

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 7, 2013
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:02 p.m.
Members present:
Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited the audience to recite the District Mission and then invited Caiden Neimeic, a 5th grade student at Cajon Park School, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda

President El-Hajj reported that Administration had requested to pull Consent Item D.2.10 from the agenda. Member Ryan moved to approve the agenda with Consent Item D.2.10 pulled.

Motion: Ryan Second Fox Vote: 5-0
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B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Announcement of Selection for Assistant Superintendent of Human Resources and Pupil Services

Dr. Cathy Pierce announced her recommendation for Assistant Superintendent of Human Resources and Pupil Services, Mr. Tim Larson, to replace Minnie Malin who is retiring. Mr. Larson was in the audience and was introduced. He introduced his family and said he is delighted to be coming to Santee School District.

2. Spotlight on Learning: Student Recognition

Dr. Stephanie Pierce introduced students being recognized for placing in the District Science Fair and participating in the Greater San Diego County Science 7 Engineering Fair.

Jordyn Niemiec	Joshua Tayler	Natalie Lazor
Jenna Killian	Sierra Raber	Joshua Gates
William Swanson	Clarissa Rossman	Sydney Gilbert
Morgan Turner	Cameron Shands-Sparks	
Austin Whitacre	Zach Taft	

Dr. Pierce recognized the teachers who support student participation at the Greater San Diego County Science and Engineering Fair, Mrs. Allwyn Gazi, Mr. Larry Barbary, Mr. Bruce Jennings, and Ms. Kathryn Ducharme.

Dr. Pierce introduced students Nicholas Berhalter and Tyler Wilson and recognized them for their participation in the San Diego County Spelling Bee. The Board also recognized Ms. Nancy Knudsen and Mr. Richard Mitchell for their organization of school spelling bees and support of their students in the County Spelling Bee.

Dr. Pierce introduced and acknowledges Rio Seco students Megan Korhummel and Marin Galewski for their recognition in the Barnes and Noble Essay Contest. Megan was the winner of the "My Favorite Teacher" essay contest and Marin received an honorable mention. A Book Fair was held at Barnes and Noble on April 26th and a portion of the evening's proceeds were donated to Rio Seco's book fund. Each student received a certificate of recognition from the Board President.

3. Spotlight: Cajon Park School Presentation

Principal Ted Hooks reported that Cajon Park School staff has created a powerful learning environment. Cajon Park experienced a drop in API last year and has reacted with looking at ways to do things better and not give excuses. Through discussion with staff, Cajon Park has implemented professional development and changes in practice for better learning for students. Cajon Park's greatest asset is their talented staff who are working to recreate learning experiences to reach more students. The focus is learning targets and instructional design.

The staff has refined systems, including restructuring universal access, changes in the Rtl model, and focused professional development.

Vice Principal Suzie Martin reported that Trimester 2 data has driven setting short term goals to increase student learning and final preparations for the California State Test. Instructional leadership is a theme this year with an Instructional Leadership Team, professional development, grade level leaders, and the junior high leadership class.

Stacey Roberts, the 8th grade Language Arts teacher, spoke about the Instructional Leadership Team and grade level leaders. Teachers participate in subject specific focus groups, books studies, professional development in family teams, and classroom walkthroughs.

Jordan Neimeic, an eighth grade student, shared information about the Junior High Leadership Enrichment Class. Students in this class learn about character traits and bullying and support new students who come to Cajon Park School. She shared there are many opportunities to learn and round out a student's life, including the school garden, aerobics, Girl Scouts and Boy Scouts.

Parents Arthur Whalen and Melissa Kaufman shared a presentation of the Lego League which is a unique program to Cajon Park. Mr. Whalen and Mrs. Kaufman each lead a team of students to create a Lego robot that will be of some benefit to society now or in the future. Students demonstrated their robotic projects.

4. 21st Century Grant Presentation

Dr. Stephanie Pierce said the students who were involved in the 21st Century Grants presentation were very excited to demonstrate their projects to the Board.

Dr. Laura Spencer presented information to the Board about the 21st Century Innovative Grants that were awarded earlier this school year. The generosity of the Board through these grants has allowed teachers to dream big. The grant guidelines and the call for proposals went out to all teachers. Interested teachers had to come up with a project integrating something that was not already available at their school. The grant required administrator support, accountability measures, matching professional development funds, parent involvement, innovative delivery strategies and sustainability. Nine grants were either fully funded, partially funded or received seed money. Teachers attended a variety of professional development as part of their grants. Measurable outcomes included greater IEP goal completion, increased attendance, increased student proficiency levels, greater task persistence, student independence, skills transferring to other content areas, students taking control of academic goals, and development of site technology leaders. Parent involvement included writing celebrations, blogs, class websites, and parent email blasts. Parents have expressed excitement about what these projects have made available for students and the growth they have seen in their children. The teachers were very appreciative to the Board for the opportunities for these innovative projects. Dr. Spencer shared quotes from both parents and teachers about the wonderful opportunities and growth in 21st century learning skills students received through the grants.

Dr. Stephanie Pierce closed the presentation with great appreciation for the energy and enthusiasm of students and teachers. Administration is investigating ways to provide additional grant opportunities that will benefit teachers who are waiting for opportunities to be innovative and creative in teaching students to succeed in the global economy. President El-Hajj said the student demonstrations were awesome and the energy was incredible. She congratulated all of the teachers for their fine work. All of the Board members expressed their delight in seeing the student presentations and were very impressed with the participating students.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

Member Ryan commented on Item 5.3., saying she is concerned that the revised Job Description would include PE curriculum. She believes the most important part of the job deals with student behavior and attendance. She believes that adding PE to that job is perhaps two different skills. She asked the Superintendent to assure the student services part of the job take precedent as they seek qualified candidates.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Approval of Monthly Financial Report**
- 2.7. **Adoption of Resolution #1213-23 Requesting Temporary Transfer of Funds**
- 2.8. **Approval of Interdistrict Attendance Agreements**
- 2.9. **Approval to Contract for Asphalt Paving Projects at Various School Sites Through CUPCCAC Process**
- 2.10. **Item was pulled from the agenda.**
- 2.11. **Authorization to Declare Network Equipment as Surplus**
- 2.12. **Authorization to Distribute Request for Proposal for Purchase of New Hewlett-Packard Network Equipment and Trade-In of Surplus Cisco Network Equipment**
- 2.13. **Adoption of Resolution #1213-29 to Uncommit Fund Balance in the General Fund Originally committed for Possible Expansion of YALE Preschool at Old Cajon Park Junior High Site**
- 3.1. **Approval of Agreement with Webb-Cleff Architecture & Engineering to Provide Architectural Services for Closeout of Phase 1 and Phase 2 Capital Improvement Program Projects**
- 4.1. **Approval/Ratification to Submit San Diego Chargers Grant for Pepper Drive and Hill Creek Schools**
- 4.2. **Approval Individual Services Agreement for Nonpublic, Nonsectarian School Services**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of New Job Descriptions for Director of English Language Arts and Social Studies, and Director of Mathematics and Science**
- 5.3. **Approval to Revise Title for Coordinator of Pupil Services to Coordinator of Pupil Services and Student Well-Being, and Revisions to Job Description**
- 5.4. **Approval of Revisions to Uniforms for Maintenance & Operations Personnel Side Letter Agreement between Santee School District and California School Employees Association**

It was moved and seconded to approve Consent Items.

Motion: Ryan Second Burns Vote: 5-0
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E. BOARD POLICIES AND BYLAWS

1.1. Second Reading: BP 3350, Travel Expenses

Revised Board Policy 3350 was presented for a second reading. Member Burns moved to approve the revisions to BP 3350.

Motion: Burns Second Fox Vote: 5-0
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1.2. Second Reading: BP 1330, Use of School Facilities

Revised Board Policy 1330 was presented for a second reading. Member Burns moved to approve the revisions to BP 1330.

Motion: Burns Second Fox Vote: 5-0
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F. DISCUSSION AND/OR ACTION ITEMS

1.1. Resolution # 1213-21 in Support of Proposed Local Control Funding Formula (LCFF) and Letter Addressing Education Funding Issues

Board members reviewed the correspondence created at their request regarding Local Control Funding Formula (LCCF) and the issues of concern about funding for education. Member Levens-Craig recently attended a conference and shared suggestions to include in a letter and concern that the Governor is moving too quickly to appropriately address education funding.

Member Ryan agreed that the Governor is moving quickly. She does not believe the Board should state their support of the Governor's proposed LCCF, because to move forward with this proposal quickly without adequate research and careful consideration would not be doing the schools justice. Member Burns suggested Members Ryan and Levens-Craig work together to draft a letter and bring to the Board for discussion. Board members agreed and no action was taken.

2.1. Approval of Declaration of Need for Fully Qualified Educators

Minnie Malin reported the District is required to submit the annual declaration of need to certify that a diligent search to recruit fully prepared teachers for specific teaching assignments was made and that if a suitable fully prepared teacher is not available, the District will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Member Ryan moved to approve the declaration of need.

Motion: Ryan Second Burns Vote: 5-0
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3.1. Adoption of Revised Use of Facilities Rates

Karl Christensen reported a revised structure for use of facilities was presented to the Board at their last meeting. The proposed rate structure incorporates hourly rates for the Direct Cost category and increases to various other hourly rates for the Fair Market Value category. He presented a chart showing the changes in costs for non-profit agencies using District facilities. The only changes for those who qualify for free use is that if they request to use HVAC on a non-school day or need special services, such as custodial services, they would be charged the proposed fee. Mr. Christensen recommended approval of the revised rates for Use of Facilities. Member Ryan moved to approve the adoption of the revised Use of Facilities Rates for inclusion in AR 1330.

Motion: Ryan Second Fox Vote: 5-0
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3.2. Agreement with Rise City Church for Long-Term Use of Hill Creek School

Karl Christensen reported Administration was recently approached by a pastor seeking to begin a new church in Santee named Rise Church. Their request is to use the Multi-Purpose Room and 3 classrooms at Hill Creek School on Sundays. The agreement with the Church would be for a 1 year period through June 30, 2014 and the new rates as well as the rules and regulation are included. This is noted to be a temporary service while they find permanent facilities. President El-Hajj asked if they have been notified to make certain that all of their literature is removed each Sunday so nothing is left behind when teachers and students return to school on Monday. Mr. Christensen said the agreement includes a clause that all literature must be removed.

Member Burns asked how it is determined which classrooms will be used. Mr. Christensen said Administration designates classrooms and in this instance the classrooms to be used are not currently being used for students. Member Burns asked if a deposit is required. Mr. Christensen said no provisions have been made for a deposit but the agreement includes notification that late payments can require they be placed on advanced payments. Board members were concerned that since the District bills for the use the month after the facility is used, there is a possibility that the organization could default and the District could not collect the money due. Board Members agreed that it would be safer if a two-week deposit was required up front. Mr. Christensen said that would be a good idea in case of default on the payment and that he would also develop any future contracts to have payment made in advance for usage, as is usual for rental usage in routine business.

Member Burns moved to approve the agreement with Rise City Church for Use of Facilities at Hill Creek School on Sunday mornings starting July 28, 2013 and ending June 30, 2014, subject to extension upon mutual agreement. The motion also included the stipulation that the contract is followed exactly and the Board is notified immediately if there are any issues with the use of the facility or with payments.

Motion: Burns Second Ryan Vote: 5-0
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3.3. Discussion of Disposition of Santee School Property

Karl Christensen reported Santee School District has been in negotiations with Jim Whalen and The Haagan Company, LLC as a potential developer for the Santee School Site and execution of a possible long-term ground lease. The Pre-Lease Agreement with the Developer expired April 30, 2013 but the District and Developer continue to have on-going discussions. The developer requested an opportunity to address the Board with their perspective regarding this site and the potential for a ground lease. President El-Hajj invited Mr. Jim Whalen to address the Board.

Mr. Whalen presented the Board with the brief history of their relationship with the District. Andy Nanker, from the Haagan Company, presented information on a proposed anchor tenant for a development at the Santee School Site. He reported it has been very difficult to locate an anchor tenant during a time many retailers were closing their doors. They have an anchor tenant that is ready to sign but has an alternate site in El Cajon to consider if Santee does not work. Losing this tenant would set the developer back 3 to 5 years. The City has worked well with the developer to assist in this redevelopment. He expressed that selling the property now would create unmanageable time frames but Haagan Company would consider a lease-to-purchase arrangement. The Haagan Company is responsible for the Performa and is putting the money up front and guaranteeing the long term investment. Mr. Nanker said Karl Christensen has been very diligent in keeping the site ready. As time moves forward, there may be more issues with development regarding "footprints" and wildlife relocation. Tomorrow the storm water agency will be initiating more stringent storm water permitting requirements.

Mr. Nanker said the developer is very excited about this opportunity and is proud of their proposal. Negotiations need to be completed with the anchor tenant and based on the anchor tenant, they have located another probable tenant for the next largest pad. There are many pieces to moving forward including the need for negotiations with the City. He understands the District is requesting a more reasonable revenue sharing arrangement. The Haagan Company wishes to negotiate and execute a ground lease agreement and they have not run across any agency that does not want this to be successful.

Mr. Christensen said in order to continue working with The Haagan Company the Board would need to approve an extension to the recently expired pre-lease agreement. He asked the Board for direction as to continuing to work with The Haagan Company to get an acceptable ground lease for the site.

The developer discussed the possibility of the City sharing their tax revenue income in order to increase the income to the school district to meet the District's need. The Board shared their interest in enhancing their income to grow closer to the recent appraisal value. Mr. Whalen said there may be a way to mitigate the District's revenue through sharing income with the City and rental increases that will occur over time. They will also be asking the City for consideration to waive some of their development fees.

The Board thanked Mr. Whalen and Mr. Nanker for the information they presented. No action was taken.

G. BOARD COMMUNICATION

Member Fox visited Pepper Drive and Hill Creek and has been to four schools serving ice cream sundaes for staff appreciation.

Member Burns toured Cajon Park and had a good conversation with the Principal and Vice Principal about what they are doing to improve student achievement.

Member Levens-Craig attended the Pepper Drive 4th grade choir performance. She also attended the PTA convention. She is looking forward to Board Action Day on Friday.

President El-Hajj attended a GATE common core presentation on Saturday. Several Santee teachers also attended.

President El-Hajj mentioned discussion about a Board Goal for Communication. The Board asked that this return for further discussion in the summer.

Dr. Cathy Pierce reported the staff appreciation ice cream sundaes have been well received. The Classified Appreciation Luncheon will be held on May 21st.

Dr. Pierce shared the Retiree recognition that will be provided at Salute to Excellence. This is the first time employees have received something upon retiring. It is hoped to be an ongoing practice.

President El-Hajj reminded the Board of the City/School Board Joint Committee Meeting on May 15th.

Dr. Pierce will be recommending cancellation of the July 16th Board meeting for staff to be able to work in vacations without impacting Board meetings. Member Ryan expressed concern that there may be budget decisions needed. If needed, a special meeting would be called but it is hopefully anticipated that a budget would be signed by June 30th as prescribed by law.

Board Members were reminded of Salute to Excellence on May 28th at Carlton Oaks Country Club.

Dr. Pierce reported that at a Masonic Lodge Student Recognition, there were some harsh comments made about one of our schools that did not participate this year. Dr. Pierce met with the event organizer and shared her concerns.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association
3. **Conference with Legal Counsel** (Subdivision (a) of Govt. Code § 54956.9)
Pending Litigation: Case # 37-2013-00034970-CU-PO-CTL
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Address: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services

The Board entered Closed Session at 9:39 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:10 p.m. No action was reported.

J. ADJOURNMENT

The May 7, 2013 regular meeting adjourned at 10:10 p.m.