

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

January 21, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Fox called the meeting to order at 7:04 p.m.
Members present:
 Ken Fox, President
 Dustin Burns, Vice President
 Barbara Ryan, Clerk
 Elana Levens-Craig, Member
 Dianne El-Hajj, Member
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

2. President Fox invited the audience to recite the District Mission and then invited Cub Scout Pack 382 to present the colors and lead the Pledge of Allegiance.

3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote: 5 – 0	Ryan	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. **Spotlight on Learning: Carlton Oaks School Presentation**

Dr. Pierce introduced Carlton Oaks Principal Kristin Baranski who shared a video demonstrating 21st Century Learning by the students. The Board was complimentary of the video and the students' demonstration of their deeper level of thinking and application of knowledge through their experiences. Principal Baranski noted the production was a collaborative effort and thanked her students and staff for all their hard work. Member El-Hajj asked if there any roadblocks in the transition. Principal Baranski shared time to collaborate was a challenge but the two professional development days helped.

Member Burns added that he recently visited all school sites and was impressed with the teachers' dedication to take on the new Common Core Standards and implement them their classrooms. Throughout his visits, he enjoyed seeing learning taking place in a variety of ways. He said teachers were already applying what they learned at the Professional Development workshops. President Fox thanked Principal Baranski for her hard work and a great presentation.

3. **City of Santee Recreation Services Presentation**

Dr. Pierce introduced Aliah Brozowski, a City of Santee Recreation Program Supervisor, who highlighted the partnership the City of Santee and Santee School District share through a variety of in and out of school programs sponsored by the City. Her presentation included an overview of the transportation services the Santee School District provides to the City's Teen Center and for field trips. She explained how the City's Mobile Recreation program comes to school campuses to engage students in fun, recreation, and physical activity. Ms. Brozowski shared the City helps build youth social skills through monthly City Hall Dances for 6th – 9th grade students. These dances provide kids the opportunity to socialize with students from other schools within the District. Ms. Brozowski said the youth recreation classes offered on school campuses provide many children with activities they would not have access to if they were located elsewhere.

Member Levens-Craig asked if there are other programs the City wants to implement. Ms. Brozowski is currently working to bring in high school students to tutor at the Teen Center and pursuing using the Teen Center as a field trip site for science learning.

Member Fox asked how kids know about teen center. Ms. Brozowski said the District sends flyers home quarterly and the information is posted on the District and City websites.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Acceptance of Donations**
- 2.7. **Approval of Consultants and General Service Providers**
- 2.8. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.9. ***Item pulled for separate consideration***
- 2.10. **Approval of Agreement for On-Site Resident Services for Cajon Park School**
- 3.1. **Approval of School Accountability Report Cards for the 2012-13 School Year**
- 3.2. **Approval of Student Teaching Agreement with San Diego State University for the 2013-2014 through 2015-2016 School Years**
- 3.3. **Approval of Supplemental Educational Services Contracts for the 2013-2014 School Year**
- 4.1. ***Item pulled for separate consideration***
- 4.2. **Personnel, Regular**
- 4.3. **Approval of New Job Description for Child Nutrition School Site Lead**
- 4.4. **Approval of 2014-2015 District School Calendar**
- 4.5. **Ratification of Tentative Agreement between California School Employees Association (CSEA) and its Chapter #557 and the Santee School District**
- 4.6. **Adoption of Resolution No. 1314-13 to Eliminate One (1) Vacant Classified Non-Management Position**

4.7. Proclamation for National School Counseling Week (2/3/14 – 2/7/14) and National School Social Work Week (3/2/14 – 3/8/14)

4.8. Approval to Evaluate Department of Defense Educational Activities (DODEA) Grant for Chet F. Harritt and PRIDE Academy

It was moved and seconded to approve Consent Items, with the exceptions of items D.2.9 and D.4.1, which were pulled for separate consideration.

Motion: <i>Levens-Craig</i>	Fox <u>Aye</u>	Levens-Craig <u>Aye</u>
Second: <i>Ryan</i>	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Vote: 5-0	Ryan <u>Aye</u>	

D.2.9. Summary and Acceptance of 2012-13 Audit Report by Vavrinek, Trine, Day & Co. (Pulled by Member Levens-Craig for consideration)

Member Levens-Craig pulled this item to publically acknowledge, commend and thank the Business Services department for the clean audit report with no findings. She noted as a member of other Boards and experience with audit results how exciting it was to read a report without findings or recommendations. Member Levens-Craig moved to accept the item as presented.

Motion: <i>Levens-Craig</i>	Fox <u>Aye</u>	Levens-Craig <u>Aye</u>
Second: <i>Burns</i>	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Vote: 5-0	Ryan <u>Aye</u>	

D.4.1. Approval of New Probationary Teachers (Pulled by Member Burns for consideration)

Member Burns pulled this item to take a moment and recognize this career milestone for these individuals. He added that it is with great pleasure to see these quality educators join the Santee School District, and he is proud the District is in a position to add new teachers while many other Districts are laying off teachers. Member Burns moved to accept the item as presented.

Motion: <i>Burns</i>	Fox <u>Aye</u>	Levens-Craig <u>Aye</u>
Second: <i>Ryan</i>	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Vote: 5-0	Ryan <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

1.1. Strategic Plan Action Step: Adoption of Resolution No. 1314-12 Supporting California Coalition for 21st Century Learning

This item was discussed and action taken with Item E.1.2.

1.2. Strategic Plan Action Step: Approval of the 21st Century 4Cs Learning Map: Learning and Innovation Skills for 21st Century Learner Readiness

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, was pleased to introduce items E.1.1. Strategic Plan Action Step: Adoption of Resolution No. 1314-12 in addition to item E.1.2. Strategic Plan Action Step: Approval of the 21st Century 4Cs Learning Map together. She noted how the Strategic Plan Action Committee was tasked with identifying the most vital skills of a 21st Century Learner, which produced the 4Cs Learning Map. She noted the resolution and Learning Map demonstrate our alignment with the Common Core State Standards as they are integrated into the English/Language Arts and Math Frameworks and many other districts have adopted the same resolution.

Dr. Pierce introduced the Committee chairs, Kristin Baranski and Stephanie Southcott, and members Megan Houfeck and Dennae Wauschek. Ms. Southcott shared the Committee's deliverables, the first of which was to identify and define the foremost skills of a 21st Century Learner. The second was to design and implement a Professional Development plan, using the 21st Century Skills, integrating the new Common Core Standards. Ms. Wauschek provided historical background that lead to the Committee identifying the resolution supporting the California Coalition for 21st Century Learning (P21) for adoption by the Santee School District. Ms. Houfeck shared how the skills laid

out in P21 led to the creation of the Learning Map. Ms. Baranski demonstrated the interactive features of the Learning Map and Ms. Southcott followed up with the Committee's next step this year: to compile all schools' 'Spotlight' video presentations and determine where particular clips would fit as examples on the Learning Map. Member Ryan to approve items E.1.1. and E.1.2.

Motion:	<i>Ryan</i>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<i>El-Hajj</i>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.1. Adoption of Resolution No. 1314-14 for a 3121 Alternative Social Security Plan for Part-Time, Temporary, and Seasonal Employees

Assistant Superintendent of Business Services, Karl Christensen, explained the purpose of this resolution was to offer an alternative retirement program to part-time, seasonal, and volunteer employees who are not part of PERs or STRs. It's available to CSEA members who work less than four-hours per day, substitutes, and some temporary consultants paid through payroll. Currently these employees contribute 6.2% into social security and the District also contributes another 6.2%; however, these employees often receive little or no service credit in social security even though they contribute funds. The 3121 Plan would allow employees to contribute their money to a qualifying plan similar to an IRA, 403(b) or 457 Tax Sheltered Annuity. The District will contribute 1.3%, and realize approximately \$60k in savings annually. Member Burns moved to approve the item as presented.

Motion:	<i>Burns</i>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<i>Ryan</i>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.2. Approval of Change Order No. 1 for Pepper Drive School 10-Classroom Building Project for Flood Repairs on Construction Site

Mr. Christensen explained the Change Order is for \$40,766 pertaining to the mitigation work performed to repair the retaining wall damaged by storm water run-off on October 9, 2013. He also noted several means are being pursued to receive reimbursement for these costs. Member Ryan moved to approve the item as presented.

Motion:	<i>Ryan</i>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<i>El-Hajj</i>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.3. Approval of Monthly Financial Report

Mr. Christensen reported the monthly financials included in the Board packet summarized cash and budget revision transactions through November 2013. He added cash balances in the General Fund ended November at \$5.6 million and projects to meet all cash obligations through June with internal funds, without the need to borrow externally. This budget revision reports the same numbers as the 1st interim report with a deficit of approximately \$1.1 million in the Unrestricted General Fund. Mr. Christensen said it was important to note the reserve percentages for out-years 2014-15 and 2015-16 will change based on the latest proposal from the Governor,. Member Ryan moved to approve the item as presented.

Motion:	<i>Ryan</i>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<i>Burns</i>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.4. Governor's January State Budget Proposal for 2014-15

Mr. Christensen reported most school districts are looking at increases in education funding if this proposal passes. Mr. Christensen provided a general overview of the California economy, pointing out employment is still an issue, with November unemployment reported at 8.5%, the 5th highest in the nation. He added the employment forecast in the Governor's Budget is slightly more optimistic than the Legislative Analyst's Office (LAO) and UCLA Forecast.

Mr. Christensen reviewed state revenues and how they are affecting Prop 98 guarantees. Generally, as state revenues begin to grow, Prop 98 starts to increase significantly, with most of the monies going towards education. State revenue for 2014-15 is projected at \$106.8 billion, with \$7 billion coming from Prop 30 temporary taxes, which are temporary, and will fall off at a certain point in time. Overall, growth is projected at 6%, but the Governor specifically points out the volatility of Capital Gains tax, which comes from personal income tax, and accounts for 2/3 of state revenues. The Governor's proposal does make recommendations about how to address these issues and stabilize revenues. Estimates for 2012-13 through 2017-18 are still slightly lower than forecasted in the November LAO report, which is generally conservative, however the Governor is taking an even more conservative approach at this time.

Mr. Christensen noted the increase in funds based on Prop 98 calculations over and above what was previously projected. The Governor is proposing using \$5.5 billion of the increase to accelerate the payoff in deferrals, which would be a monumental accomplishment, eliminate our inter-year deferrals and give a payment schedule consistent with the law. Funding of \$4.5 billion would be put towards the Local Control Funding Formula (LCFF), \$316.5 million would be used for Prop 39 energy efficiency projects, and 0.86% for COLA for Categorical programs outside LCFF (e.g. Special Education).

He reviewed how the proposed Prop 98 Reserve fund would be used in addition to the general Rainy Day fund to even out appropriations and eliminate wide swings in available revenues.

Mr. Christensen shared less money has been designated to other services (e.g. health and human services) which will create tension among legislators who want to see increases go to other areas.

Mr. Christensen reported on the strategies outlined within the proposal to tackle and reduce long-term liabilities totaling \$355 billion and eliminate the "Wall of Debt," a component of total long term debt, which includes deferrals, mandate claims, economic recovery bonds, loans from Special Funds, Prop 98 settle up, and other deferred costs totaling \$25 billion. He explained funding proposals for the general Rainy Day fund and the Prop 98 reserve funds will go before the voters.

Mr. Christensen said Administration is still analyzing how the Governor's proposal will affect Santee School District and he would have more information to offer at the budget workshop. Board Members discussed pressures that will come from receiving increased funding and the importance of making prudent decisions that best benefit the District in the short and long-term.

3.1. Board of Education Self Evaluation

President Fox requested Board Members complete the self-evaluations and return them to the Executive Assistant at the next meeting for compiling and scoring. The results will be provided at the February 18, 2013 Board meeting.

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 3311, "Bids"

Revised Board Policy 3311, "Bids" was presented for a second reading. Member El-Hajj moved to approve revised Board Policy 3311, Bids.

Motion:	<i>El-Hajj</i>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<i>Burns</i>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

G. BOARD COMMUNICATION

Member Burns reported he recently visited every school and saw a lot of great teaching and learning happening in the classrooms. He was especially impressed by the teachers' implementation of the Professional Development learning and believes that the money the District spent is already being put to good use. Member Burns noted he received various types of feedback from teachers about Professional Development. Member Burns also had the opportunity to get a good look at the Pepper Drive Junior High building and said it looks great.

President Fox reported he visited SSP last week and plans to visit Cajon Park next week. While at SSP he was able to participate in planting a garden.

Member Levens-Craig reported she met with Tierra del Sol PTA President Cindy Walker and Karl Christensen regarding fees charged to PTA for use of facilities. She said Mr. Christensen did a thorough job of explaining how and why fees are charged, while still considering the concerns and needs of the PTAs. She also attended a ribbon cutting for San Diego Christian College and was impressed by Jack Dale's call for students and faculty to get out into the community and volunteer. Member Levens-Craig reported she is taking a CSBA webinar and would try to attend the STEM meeting at Chet F. Harritt School next week. She also noted she will be leaving for Sacramento where she will be involved in various meetings and hearings with legislators.

President Fox requested letters to the Board be scanned and emailed to them as they are received.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent;
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent
Tim Larson, Assistant Superintendent*
Employee Organizations: Classified School Employees Association (CSEA)
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
*Property Address: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)*
Agency Negotiator: Karl Christensen, Assistant Superintendent
4. **Public Employee Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:25 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. No action was reported.

K. ADJOURNMENT

The January 21, 2014 regular meeting adjourned at 10:15 p.m.