

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 5, 2013

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited the audience to recite the District Mission and then invited Drew Swaim, a 3rd grade student from Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

President El-Hajj announced that this week has been proclaimed by ACSA as School Administrator Week. She recognized the school administrators in attendance and thanked them for the outstanding job they do leading our students down the path of success. President El-Hajj requested the Board approve revising the agenda, moving Item E.1.1. to follow the recognition of the Arts Attack Coordinators since it is a related item. It was moved to approve the agenda moving Item E.1.1. to occur under Reports and Presentations.

Motion: Ryan **Second:** Fox **Vote:** 5-0

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Spring School Events

2. **Spotlight: Arts Attack Coordinators**

Dr. Pierce reported that this is a special night to recognize the Arts Attack Coordinators, the week following a successful Art Show and Auction. Site administrators introduced their site Arts Attack Coordinators and shared some glowing remarks about each. Each Arts Attack Coordinator was presented a certificate of appreciation from the Board. The Arts Attack Coordinators recognized were:

Kim Whitacre - Cajon Park	Mary Lee Myers – Hill Creek
Amber Hobbs - Carlton Hills	Alisa Marrone - Pepper Drive
DeAnna Tritthart - Carlton Oaks	Mylessia Brown - PRIDE Academy
Diana Cozzens - Chet F. Harritt	Christine Hartpence - Rio Seco
Patty Pavlik-Clem – Hill Creek	Shala Lamboy - Sycamore Canyon
Tammy Morgan – Hill Creek	

Dr. Pierce also introduced Mrs. Suzie Martin, Vice Principal at Cajon Park School, who chaired the Foundation Art Show and Auction. The Board thanked Mrs. Martin for the outstanding job and congratulated her on the success of the Art Show and Auction. Mrs. Martin thanked all of the volunteers

who make the Art Show and Auction possible, especially the Leadership Team who pitched in to frame pictures, set up, work the show, and clean up.

President El-Hajj said at this time she would like to present Board Item E.1.1. Adoption of Resolution Proclaiming March 2013 as Arts Education month in Santee School District to the Board for consideration.

E.1.1. Adoption of Resolution # 1213-17 Proclaiming March 2013 as Arts Education Month in Santee School District

Dr. Pierce reported that this proclamation is an item that has not come before our Board before but the State of California is recognizing March 2013 as Arts Education month and she believes to honor and recognize the efforts of volunteers and staff in teaching arts to students, the School Board would also like to proclaim it in Santee School District. Member Burns moved to adopt Resolution #1213-17 proclaiming March 2013 as Arts Education Month in Santee School District.

Motion: Burns **Second:** Levens-Craig **Vote:** 5-0

3. Spotlight: Chet F. Harritt School Presentation

Principal Andy Johnston and Vice Principal Dan Prouty presented some highlights of Chet F. Harritt School. The Chet F. Harritt community is proud of their 18 point API increase last year, which makes a 40 point increase over the past several years. Mr. Johnston highlighted three initiatives they are really excited about: I-Ready, Lucy Calkins Writing, and student enrichment opportunities that include Art Club, Club Live, running club, playground activity coaches, reading buddies, hiking club, science buddies, and their video production program.

Third grade teacher Crystal Matushek, shared how she is using her writing training and Writer's Workshop in her classroom with students to create meaningful writing with voice and emotion. Third grade student Drew Swaim read a story she authored about her fond memories of trips to Idyllwild with her mother and grandmother. The Board thanked Mr. Johnston and Mr. Prouty for their presentation.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval of Monthly Financial Report
- 3.1. Authorization to Utilize California Uniform Public Construction Cost Accounting Act Informal Bid Procedures for Certain Supplies and Materials for the Pepper Drive School 10-Classroom Addition Project
- 4.1. Approval of Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services
- 5.1. Personnel, Regular
- 5.2. Adoption of Resolution No. 1213-15 for Non-Reelection of Temporary Certificated Employees
- 5.3. Approval of Amended School Calendar for 2013-2014
- 5.4. Approval of Short-Term Positions for Out-of-School Time Programs for Field Trips During Spring Break

It was moved and seconded to approve Consent Items.

Motion: Ryan **Second:** Fox **Vote:** 5-0

little to the restrooms. Member Levens-Craig asked if the list was based on the formula schedules provided by the State or the real and current needs. Mr. Christensen said both are factored in. The asphalt repairs are at the top of the list at this time as there are some areas that need to be repaired very soon.

Member Burns said that Christina Becker is doing things smart. He has seen that some of the new buildings look better than others. If some are not being taken care of as they should be, it needs to be brought to the attention of the school. Mrs. Becker said she is aware of some operational ways that may reduce the wear and tear on the buildings and is discussing them with Administration. She said that custodial services also can have an impact on the wear and tear.

Mr. Christensen recommended at least \$535,000 to be set aside for deferred maintenance next year, which will be able to address the most urgent needs. Member Burns would like to see a list of what \$500,000 would be able to address. Mr. Christensen said if he removed the Pepper Drive items that would be addressed with modernization, most of the remaining items should be able to be addressed with \$500,000. Member Ryan moved to allocate \$500,000 for Deferred Maintenance for 2013-14.

Motion: Ryan **Second:** Levens-Craig **Vote:** 5-0

2.2. Castlerock Residential Development Project and Mitigation Update

Mr. Christensen shared there are two ways developers can pay school districts to mitigate the impacts their developments would have on the district facilities: Developer Fees or a Mellow Roos Community Facilities District (CFD). There are questions for the Board to consider as Pardee Homes draws nearer the onset of the Castlerock residential development: A) what school will be the school of residence for this development, and B) if the Board is interested in a CFD. Pardee has expressed an interest in pursuing a CDF. Mr. Christensen provided enrollment and capacity information with a 10-year projection. He shared the advantages and disadvantages of a CFD which include: 1) more revenue can be generated through a CFD however, it requires issuance of debt to access the funds; 2) a CFD requires students from that development to have priority attendance at their school of residence; 3) a CFD requires development of CFD goals with specific descriptions of how the funds generated from the CFD will be used; 4) a CFD creates an administrative burden for creating and administering the CFD; and 5) it increases scrutiny over how dollars are spent. Mr. Christensen share there are currently two additional small developments in motion and shared a capacity analysis chart.

President El-Hajj asked how we were able to receive level 2 fees in the past. Mr. Christensen said a few years ago we met the criteria which we no longer meet. Member El-Hajj asked how we could negotiate in order to receive premium fees. Mr. Christensen said we would have to provide the developer with the specific needs. The only way to get more than level 1 fees would be to go with a CFD. Mr. Christensen does not see any significant advantage to go with a CFD. Member Burns believes the CFD requirements oppose the Board's philosophy of equality and consistency, as much as possible, across the schools. Member Ryan does not believe the CFD makes sense, although they do this frequently. At this time, the Board is not ready to decide the school of attendance. No action was taken.

2.3. Authorization to Apply for Grant to Build a Kindergarten Fitness Zone at Carlton Hills School

Member Ryan moved to authorize administration to apply for a grant from Kaboom to build a Kindergarten Fitness Zone at Carlton Hills School.

Motion: Ryan **Second:** Fox **Vote:** 5-0

President El-Hajj mentioned that at the Wellness Committee meeting there was discussion about physical education throughout the District. The discussion brought interesting questions about what PE looks like in Santee School District. President El-Hajj asked the Superintendent to do a quick survey and Dr. Pierce reported the results show that PE varies from school to school and from grade level to grade level. There is not a credentialed PE teacher at every school. Junior High focuses more on the PE standards and is a more organized program. She discovered that 8-10 years ago a number of teachers were trained in the SPARK program but there are only remnants left.

Member Burns asked if the principals are seeing the classroom schedules when teachers develop them. Stephanie Pierce said yes, the principals see those schedules because they often have to schedule classes for time on the playgrounds.

President El-Hajj asked if there should be such inconsistencies and if there are ways to have a more cohesive PE program. Dr. Pierce said she would look closer at PE and work through the Wellness Committee or create an advisory committee for PE. A cohesive and coordinated program would require equipment purchases and professional development. Dr. Pierce will bring information back to the Board for further discussion.

2.4. Update on Strategic Action Plan Objectives for Fiscal Accountability

Mr. Christensen reported there are six objectives for fiscal accountability that the committee will be working on over the next 2 years. One significant objective is construction of a water well to save on irrigation costs. The District recently became aware that the City of Santee is pursuing a deep water well for irrigation at Town Center Community Park. A water well at Hill Creek would use water from the El Monte basin in Santee that is also accessed and used by other entities. Mr. Christensen shared the requirements and waivers that may be required to move forward. He has become aware that Padre Dam is opposing the City's plan for a water well and is concerned that we may face the same opposition. The Board asked Superintendent Pierce and Karl Christensen to schedule a meeting with Allen Carlisle, Padre Dam General Manager, to discuss the plan. They suggested taking as much information as possible to the meeting including how much water we would be using. If continued negotiations are needed, a meeting with Board members can be scheduled. No action was taken.

3.1. Approval of Comprehensive School Safety Plans

Dr. Stephanie Pierce shared about the Comprehensive School Safety Plans and how they fit into the grand scheme of student achievement. Students who perceive the school as safe have higher attendance rates and higher achievement. Each of the plans provides site goals and information on perimeter and building security. Member Burns moved to approve the 2012-13 Comprehensive School Safety Plans.

Motion: Burns **Second:** Fox **Vote:** 5-0

4.1. Adoption of Resolution No. 1213-16 to Layoff/Reduce Work Hours/Year of Identified Classified Non-Management Positions

Minnie Malin reported due to the promotion to high school of two eighth grade students requiring 1:1 special education instructional assistants there is no longer a need for these positions. Also, due to the lack of secured funding sources at PRIDE Academy next year, the Principal is requesting eliminating two instructional assistant positions and a community liaison position. Administration recommends that the Board adopt Resolution #1213-16 to layoff/reduce these identified classified non-management positions. Member Fox moved to adopt resolution no. 1213-16 to layoff/reduce work hours/years of identified classified non-management positions.

Motion: Fox **Second:** Burns **Vote:** 5-0

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 1312.3 Uniform Complaint Procedures

Revised Board Policy 1312.3 Uniform Complaint Procedures was presented for a first reading. No action was requested. Revised Board Policy 1312.3 will return to the Board for a second reading and request for approval of the revisions.

G. BOARD COMMUNICATION

The Board members shared possible goals to use to measure the effectiveness of the Board in the next self-evaluation process. Member Levens-Craig suggested a goal to "increase public awareness of positive things going on in schools." Board members liked this goal and will continue to dialogue about setting goals with measurable outcomes.

Dr. Pierce asked the Board for their recommendations for the content of the spring edition of the *Santee Magazine*. There was discussion about educating the community on Common Core State Standards. It was also mentioned that this is a marketing tool and should be more of an advertisement about what the schools are doing. Some suggested topics included information about the enrichment programs, community service, Pepper Drive construction, student achievement, the Strategic Action Plan, class size reduction, and 21st century learning. It was decided to provide a picture layout of what 21st century learning looks like. A draft will be brought to the next meeting for review.

The Board discussed their preferences for name badges. Name badges will be ordered.

Board members were provided their Form 700's to complete for 2012. Member Burns asked that the Board be made aware of any District designated reporter who receives gifts that they will be reporting on their Form 700.

Dr. Pierce reviewed important upcoming dates.

Member Levens-Craig thanked the Board for sending her to Masters in Governance and shared about her modules. Member Fox also attended. Member Fox has visited Carlton Oaks, Rio Seco, and SSP over the last few weeks. He said the SSP kids love Dr. Pierce because she has shown interest in what they are doing. He is planning more visits next week. Member Fox said, especially after attending Masters in Governance and hearing about other districts, he appreciate all of the hard work done by everyone in the school district.

Member Burns reported he attended the Pepper Drive staff meeting to discuss the construction and modernization. He also asked about the travel for the social workers/educational counselors and some of the workshops they are attending that deal with specific social/emotional issues. Member Burns shared that if those types of issues come to their attention at the schools, he believes the Board should be notified.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association

The Board entered closed session at 9:35 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. No action was reported.

J. ADJOURNMENT

The March 5, 2013 regular meeting adjourned at 10:30 p.m.