

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

October 2, 2012  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Bartholomew called the meeting to order at 7:00 p.m. and read the District Mission Statement.  
Members present:  
    Dan Bartholomew, President  
    Dianne El-Hajj, Vice President  
    Ken Fox, Clerk  
    Dustin Burns, Member  
Members absent:  
    Barbara Ryan, Member (Excused)  
Administration present:  
    Dr. Patrick Shaw, Superintendent and Secretary to the Board  
    Karl Christensen, Assistant Superintendent, Business Services  
    Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services  
    Dr. Stephanie Pierce, Director, Educational Services  
    Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited the audience to recite the District Mission and then invited Mr. Paul Finkel, retired teacher, to lead the members, staff, and audience in the Pledge of Allegiance. President Bartholomew introduced Board candidates Gabriel Piña and Elana Levens Craig who were in the audience.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
**Motion: Burns Second: Fox Vote: 4-0**

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
2. **Spotlight – Kiwanis of Santee: Junior Olympics**

Dr. Shaw acknowledged the Kiwanis of Santee for their continued dedication to students, especially in the area of the Junior Olympics program, which they have held annually for over 30 years. Kids return from this event with lots of medals and bragging rights. Kids and teachers alike really enjoy participating in this event. President Bartholomew presented Paul Finkel and Joe Gersztyn with a certificate of appreciation from the District and also a certificate from State Senator Joel Anderson recognizing their contributions. Mr. Finkel said it could not happen without the contributions of the teachers who spend a great deal of time practicing and attending the event. Member Burns said it is something kids really remember throughout their life.

**C. PUBLIC COMMUNICATION**

- President Bartholomew invited members of the audience to address the Board about any item not on the agenda.
- Elana Levens Craig, Santee resident, shared some of the highlights of her recent visits to each school. She was very excited about all of the great things she saw happening for students. She thanked the school staffs for being welcoming and inviting.

**D. CONSENT ITEMS**

- Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.
- 1.1. **Approval of Minutes**
  - 1.2. **Consideration to Cancel the November 20, 2012 Regularly Scheduled Meeting of the Board of Education**
    - 2.1. **Approval/Ratification of Travel Requests**

- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Adoption of Proclamation for National School Lunch Week**
- 2.5. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Right of Entry Agreement with the United States of America for Munitions Survey and Abatement on the Elliott Site**
- 3.1. **Personnel, Regular**
- 3.2. **Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds**
- 3.3. **Adoption of Proclamation Endorsing Drug Awareness Week, October 22 – 26, 2012**

It was moved and seconded to approve Consent Items.

**Motion:** Burns                      **Second:** Fox                      **Vote:** 4-0

Member El-Hajj commented on the great Charger Grant received by Cajon Park School.

## **E. DISCUSSION AND/OR ACTION ITEMS**

### **1.1. Approval of Monthly Financial Report**

Karl Christensen provided a report on budget transactions and cash for the months of July and August. The District ended the month of August with a cash balance of \$6.7 million in the General Fund, a bit lower than projected due to timing of certain cash receipts. He is projecting a deficit in the Unrestricted General Fund of close to \$3.3 million if the ballot initiative fails and the State mid-year trigger cut is enacted. This is slightly less than what was projected due to changes for additional teachers and offsetting changes to certain revenue projections. Under the scenario of mid-year trigger cuts this year, and assumed to be on-going, the District could meet the 3% minimum required reserve in 2013-14 but not in 2014-15. There will be more certainty regarding the fate of the budget next month when the voters consider the ballot measures that impact funding for education. Member Burns moved to approve the Monthly Financial Report.

**Motion:** Burns                      **Second:** El-Hajj                      **Vote:** 4-0

### **1.2. Safe Route to Schools Grant for Sidewalk Improvements at Carlton Oaks**

Karl Christensen reported that several months ago we were notified by the City of Santee that they were successful in obtaining a Safe Route to Schools Grant through the County of San Diego for \$175,500 to widen the sidewalk areas in front of Carlton Oaks. Stephanie Pierce, Kristi Joiner, and Christina Becker were involved in discussions with City staff regarding the application for this grant and gave input to the process, including writing letters of support. The topic of matching funds from the District was not discussed during this planning phase.

The City's traffic engineer has presented their plans to the District after learning they were successful in obtaining the grant. During this discussion the City asked about the possibility of the District funding a portion or all of the difference between the grant amount of \$175,500 and the total estimated project cost of \$205,100. Mr. Christensen provided the Board a map with a rough schematic of the proposed improvements. A small portion of the sidewalk widening project is on school district property and according to Christina Becker, that portion would cost \$10,000. A final decision on paying for a portion or all of the difference of \$29,600 would not be needed until December/January.

Member El-Hajj believes it is a great project and is needed. She asked if the City would move forward with the project if the District did not contribute. Mr. Christensen said he believed they would not want to lose the grant funds and would complete the project. Member El-Hajj asked why Carlton Oaks was selected. Mr. Christensen said grants were submitted for Carlton Oaks and Chet F. Harritt. Christina Becker shared the City routinely applies for two projects each year and they are seldom funded. Mrs. Becker works with the City and solicits needs from Principals when they are looking to apply for these grants. A project along Prospect Avenue was also funded but will be completely covered by the grant.

Member Burns asked about the specific \$29,600 need. Mr. Christensen explained that it is the dollar difference between the grant funding and the actual cost of the project. Mr. Burns said the sidewalks are the responsibility of the City. If there are needs on our property we should look at safety and take care of these. Member Burns said the District already has done a lot for the City. President Bartholomew agreed and said he wants to be sensitive about agencies picking up costs for the City.

Board members will consider this item and Mr. Christensen will bring this information back to the Board when a decision is needed. No action was taken.

### **1.3. Agreement with Decision Insite for 10 Year Enrollment Projection with Residential Development Research and Use of Web Based Enrollment Projection Software**

Mr. Christensen reported that at the August 21<sup>st</sup> Board meeting, it was discussed that the District has not conducted a formal student enrollment projection for budgeting, staffing, and facilities planning since 2003. Mr. Christensen believes one is needed in order to continue discussions with Pardee Homes regarding the Castlerock Project. Mr. Christensen recommended contracting with Decision Insite, a company that provides an integrated product for student enrollment projections and also includes access to a web based graphical software system that would allow

the District to model various scenarios and the impact on enrollment and facility capacity. Mr. Christensen has used this company before and found it to be an excellent product with great functionality and flexibility. The cost is \$11,034 annually, with a 3-year contract. The cost may be paid from Developer Fees. Mr. Christensen introduced Ron Van Orden from Decision Insite who provided a demonstration of the product. The program provides both a moderate and conservative projection for facility funding and fiscal planning. Their system can plot students by different attributes and includes a parent tool for locating a school within boundaries. Unique to their software, projections include students attending from outside of our District. Member El-Hajj said this is similar to previous software used but is much more sophisticated. Member Burns asked where their data comes from. Mr. Van Orden said it is uploaded from our student information system to a secure site. President Bartholomew is concerned about the cost of the service and if the District would need parent permission to share data. He asked Administration to check Board Policy on release of student data. Mr. Van Orden said they could use student ID's only if there is concern about confidentiality. President Bartholomew has a fundamental problem sharing student information outside of the District. He also asked about other ways the tool could be used. Mr. Christensen said besides use for residential development research, the tool can analyze data for enrollment projections. Member Burns asked what would happen if the District determined down the road that the 3-year contract was no longer needed. Mr. Christensen said the District can terminate at any time and pay off the current year with the discount prorated.

Member El-Hajj moved to approve the Agreement with Decision Insite for 10 Year Enrollment Projection with Residential Development Research and Use of Web Based Enrollment Projection Software.

**Motion:** *El-Hajj*      **Second:** *Burns*      **Vote:** *2-2 (Bartholomew, Fox, no)*

The motion was not carried by a majority, therefore, was defeated. Board members requested this item return to another meeting, asking Mr. Christensen to provide some additional information about how the data could be retrieved and to allow Member Ryan to weigh in.

#### **F. BOARD POLICIES AND BYLAWS**

##### **1.1. Board Policy 4112.42, "Drug and Alcohol Testing for School Bus Drivers"**

##### **1.2. First Reading: BP 3311, "Bids"**

Revised Board Policies 4112.42 and 3311 were presented to the Board of Education for a first reading. No action was requested. The revised policies will return to the Board for a second reading and request for approval.

#### **G. BOARD COMMUNICATION**

Member Burns visited the Profession Development sessions on September 24th. He said there was a lot of excitement. He received feedback that the teachers loved the sharing but some wished they had more time to talk and collaborate. They felt the information was great. Kindergarten teachers responded very positively to Jamie Knudson's information and were so excited to learn new teaching tools. It was great to see that kind of excitement and the teachers really wanted more time to talk to each other. Dr. Shaw said Junior High teachers need more time with their departments, and that will be accommodated on the next Professional Development Day, January 7<sup>th</sup>. This positive feedback can be used to talk to STA about modified days for the future. Member Burns thanked administration for all of their efforts to make the Professional Development Day very successful.

Member El-Hajj attended Pepper Drive's Green Apple Day. This was a day when volunteers from Balfour Beatty and several other companies, and their families, provided services and materials for a variety of projects at Pepper Drive School. Green Apple Day occurs each year and Pepper Drive was selected because of the close relationship they currently enjoy with Balfour Beatty Construction. It was a really great day.

Member Fox visited school staff meetings with Dr. Shaw to thank teachers personally for their efforts in student achievement. At these meetings Dr. Shaw shared both school and grade level highlights from the STAR test results. He has received very positive feedback from these visits and staff members appreciated the visits. Member Burns also attended one of the meetings. President Bartholomew thanked Member Fox for helping with the communication from the Board. The Board Members all appreciate that he makes himself available whenever possible.

Mr. Christensen reported the Pepper Drive staff received the information from the architects for the Pepper Drive new administration building and planned 2-story classroom building. There was great anticipation as well as some anxiety, just as there was when we began Phase 1.

Minnie Malin shared the draft flyer for the community forum on Bullying community forum. She also reported the District "Bullying Hot Line" is nearly in place. There will be one district-wide number which then trees into a selection menu where a caller can select a school. Member Burns would like to see a procedure in place so there is a consistent process for all schools to follow as they process calls received on the Bullying Hot Line.

Mr. Christensen reported he is working to schedule a GASB 45 Committee. He has three STA members willing to serve, no CSEA members, and is working to get three community members to serve. He provided possible dates and

will continue to recruit members to the committee. The focus of the committee will be to look at a funding plan for retiree health benefits and reduce long term costs. It is important also to begin to educate employees about other ways they can supplement their retirement income. Mr. Christensen will be seeking dates from Board Members to set a date to meet before the end of October.

Dr. Shaw reminded Board Members that several of the Strategic Planning Action Committees will be meeting with ACI on Thursday, October 11<sup>th</sup> at 6:00 p.m. at Rio Seco School.

**H. CLOSED SESSION**

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)

*Purpose: Negotiations*

*Agency Negotiator: Karl Christensen, Asst. Superintendent*

*Employee Organization: Classified School Employees Association*

The Board entered closed session at 8:28 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:45 p.m. No action was reported.

**J. ADJOURNMENT**

The October 2, 2012 regular meeting adjourned at 9:45 p.m.