Approval of Agreement for American Express Card to Obtain Rebates

Karl Christensen reported that the Board gave direction to administration to investigate the use of a procurement card that would provide financial incentives. Administration has investigated and analyzed how it could be used and anticipates that by entering a contract with American Express and using their card for approved vendors, the District could realize as much as \$14,000, with no cost to the District. Unfortunately, at this time, SDG&E is one of our largest bills and they will not accept American Express. Administration will continue to explore options to maximize any possible savings opportunities.

Member Ryan moved to approve the Agreement with American Express for a corporate services commercial account and procurement card that provides financial incentives for use.

Motion: *Ryan* **Second:** *El-Hajj* **Vote:** *5-0*

H. BOARD POLICIES AND BYLAWS

1.1. Review: Mandatory Biennial Review of BB9270 Conflict of Interest

Member El-Hajj moved to approve the review of BB 9270 with no changes, as required by Government Code §87306.5.

Motion: *El-Hajj* **Second:** *Ryan* **Vote:** **5-0**

1.2. First Reading New Board Policy #3600 – Consultants

The Board of Education was presented new Board Policy #3600. Minnie Malin explained that this policy was needed to determine what a consultant is versus a vendor. No action was requested and the new Board Policy will return for a second reading.

I. BOARD COMMUNICATION

Member Ryan attended a meeting and received data on cities, including substance abuse and accidents caused by drinking. Santee incidents were very low until 2008 and then the incidents spiked. She would like to share the data with the City.

Member Carlisle announced that he will not be running for re-election in November for seat #5. Member Carlisle shared a memo from Health & Human Services regarding a grant that impacted CSA 69. He also reported he has received emails from the Santana National Little League, which plays at the Rio Seco fields. They want to have a fund raiser to improve their fields, selling bricks to be installed around the fields. This presents problems for the school district when they need to work on the field and do improvements in the area. The school district cannot take on the responsibility to care for or possibly move the special bricks that people have purchased. Ron Burner has asked us to reconsider. Member Carlisle hates to stifle their fundraising efforts but sees the downside of bricks. He would like to have some alternatives to offer the league.

President Burns received an email concerning safety at the fields because of rocks. The District cannot place money into the fields right now and there is misinformation about who is responsible for the fields. They are being told things by others who are not in control. The district owns the property although the City schedules the use of the fields. The City is planning to remove rocks and level the playing field in late July or early August. The community has also made comments about District money going toward the Chet F. Harritt field and would like money to improve these fields.

Member Bartholomew said sometimes you have to say no if it does not make sense. The District wants to be a good community partner but is in the business of education.

The Board asked Administration to meet with Santana National Little League to hear their concerns and share the Board's vision and long range plan. Board members will attend as they are available. Linda was asked to schedule a City/Board Committee meeting and Santana National Little League will be an agenda item.

Dr. Shaw reported that the August 16th Professional Leadership Team meeting will be held on the USS Midway. The team will meet at 8:30 a.m. and be escorted onto the ship. The theme of the meeting and training will be "resiliency."

The Board discussed who would be attending the December CSBA Conference. President Burns asked to make a reservation for a new Board member in seat #5.

J. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Asst. Superintendent, Human Resources/Pupil Services
Employee Organizations: Santee Teachers Association
California School Employees Association
3. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:05 p.m. No action was reported.

K. ADJOURNMENT

The July 20, 2010 regular meeting adjourned at 10:05 p.m.