

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 20, 2012
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 8:02 p.m. and read the District Mission Statement.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Ken Fox, Clerk
 Dustin Burns, Member
 Barbara Ryan, Member
Administration present:
 Dr. Patrick Shaw, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Kristin Baranski, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew led the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: El-Hajj Second Ryan Vote: 5-0
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B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval of Consultants and General Service Providers**
- 2.6. **Agreement with School Innovations & Advocacy for Services Related to Mandated Cost Reporting**
- 2.7. **Renewal of Agreement with Hope Through Housing Foundation for Provision of Snacks**
- 3.1. **Personnel, Regular**

It was moved and seconded to approve Consent Items.

Motion: Burns Second Fox Vote: 5-0
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E. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

1.1. Board Selection of Eighth Promotion Assignments

The Board selected school assignments for presentation of eighth grade promotion certificates..

2.1. Microsoft Live@edu Grades 7-8 Student Access Pilot at PRIDE Academy at Prospect Avenue and Rio Seco Schools

Kristin Baranski shared that last year the District migrated to LIVE@edu for District staff email. This program was selected because of the security and the additional features it provides in addition to email. LIVE@edu can also be a valuable instructional tool for students and Microsoft offers a Cloud based version of Microsoft Office, 60 mb of Skydrive storage, and secure email. Using the Skydrive, documents can be shared and collaboratively worked on by students. The Skydrive sharable storage offers more than the SDCOE Cloud with no additional cost. Converting to use of the Skydrive could save \$45,000 per year.

Dr. Laura Spencer shared the advantages of having LIVE@edu available as an educational tool for students. Students can use the Skydrive for communication and collaboration, which are two of the three 21st Century skills students need. LIVE@edu can be integrated easily into our current system and has the Microsoft applications that students currently use. Administration can manage the safety controls, easily access student accounts, and can lock out everything else so it is a District only system.

Student safety is a high concern for Microsoft. The application provides a “closed campus policy,” bad word filtering, and is “anti-bully” locking and controlling email between students as needed.

Students will receive in-depth instructions and expectations for their LIVE@edu accounts, have no expectations of privacy, and staff can monitor student accounts at any time. Teachers have committed to monitoring student accounts in order to have this tool available for their students. A parent night will be provided before students receive an account. Student assemblies will be held outlining the exceptions and providing instruction on digital citizenship. When implemented, Administration will provide progress monitoring and feedback to the District Administration. Assuming a successful pilot, staff would like to return to the Board for consideration to implement Live@edu district wide in other grade levels and consideration about the future use of the SDCOE cloud.

Member Burns asked if student permission slips will be required. Dr. Spencer said yes. She added that training will be provided for parents at the parent information meeting.

Member El-Hajj asked how many students are using the Cloud. Dr. Spencer said last month there were 2,000 log ins on the Cloud. There is no way to tell if these were different students or the same students logging in a number of times. Third graders use the Cloud quite a bit. If the Cloud was gone, Administration would seek out a way to provide another option, such as Web Lockers, which would be at a much less cost.

Member Burns said if the pilot is successful and Administration wished to implement LIVE@edu at other schools and grade levels, he would like to see a Board Policy developed addressing student email accounts and brought to the Board before school begins. Also, Member Burns would like guidelines developed to assure the consequences for violating the rules are consistent throughout the District.

Member El-Hajj said it would be helpful if the Board was informed of how the teachers are using it in classrooms and made aware of any problems during the pilot and not just receive a summary report at the end of the pilot. Mrs. Baranski said she would gladly provide the reports and will share the positive things that are happening as well.

Member Burns moved to approve the Student Live@edu pilot at PRIDE Academy and Rio Seco School for the duration of May – June 2012.

Motion: Burns Second El-Hajj Vote: 5-0
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2.2. Authorization to Disseminate a Request for Proposal (RFP) for Library and Textbook Management Systems

Kristin Baranski shared the current book management system (Follett) is 13 years old and continues to crash often and the vendor no longer maintains support. Libraries cannot be updated because the current system requires older computer systems. The current system also does not support tracking of student textbooks and teacher editions. Administration would like to submit an RFP seeking proposals a new library and textbook management system. The cost is expected to be approximately \$50,000 on time costs with an additional annual cost of \$10,000-\$15,000 to maintain and support software. Member El-Hajj moved to authorize administration to publicize and distribute a Request for Proposal for a library and textbook management system.

Motion: *El-Hajj* **Second** *Ryan* **Vote:** *5-0*
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F. BOARD COMMUNICATION

Member Burns shared that Chet F. Harritt students came to Camp Cuyamaca on Monday. Although the roads were closed due to snow, he was proud of Santee Administrators who planned and managed the trip so the kids were able to get to camp safely. Other school districts were scrambling because they were not prepared or organized. He was very impressed with the way it was handled by Debbie Griffin, Andy Johnson, and Dan Prouty.

Dr. Shaw reported that staff was working on freshening up the District Office foyer and conference room. Balfour Beatty Construction donated the carpet and paint. Member Bartholomew said there has been no money or resources for the District Office compound and they could use modernizing.

Dr. Shaw presented draft letters to local legislators requesting calendaring SAB dates if needed to attend. Member Ryan said Dr. Shaw, Karl Christensen, and Christina Becker should meet with Susan Nakagama, who is the decision maker, and she needs to know that this is extremely important. Dr. Shaw needs to be there if they meet with Susan Nakagama.

Dr. Shaw asked the Board what they would like to see included in the upcoming edition of the Special ECHO magazine. The Board would like to include strategic planning and the Hill Creek addition.

Board members were reminded about the Honoring Our Own dinner on April 20th.

President Bartholomew shared that recently several teachers spoke to him about the difficulty they had getting into Power School to do their grades. The high traffic created difficulty logging in. Dr. Shaw said teachers need to let technology know when something is slowing down. He will notify Mr. Yeo.

G. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

- 1. Conference with Legal Counsel—Anticipated Litigation**
(Significant exposure to litigation pursuant to subdivision (b) of Gov't Code § 54956.9)
One potential case.
- 2. Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
- 3. Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 10:28 p.m.

H. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:55 p.m. No action was reported.

I. ADJOURNMENT

The March 20, 2012 regular meeting adjourned at 11:55 p.m.