

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 19, 2012
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 7:02 p.m. and read the District Mission Statement.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Ken Fox, Clerk
 Dustin Burns, Member
Members absent:
 Barbara Ryan, Member, Excused due to illness
Administration present:
 Dr. Patrick Shaw, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Kristin Baranski, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited Joe Chavez, a 5th grade student at Pepper Drive School, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: El-Hajj Second: Fox Vote: 4-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Governance Calendar for 2012-13

Dr. Shaw introduced newly appointed Vice Principal Jim Rosa to the Board. Mr. Rosa will be assigned to Carlton Oaks next year after serving as an administrative intern at Carlton Hills.

2. Recognition of Rio Seco School's Participation in the San Diego County Science Field Day and Climate Summit 2012

Kristin Baranski recognized two teachers and 18 students from Rio Seco School who participated in the San Diego County Science Field Day. Under the leadership of Ms. Heather Glanz and Mrs. Kay O'Hanlon, students study and prepare for months in advance to compete with 55 other teams from across the County. The County Science Field Day promotes interest and excitement in science and helps students learn and apply science content. Two students also participated in the Climate Change Student Summit this year at Grossmont College. These students, Jordan Bockert and Deseree Lynch, presented their climate project to the Board.

3. Spotlight on Education: Special Student Recognition

Hope Michel, Director of Special Education, introduced the students selected by their principals and teachers to receive special recognition as exceptional students for their excellent effort and for being wonderful role models at school. The Board recognized the following students:

Bryce Eide	Cajon Park	Tyler Oram	Hill Creek
Nicole Schmitt	Cajon Park	Lucas Porter	Hill Creek
Eliseo Guerrero	Carlton Hills	Amanda Chavez	Pepper Drive
Eduardo Avila	Carlton Hills	Kody Kilber	PRIDE Academy
Ariana Contreras	Carlton Oaks	Sierra Holsbo	Rio Seco
Bryce Hudson	Carlton Oaks	Morgan Pontzius	Rio Seco
Ryan Fagan	Chet F. Harritt	Elizabeth Russell	Sycamore Canyon
Jacob Flynn	Chet F. Harritt		

Each student received a medal and was presented with a certificate of recognition by Board President Bartholomew.

4. University of San Diego POST Outcomes 2009 – 2012

Dr. Shaw reported that USD's Principals' Ongoing Support and Training (POST) Academy contacted him offering to provide an opportunity for 3 schools to participate in what was a 2-year training program. The grant was extended and we were able to participate for 3 years. The Principal and 3 teachers from Chet F. Harritt, PRIDE Academy, and Rio Seco attended workshops on current strategies in education and teamed up with coaches to look at strategies that could fit into the staff development programs at their school sites. All of the training and sub costs were paid for by a

grant, so the training was at no cost to the District. Dr. Shaw introduced the Principal participants in the University of San Diego's POST program and asked each to share a few highlights of this professional development opportunity.

Mr. Andy Johnston thanked Dr. Shaw for connecting them with POST where they received a great amount of high quality professional development. His main take-away was teacher leadership, which has been implemented at the site by the teachers who participated in the program. The training also affirmed the professional learning community structure that they currently have in place. Mr. Johnston said the evening spotlight series speakers were very motivating.

Mrs. Lisa McColl reported the Rio Seco team participated for 2 years and in the 3rd year she participated as a coach for Andy Johnston. She felt it was a nice opportunity to collaborate. The training brought the sustainability piece and aligned very nicely with our current strategic planning. She heard a lot of compliments that Santee was a little farther along in these ideas than other districts. She appreciated being a part of the program and believes it will be sustained in Santee.

Mrs. Stephanie Southcott said the training provided the Chet F. Harritt and PRIDE Academy staffs the opportunity to meet together and they plan to continue this collaboration. Highlights included student tracking and the need for common assessment. Her staff began to talk about goal setting and more opportunities have become available.

Member El-Hajj said she attended one of the speaker presentations and was able to take away something to use at her school. She appreciated hearing the outcomes of this staff development opportunity.

Dr. Shaw shared there were four major areas address and we are bringing them into our strategic planning:

- 21st Century Skills,
- Personalization in the learning process,
- Technology, and
- Assessment and multiple ways to assess students.

Mr. Bartholomew said he liked that this opportunity allowed principals to spend some quality time sharing ideas with some of their teaching staff. It is nice that it aligned with the strategic planning process.

5. Saturday School Report

Karl Christensen reported that a couple of years ago the District began offering Saturday School, initially to bring in attendance dollars. This year it took a different shape. Some of our schools merged their programs and the academic benefit was great. He shared the structure and guidelines for Saturday School. Dr. Laura Spencer said we had two types of Saturday School this year. The first was a Technology Day and then a Curricular Day. Adding to the great academic benefit, the District was able to recover \$17,400 for attendance. This has proven to be a very successful program, bringing in kids that did not have absences to make up and kids asking when the next Saturday school will be.

President Bartholomew shared he visited the Technology Fair day and saw everyone was having a great time and there was a lot of things going on. Member Burns asked if the recovered funds go back to the schools or to the general fund. Karl Christensen said they go to the general fund as part of the revenue limit. Dr. Shaw shared that many students are also using Study Island, capturing lost instructional minutes.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. 2012-13 Santee School District Budget

President Bartholomew opened the public hearing on the 2012-13 Santee School District Budget. There were no comments from the public. The public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes**
- 2.1. Approval/Ratification of Travel Requests**
- 2.2. Approval/Ratification of Expenditure Warrants**
- 2.3. Approval/Ratification of Purchase Orders**
- 2.4. Approval/Ratification of Revolving Cash Report**
- 2.5. Acceptance of Donations**
- 2.6. Approval of Consultants and General Service Providers**
- 2.7. Approval of Agreement with School Services of California, Inc.**
- 2.8. Approval to Extend Security Services Agreement with Santee SD Security for the 2012-13 School Year**

- 3.1. **Authorization/Ratification to File Notice of Completion Document for the 10-Classroom Addition at Hill Creek School**
- 3.2. ***Pulled for separate consideration***
- 4.1. **Approval of Excel Therapy Agreement for Language Speech Therapy Services**
- 4.2. **Approval of HMSystems, Inc. Agreement for Occupational Therapy (OT) Services**
- 4.3. **Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego**

Member El-Hajj moved to approve the Consent Items with the exception of item 3.2, which was pulled for discussion.

Motion: *El-Hajj* **Second:** *Burns* **Vote:** *4-0*

E.3.2. **Approval of Amendment No. 2 to Architectural Services Agreement with Trittippo Architecture and Planning** This item was pulled by Administration. Mr. Christensen introduced an amended agreement with non-substantive changes. The changes provide a mechanism for releases of information on what the architect owes to subs so separate payments can be made as needed.

Member El-Hajj moved to approve the amended agreement for Consent Item E.3.2.

Motion: *El-Hajj* **Second:** *Fox* **Vote:** *4-0*

F. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of 2012-13 Santee School District Technology Grants

Dr. Shaw reported the outcome of the grant submission for Santee School District Technology Grants. The opportunity was offered to all school sites to apply for technology grants totaling \$100,000. Applications were to be for an idea that would really move the use of technology forward in their instructional program. Criteria were established

	School	Proposed Award	PD Funds
Full Award	Sycamore Canyon	\$16,600	\$2,500
Full Award	Carlton Hills - SAI	\$24,600	\$2,500
Partial Award	PRIDE – Primary (iPads for grade 3)	\$15,000	\$1,500
Partial Award	Cajon Park Junior High	\$18,000	\$1,500
Incentive Award	Rio Seco Junior High (for 4 N-computing stations-2LA and 2 Sci)	\$8000	\$500
Incentive Award	Carlton Hills – Jr High (Flipped Classroom video)	\$5,000	\$500
Incentive Award	Carlton Oaks Mod SPED (iPads)	\$5,000	\$500
Incentive Award	Pepper Drive Junior High (iPads for science units)	\$5,000	\$500
Incentive Award	PRIDE – Junior High (Flip cams)	\$3,000	\$500
Total		\$100,200	\$10,500

for evaluation and a solid team of teachers and administrators reviewed the grants. All schools became winners in this process with the following recommended awards:

Karl Christensen has set aside \$10,000 for professional development which must be matched by the site.

Member El-Hajj liked the structure of the awards and believes it provides incentive to keep the teams going. Member Burns also likes the structure and said there is excitement by the teachers. President Bartholomew was originally concerned that this money would not be focused well because it was fractured throughout the District. However, he thinks the iPads and iPods are going to be great for students and recognized that if we wait until we can do it for everyone, we will be waiting a long time. This is a way to get the technology out there with folks who have a plan to use it. Member Fox sat in on the proposals and interviews and said each team took their task seriously.

Member Burns moved to approve funding the listed District Technology Grants as recommended by the Grant Reading Committee.

Motion: *Burns* **Second:** *Fox* **Vote:** *4-0*

2.1. Adoption of 2012-13 Santee School District Budget

Karl Christensen reported the legislature has submitted a budget to the Governor and we are not waiting to see if it is approved or vetoed before adopting a budget. There are a few changes and our budget reflects the mid-year trigger if the initiative is not passed. Mr. Christensen recognized Faith Mitchell, Debbie Sullivan, and Tory Long from the business department for their hard work in the development of the budget. He shared the enrollment projection which

shows a decline because of the change in the birthdate for kindergarten enrollment. Revenue will be made up through the transitional kindergarten program. He shared the projected deficit for unrestricted General Fund of \$3.3 M. The Cafeteria Fund shows a negative fund balance due to a one-time expense and a growing structural deficit due to the new guidelines causing a greater expense for food. The cafeteria has seen an increase in participation and is waiting to see the final revenue figures. The Deferred Maintenance Fund shows revenue and expenditures for the summer maintenance projects approved by the Board. Fund 63, Project SAFE and YALE Preschool, had a structural deficit and the Board approved a fee increase. Pam Brasher has worked to refine the numbers to maintain a balanced budget. Member El-Hajj asked how the collection rate was for payments from parents. Mrs. Christensen said that is better. We have a collection agency that works with us and Mrs. Brasher has built in a late payment structure that incentivizes parents to pay in a timely manner. He shared the difference between the statutory amounts of revenue from ADA versus what we are actually receiving. Due to COLAs never issued and moneys that have been taken away from education there is an accumulative \$16.4 M in real loss plus \$18 M in COLA loss since 2007-08. Those numbers will be larger if the mid-year trigger is enacted. Member Burns asked if Mr. Christensen has heard about a plan if all of the school districts go under. Mr. Christensen said it is like a "head in the sand" item. No one wants to talk about it.

Mr. Christensen shared the multi-year projections: In 2012-13 the reserve drops to 14.12%, in 2013-14 it drops to 4.44%, and in 2014-15 goes to -7.53%. These projections are with the \$441 per ADA cut. The User Friendly budget report also provides a projection without the mid-year cuts on page 31.

General Fund cash flow is becoming the primary focus of the budget. The projection for the end of June 2012-13 is a \$4.8 M deficit of cash to pay the bills. The budget reserve necessary to meet the cash flow needs to pay our obligations is 9.48% with a County Treasury Loan. Much of the budget is made up of accounts receivable and we can't pay the bills until the money is received.

Member Fox thanked Mr. Christensen for the User Friendly version of the budget document. President Bartholomew commended Administration for their hard work in planning and making things still happen at our schools.

Member Burns moved to adopt the budget for the 2012-13 fiscal year as presented. Revisions to the budget will be brought back to the Board for approval as needed following adoption of the State budget.

Motion: Burns Second: Fox Vote: 4-0

2.2. Approval of Award of Bids for Summer Deferred Maintenance Paving Projects

Karl Christensen reported the Board had approved moving forward to seek asphalt bids for playgrounds at some schools. \$225,000 was allocated which has been set aside for this purpose. The District received bids and is using two different vendors to get the best prices. These paving projects will address the most pressing problems. Member El-Hajj moved to authorize the award of \$90,773 to Miller Paving Corporation at Pride Academy, Rio Seco, and Carlton Oaks, and \$61,098 to Angus Asphalt, Inc. at Pepper Drive, Sycamore Canyon, and Chet F. Harritt.

Motion: El-Hajj Second: Burns Vote: 4-0

3.1. 2012-13 School Schedules

Kristin Baranski reported that at the last Board meeting Administration brought the instructional minutes proposals for Board approval. The presented school schedules reflect those approved instructional minutes. Member Burns said this is one of the most important things the Board does and he will not support this because he feels strongly about consistency across the District and the instructional minutes provided to students. Member El-Hajj moved to approve the proposed 2012-2013 school schedules.

Motion: El-Hajj Second: Fox Vote: 3-1 (Burns, no)

3.2. Approval of Personnel Agreement with Grossmont Union High School District for the 2012-2013 Santee School District Spanish I Program

Kristin Baranski said for the last 5 years the District has entered into a contract with Grossmont Union High School District to provide a period of Spanish to a group of 8th grade students. While administration is still working to thoroughly research a way to provide a greater number of students a foreign language opportunity, Administration recommends to continue to provide this class. Member El-Hajj asked how many students participated last year. Mrs. Baranski said 40 students started and 25 completed the year. She also reported that 60% of the participating students go into Spanish II, 40% go into Spanish 1, and all are achieving at the top of their class. At this time \$18,000 will come from the General Fund and \$2,000 will be funded through the PRIDE ASES program. Administration will continue to seek alternate funding sources. Member El-Hajj moved to approve the Personnel Agreement with Grossmont Union High School District for the 2012-2013 Spanish I Program.

Motion: El-Hajj Second: Burns Vote: 4-0

G. BOARD POLICIES AND BYLAWS

1. Second Reading: New BP 5131.2, Bullying

New Board Policy 5131.2, Bullying was presented for a second reading and adoption. Member burns moved to adopt New BP 5131.2, Bullying.

Motion: Burns Second: Fox Vote: 4-0

H. BOARD COMMUNICATION

Member Fox attended the PRIDE authors' event. Student authors signed their stories and photos of themselves. He read a story written by James.

President Bartholomew asked the Board how they would like to address with the Quail Brush issue. Members El-Hajj and Burns would like to send a letter to the CEC, with copies to the City of San Diego, the County Supervisors, and the San Diego City Planning Commission. President Bartholomew said the Planning Commission will be meeting on June 28th to consider the zoning and he would like to send a District representative, as Grossmont has to a past meeting, to express the District's concerns with the plan. Member Burns believes the protocol for an elected body would be a resolution for public record. He would like to do both a resolution and a letter. President Bartholomew plans to bring this subject to the Board as a discussion item. Member Ryan, joining by teleconference, said this was an item also that was discussed at the Chamber. They believe it is too early to make a decision. They have a different perspective. Member Ryan believes we need to be sure that the impact is true if we state such in a letter. Cogentrix has revised their application. We could ask the City of San Diego to delay making a decision since we don't have all of the information. President Bartholomew said the impact is unknown on the health and safety for our schools. A sample letter was presented and Board members should send revisions/edits to Linda to develop a letter to bring to the Board. President Bartholomew will work with Dr. Shaw on a script for the Planning Commission hearing on June 28th.

Dr. Shaw reported this is Kristin Baranski's last meeting as a member of Executive Council. She will be moving to Carlton Oaks as Principal. Dr. Pierce will move into the Director II of Educational Services position beginning July 1.

Dr. Shaw announced that he will be retiring from Santee School District on October 31st. He said there are a lot of initiatives coming with Strategic Planning and it will be good to have a new superintendent to come in on the beginning of the process.

President Bartholomew thanked both Dr. Shaw and his wife Maryann for coming to Santee when the District looked to bring him back into the Santee family. The District was really in need for continuity in leadership. Dr. Shaw has delivered what the Board believed he would bring as Superintendent. President Bartholomew said he has learned a lot from Dr. Shaw while he has been here.

I. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Govt. Code §54956.9(a))
Name of Case: SDG&E Application A.11-10-002
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
3. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

The Board entered closed session at 9:10 p.m. Member Ryan joined via teleconference.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:20 p.m. Board President Bartholomew reported that while in closed session the Board continued deliberations from a special closed session meeting held on June 5, 2012 and took action by a vote of 4-1 to uphold Administration's recommendation for suspension with-out pay for employee # 608122. No other action was reported.

K. ADJOURNMENT

The June 19, 2012 regular meeting adjourned at 10:22 p.m.