

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 6, 2011

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
Barbara Ryan, President
Dan Bartholomew, Vice President
Dianne ElHajj, Clerk
Ken Fox, Member
Dustin Burns, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan invited the audience to recite the District Mission and then invited Faith Mitchell, Business Services Coordinator, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda with the removal of item F.5.2., which was pulled from the agenda.
Motion: Burns Second: Bartholomew Vote: 5-0

B. ORGANIZATIONAL MEETING

1. **Election of Board of Education Officers**
Member El-Hajj moved to elect Board officers through rotation according to Board Bylaw 9120 and that Board Bylaw 9120 be revised to reflect the officer rotation for 2011.
Motion: El-Hajj Second: Burns Vote: 5-0
Newly elected President Bartholomew thanked outgoing President Ryan for her service as President. He said the year had some pretty tough times but went smoothly because of Mrs. Ryan's great leadership. He also recognized Mrs. Ryan for being acknowledged by the San Diego County School Boards Association. President Bartholomew presented Mrs. Ryan with an engraved musical wooden bell and flowers. Mrs. Ryan thanked all of the board members for their assistance during the year. Dr. Shaw presented Mrs. Ryan with some Italian food treats and homemade olive oil.
2. **Board Member Break**
A brief break was held.
3. **Board Meeting Calendar for 2012**
Member El-Hajj moved to approve the continuation of the existing meeting schedule with meeting dates for 2012 as listed in the item.
Motion: El-Hajj Second: Fox Vote: 5-0
4. **Board of Education Representatives to Advisory and Other Committees**
Board members chose to continue to serve as Board representatives to the same Advisory and other community committees for 2012. There were no changes.

C. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report

- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Spotlight on Education: Principal Presentation from Hill Creek School**

Principal Jerelyn Lindsay and Vice Principal Tammy Rees, shared that Hill Creek staff and families are excited about the new facilities and new look. Modernization has truly energized the school. Although they were disappointed, they were not discouraged by the loss of API points the past year. Administration and teachers have looked back to see what worked previously. Each year Hill Creek has had a specific focus. This year the focus will be committed to weekly team meetings. A lot of time has been spend analyzing strengths and needs among staff and students. As trimester 1 data is being collected, improvement is being noted in several areas. Interventions in place at Hill Creek include small group instruction with early identification of students, impact teachers, Study Island, Phonics for Reading, READ Naturally, and ELD instruction. These interventions are sure to lead to more positive results. One critical change needed was to move from weekly staff meetings to weekly team meetings, and using these meetings to learn new strategies.

Hill Creek is a caring, community, and conservation school. Modernization has been motivational to the entire Hill Creek community. Mrs. Lindsay brought a message from all of the school thanking the school board for modernization. She invited Board members to come and sign the last beam of the 6-8 building later in the week.

D. **PUBLIC COMMUNICATION**

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. **CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Approval of Consultants and General Service Providers**
- 2.4. **Acceptance of Donations**
- 2.5. **Rejection of All Bids for the Child Nutrition Services Central Kitchen Roofing/Flashing Project Bid 2011/12 013-001 and Authorization to Re-Bid**
- 3.1. **Approval of Consent to Assignment between Santee School District and San Diego Center for Neurological Development d/b/a Springall Academy**
- 3.2. **Approval of School Wires Addendum to Master Agreement**
- 4.1. **Personnel, Regular**

It was moved and seconded to approve Consent Items.

Motion: Ryan Second El-Hajj Vote: 5-0
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F. **DISCUSSION AND/OR ACTION ITEMS**

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

- 1.1. **California School Boards Association Delegate Assembly Call for Nominations**
The list of outgoing CSBA Region 17 Delegates was presented to the Board. Nominations were being accepted by CSBA for these vacancies. Member Ryan moved to nominate all of the incumbents.

Motion: Ryan Second Burns Vote: 5-0
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Member Ryan asked that an email be sent to each district to notify them of the nominations.

2.1 **Approval of First Period Interim Report**

Karl Christensen presented information to the Board on the First Interim Report. He presented the report with additional scenarios because of the uncertainty of the State budget and looming mid-year

cuts. In 2008-09 there was a 20% cut to education. In 2011-12, revenue projections were used that were accumulative but none of these funds would flow to education. However, if the projections did not materialize, education could experience mid-year cuts.

The LAO projects a \$3 billion shortfall for 2011-12 and continuing to grow over the next 5 years. Their projection of the mid-year triggers is that tier one will go into effect and a large portion of tier two will be put into effect, cutting education funding in transportation and general fund revenue. The State is accessing the fairness of transportation cuts and may turn it into a revenue limit cut of \$40 per ADA.

The Department of Finance will submit their projection on December 15th. Mr. Christensen presented several scenarios based on possibilities. The District has lost approximately \$12 million from reductions over the past few years and \$13 million in COLAs that were never received.

Mr. Christensen presented information regarding the Fund 17 reserve account and how the reserve does not represent cash reserves. Much of the reserves is made up of deferrals which must be shown as revenue, although we have not yet received it from the State.

Mr. Christensen shared the multi-year projection scenarios, with the following variables:

- Paying off the STRS service credit payoff or not,
- Flat funding with mid-year triggers
- Redevelopment funds, based on the current lawsuit outcome, and
- Ongoing cuts

The District may need to borrow cash at the end of 2011-12 to cover expenses. Member Ryan asked if we will be eligible to borrow \$2.5 million. Mr. Christensen said yes, the County has funding available for districts.

Mr. Christensen shared some of the many ballot initiatives that have been mentioned for taxes and education funding. There is fear that if too many initiatives are on the ballot, the public would vote them all down.

Member Burns moved to approve the First Interim Report with a positive certification using scenario #1, showing the District's ability to meet its financial obligations for the 2011-12 fiscal year.

Motion: Burns Second ElHajj Vote: 5-0
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2.2. Approval of Monthly Financial Report

Member Ryan moved to approve the Monthly Financial Report.

Motion: Ryan Second Burns Vote: 5-0
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2.3. Acceptance of GASB 45 July 2011 Actuarial Valuation Update

Karl Christensen shared that the actuarial valuation is required every 2 years. This information provides the present value of all retiree benefits for all current and future retirees. This value accrues as an unfunded liability. Mr. Christensen said these amounts are reported on the financial statements and due to the budget crisis, we are paying as we go. A reduction of the unfunded liability would help immediately.

Member Ryan asked about the "pay-as-you go" chart, with a level contribution for 17 years. She believes setting aside funds should be discussed when the Board looks at budgets in future years. Mr. Christensen said the funds would need to be set up in a trust account. Member Ryan moved to accept the updated GASB 45 Actuarial Valuation of Other Post Employment Retirement Benefits for use in Financial Statements.

Motion: Ryan Second El-Hajj Vote: 5-0
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3.1. Update to Costs to Enclose Stairways for Hill Creek Addition and Authorization to Initiate Change Orders

Karl Christensen reported that on October 4th, the Board gave direction to enclose the stairways at the Hill Creek two-story addition. At that time the estimate was \$50,000-\$100,000. The estimate at this time has grown to \$132,000 due to the electrical and HVAC estimates from sub-contractors being significantly

higher than anticipated. Because of the uncertainties, Administration is requesting the Superintendent to be authorized to initiate change orders up to \$200,000 for this project. Administration will return to the Board with the final total cost. Member Burns asked the total cost of the building. Mr. Christensen said the total cost is approximately \$ 6.3 million. He reported the owner's contingency includes enough for this change order.

Member Burns moved to increase the amount on the estimate and approve authorizing the Superintendent to approve change orders for enclosing the stairways of the Hill Creek 10-Classroom Addition in an amount not to exceed \$200,000.

Motion: Burns Second Ryan Vote: 5-0
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4.1. Transitional Kindergarten 2012-2013

Kristin Baranski presented information about the Kindergarten Readiness Act of 2010, Senate Bill 1381, which provides a transitional kindergarten program for students who turn 5 from November 2 thru December 2. The kindergarten age requirement will begin rolling back, eventually going to September 2. Funding is received by ADA when students attend transitional kindergarten. Administration also recommends that the District continues to offer the EAK program because it serves a different group of children.

Member Ryan asked if this program will continue after the 3-year Kindergarten admittance date transition. Mrs. Baranski said yes, it is anticipated to continue. Member Ryan said it does not make sense to her to have two separate programs. Member Ryan said the Board may want to consider a legislative goal, to consolidate transitional Kindergarten with the EAK program to not have three separate kindergarten programs running simultaneously.

Mrs. Baranski reported a committee has been formed to begin the development of the program and curriculum. The committee will be headed by DiAnn Albert and Tammy Marble. The District will also be receiving support from the County Office of Education. A plan is being developed for parent communication about the new program and will be advertised on Facebook. Enrollment will occur the week before kindergarten registration. Classes will be held at 2-3 schools and the preference is to not have combination classes with Kindergarten classes.

Member Burns said as we get closer, he would like to know the clear difference in TK and K curriculum and outcomes. He would also like to know what the surrounding school districts will be doing as a marketing piece, such as taking September and October kids.

President Bartholomew wished to confirm that this is a law and we must provide Transitional Kindergarten and asked if there were any concerns that funding will not materialize and if the cost has been factored into the budget. Mr. Christensen said the cost has not yet been factored in the budget. The program is mandatory so should be funded; however, with the State we cannot be certain when the revenue would come.

Member Burns said as we move forward he would like to hear Administration's ideas for the instructional minutes soon. He also asked how teachers would be affected. Mrs. Baranski said we will not lose any teachers, Some would transfer into the TK grade level as we would be serving the same number of students. Member Ryan moved to approve offering a Transitional Kindergarten program as required by the State beginning in the 2012-13 school year.

Motion: Ryan Second Burns Vote: 5-0
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5.1. Project Safe Fee Increase Proposal

Minnie Malin reported that at the October 2011 Out-of-School-Time Parent Advisory meeting there was discussion regarding the need to increase Project SAFE fees to help reduce the budget deficit. The last time there was an increase was in the 2006-07 school year.

The Parent Advisory Committee has voted for a 5% increase in fees for before and after school child care. The parents continue to believe our fees are very fair in comparison to other child care options.

Project SAFE is currently running a \$170,000 deficit. This increase would provide \$45,000 for the remainder of this fiscal year and will help decrease the deficit. Next year the department and Parent Advisory Committee will need to revisit the deficit.

Member Burns recommended that if another increase is needed, it be calculated to cover the projected deficit over the next several years in order to not continue yearly fee increases. Pam Brasher, Director, said next year they will develop a multiyear plan to look at the needs. Member Ryan said to make certain there is agreement from the Parent Advisory Committee for any recommended fee increases.

Member El-Hajj moved to approve the proposal to increase fees for Project SAFE before and after school child care.

Motion: *EL-Hajj* **Second** *Ryan* **Vote:** *5-0*
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5.2. Adoption of Resolution No. 1112-09 to Lay Off Identified Classified Non-Management Position

This item was pulled from the agenda. There was no action or discussion.

H. BOARD COMMUNICATION

Member Ryan shared that the CSBA conference was great. Salman Kahn was a great speaker and has a great program. There was also a great presentation from the Fresno School District. She presented the Board's legislative goals at the CSBA Delegate Assembly. This year CSBA will focus on Charter Schools, home-to-school transportation, and State financial interventions.

Member Fox attended CSBA and returned to Santee feeling good about our district.

Member Burns walked away from the CSBA conference with a better knowledge about the importance of the community connection. More than 60% of the community does not have students in our schools. Educators have to be cautious to not give a bad perception to the community about education. It is also important to note that with all of the things that have been added to public education, instructional minutes have not increased. This is a topic of conversation that should be included in the next conversation with the City.

Member El-Hajj was delighted with the outcome of the Student Town Hall meeting. President Bartholomew liked having the kids there as well as having the adults there to hear the answers to their questions. Member Burns said he received questions from parents and wished there had been a small time for parents to ask questions. President Bartholomew said having the opportunity to hear from parents would be helpful when making decisions. Dr. Shaw said a parent town hall forum could be scheduled in the spring and could include a parent budget information meeting.

Dr. Shaw asked the Board how they wish to respond to all of the questions from the students, including the ones that were not asked. Linda will provide the Board with a list of the questions organized by topic. Board members will decide then how to best facilitate answering the questions. When the questions have been answered, the list will be put on the District website for students to access.

Dr. Shaw said in organizing the questions, it was noted that some student wanted to have the opportunity to have the ASB officers meet together.

Board members requested a thank you letter be sent to all of the students who participated in the Town Hall Forum which could also inform them that the questions and answers will be available on the District website.

Board Members reviewed the dates scheduled for visits with local legislators.

I. ADJOURNMENT

The December 6, 2011 regular meeting adjourned at 9:14 p.m.

Ken Fox, Clerk

Dr. Patrick Shaw, Secretary