

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 4, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Fox called the meeting to order at 7:00 p.m.
Members present:
 Ken Fox, President
 Dustin Burns, Vice President
 Barbara Ryan, Clerk
 Elana Levens-Craig, Member
Members absent:
 Dianne El-Hajj, Member (Excused)
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Director, Educational Services
 Linda Vail, Recording Secretary
2. President Fox invited the audience to recite the District Mission and then invited Board Member Burns to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>		<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>		<i>El-Hajj</i>	<i>Absent</i>
<i>Vote:</i>	<i>4-0</i>	<i>Ryan</i>	<i>Aye</i>			

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. **Spotlight on Learning: Carlton Hills School Presentation**

Terry Heck introduced the Carlton Hills' teachers and students who had a part in making the video that was to be presented. He reported that teachers have been working very hard to bring deeper learning to students.

He shared a video presentation showing instruction and deeper learning activities including collaborative math, writing, student conversations, student reflections, and the 8th grade physics lab. Mr. Heck shared that Carlton Hills' Science Fair projects will be on display next Wednesday and Thursday in the Multi-Purpose Room.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

Speaker: Ben Kalasho, Chaldean American Chamber of Commerce President-Mr. Kalasho reported the Chaldean American Chamber of Commerce was recently launched and currently has 131 members. They are trying to bridge gaps and extend their hand in partnerships and would like the Board to consider becoming a member of the Chaldean American Chamber of Commerce. Mr. Kalasho invited the Board Members to a mixer on February 5th at 6:00 p.m. at 94th Aerosquadron.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Approval of Consultants and General Service Providers/Pupil Services**
- 3.1. **Personnel, Regular**
- 3.2. **Adoption of Resolution No. 1314-16 to Eliminate Vacant Identified Classified Non-Management Positions**
- 3.3. **Approval of Temporary Additional Hours for Project Coordinator**

It was moved and seconded to approve Consent Items.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Burns</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Absent</i></u>
<i>Vote:</i>	<i>4-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

G. DISCUSSION AND/OR ACTION ITEMS

1.1. Strategic Plan Action Step: Approval of the Personalized Learning Environment Learning Map: Learning in the 21st Century

Principal Andy Johnson, chair of the Strategic Plan Personalized Learning Environment Action Committee, introduced committee members to present the work of the committee and the Learning Map that was created. Stacey Roberts reported the committee has been working for nearly two years and has researched and discussed what a personalized learning environment would look like. The focus narrowed to the personalized instructional needs of the students. The second year the committee researched differentiation, individualized instruction, and 21st century skills. The collaborative results developed a belief statement that refined the results of a personalized learning environment that encouraged learning for all students. The committee felt that choosing “teacher as facilitator,” would provide the greatest opportunity for impact in the classroom.

Tiffany Brown presented the Learning Map that demonstrates a “Facilitator Teacher,” which puts the teacher in the role of facilitator of learning rather than a direct instructor. A variety of resources were looked at and there was valuable discussion in designing the Learning Map for “teacher as facilitator.” The interactive Learning Map was inspired by Phyllis Bloomberg’s guide for developing learner-centered teaching.

Bonnie Jackson shared the interactive links in the Learning Map and the next steps, which include revising four sections of the Personalized Learning Map to match our K-8 setting and District vision, continue to add relevant links, and getting the Learning Map out to teachers.

Mr. Johnston commended the hard working group of administrators, teachers, and community members that shared a common passion for Personalized Learning. Member Ryan shared she had the opportunity to be part of the committee for a while and she really enjoyed the conversations that were taking place and moved approve the Personalized Learning Environment Learning Map: Learning in the 21st Century.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Burns</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Absent</i></u>
<i>Vote:</i>	<i>4-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

2.1. Strategic Plan Action Step: Student Well Being - Approval of Virtual One Stop Shop – Community Resources Website

Tim Larson, Assistant Superintendent and chair of the Student Well Being Committee, shared the goal of the Student Well Being Committee and emphasized “integrated,” as has seen the committee work together with businesses, parents, and school personnel. Mr. Larson introduced Meredith Riffel and Pam Brasher to present to the Board information about the development of a virtual One Stop Shop. Mrs. Riffel said the committee reviewed a lot of data, including parent survey responses from 2012, and looked at

what is available in other communities. There are a lot of things the committee would like to do but realized the constraints to best meet the costs and benefits to the Santee School District. New partnerships have been developed in our community which includes the Fleet and Family Support Center, Check Your Mood suicide prevention program through San Diego Youth Services, Santee Solutions funding, and FOCUS, a program for military family needs. Moving forward to be able to provide the resources available to meet the diverse needs of our community, it was decided that the best route would be to develop a virtual One Stop Shop, which would be available on the District web site. This on-line option would allow referrals by District personnel and will also track services being requested.

Next steps following Board approval will be to develop an "elevator speech" and marketing tools. Training will also be provided for targeted District staff. Member Burns moved to approve the use of the virtual "One Stop Shop" as a District and community resource.

Motion:	Burns	Fox	Aye	Levens-Craig	Aye
Second	Ryan	Burns	Aye	El-Hajj	Absent
Vote:	4-0	Ryan	Aye		

3.1. Approval of Monthly Financial Report

Karl Christensen provided the financial report for cash and budget revision transactions posted through December 31, 2013. The month of December ended with a general fund cash balance of \$8.5 million and it is projected that we will have sufficient internal cash to meet all of our financial obligations through June. The budget revisions report changed only slightly from last month with a projection of a \$1.1 million deficit in the unrestricted general fund and a \$1.2 million surplus in the restricted general fund. The surplus in the restricted general fund is primarily due to the receipt of the Common Core one-time funds without corresponding expenditures. The projected reserve percentages for 2014-15 and 2015-16 will change next month when we update our projections for the 2nd Interim using the Governor's January budget proposal. Member Ryan moved to approve the Monthly Financial Report.

Motion:	Ryan	Fox	Aye	Levens-Craig	Aye
Second	Levens-Craig	Burns	Aye	El-Hajj	Absent
Vote:	4-0	Ryan	Aye		

3.2. Acceptance of GASB 45 July 2013 Actuarial Valuation Update

Karl Christensen reported that every 2 years GASB Statement 45 requires districts to update their Actuarial Valuation for other post-employment retirement benefits. The 2011 update contained some fairly significant reductions in the resulting calculations due to enactment of a hard CAP for retiree benefits for STA members. This year's update contains some minor downward revisions to the calculation of the Unfunded Liability and Annual Required Contribution to fully fund the liability over a 30-year period. The revised Unfunded Liability is approximately \$11.5 million. The Annual Required Contribution is approximately \$1.25 million. Administration recommends the Board accept the July 2013 GASB 45 Actuarial Valuation for other post-employment retirement benefits.

Member Burns moved to accept the updated GASB 45 Actuarial Valuation of Other Post Employment Retirement Benefits.

Motion:	Burns	Fox	Aye	Levens-Craig	Aye
Second	Levens-Craig	Burns	Aye	El-Hajj	Absent
Vote:	4-0	Ryan	Aye		

3.3. Affordable Care Act Compliance Requirements Status Update

Karl Christensen reported that in March of 2010, President Obama signed into law the Patient Protection and Affordable Care Act, now known as the ACA. The ACA contains numerous employer compliance requirements that are phased in over multiple years. The Board Item contains a summary of those requirements and the status of each. There are 2 major requirements left and the next one triggers in January 1, 2015. He explained the management of the program and said at this time we are monitoring employee hours. Administration will bring more information to the Board as we get farther along into the watch time.

Member Ryan asked if we would still be fined if were to give qualifying employees a stipend to find their own insurance. Mr. Christensen will check on that option. Member Ryan said she would not support discontinuing service of an employee that might reach the threshold. Member Burns said if a job is

connected with kids he would not support interruption of an employee's service. Mr. Christensen said it satisfies the law if the District offers them insurance availability. We are not required to pay for the insurance. This was an information item. No action was taken.

3.4. Approval of Agreement with Webb-Cleff Architecture and Engineering Inc. to Provide Planning Services Related to Prop 39 Energy Efficiency Projects

Karl Christensen reported Proposition 39 was passed by the voters in November of 2012 and provides an estimated \$400 to \$500 million per year in revenue to the State of California. These funds are being distributed to school districts on an Average Daily Attendance (ADA) basis over a 5-year period to fund approved projects for energy efficiency and clean energy. The District has received these funds.

The California Energy Commission recently enacted regulations governing the application process and use of these funds that includes an 8-step process that is rigorous and time intensive. Up to \$130,000 of the funds allocated for 2013-14 may be used for planning purposes. Staff will need assistance with the evaluation, selection, and application process including drafting a 5-year plan of contemplated projects.

Webb-Cleff Architecture is the District's current architect on the Pepper Drive addition project and has familiarity with the District and its facility needs, as well as expertise in the area of energy project planning. Administration recommends contracting with Webb-Cleff Architecture and Engineering, Inc. to provide consulting and coordination services for developing and submitting the Proposition 39 5-year plan at a fixed cost of \$19,500.

Member Burns asked if they might reduce some of their costs since they had a part in the error that was made at Pepper Drive. Mr. Christensen said he believes it should be a consideration and he will discuss this with them. Member Burns moved to approve the agreement with Webb-Cleff Architecture and Engineering Inc.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Absent</i>
<i>Vote:</i>	<i>4-0</i>	<i>Ryan</i>	<i>Aye</i>		

3.5. Adoption of Resolution No. 1314- 15, Intention to Sell Surplus Real Property Commonly Known as the Renzulli Site

Karl Christensen reported in 2002, the Renzulli property, consisting of a little less than 11.50 acres currently zoned as Park/Open Space, was declared surplus by the Board. Resolution No. 1314-15 declares the District's intent to sell the property to a residential developer contingent on the selected developer completing the entitlement and re-zoning process with the City of Santee.

Mr. Christensen presented a revised resolution that corrects a misprint that states 7.68 acres. The accurate amount is 7.62 acres. Mr. Christensen reported once the Resolution is adopted, the first step would be to notify public agencies of the availability of the land and ascertain their interest in purchasing the property for public use. This process takes almost two months with legal ads and a 60-day window period. Assuming this notification process results in no interest or lack of agreement on price, we would advertise for public bids. The Purchase and Sale Contract has been finalized with the terms of agreement for a highest bidder. Bidders will submit written, sealed bids using a Bid Form. The minimum bid amount is set at \$3.2 million, which is the appraised value from the July 2013 appraisal using a hypothetical situation for building 107 residential units on the property and setting aside about 3¾ acres for a park. Bids would be opened in closed session at the Board meeting scheduled for May 20, 2014, and the highest bid is reported out in open session. Oral bids can be accepted if they exceed the highest written bid by more than 5%.

Assuming the selection of the highest bidder, a Purchase and Sale Contract would be executed at the subsequent Board meeting, specifying two contingency periods during which the developer works with the City to obtain entitlement and rezoning. The selected developer pays a deposit to the District equal to 2% of their bid amount as a condition of opening escrow for the initial contingency period. If the sale is consummated during the initial contingency period, this deposit would be credited towards the purchase price. Otherwise, the deposit is considered non-refundable. If the developer requests and the District

agree, an extended contingency period could be invoked. The developer would forfeit application of the initial deposit to the purchase price and pay an additional deposit equal to 4% of the bid price to extend escrow for up to an additional 180 days. If the sale is consummated during the extended contingency period, this deposit would be credited towards the purchase price. Otherwise, the deposit is considered non-refundable

Member Ryan asked if the City has changed the zoning. Mr. Christensen said no they will not change the zoning prior to a sale but they have provided a statement of commitment to re-zone the property contingent on the City's approval of the proposed development. Mr. Christensen confirmed that the appraisal was done with the hypothetical assumption that the property was rezoned for residential development. Board members were concerned that developers may not know that when they put in a bid they are assuming the risk that the City would not re-zone the property. Mr. Christensen said Mr. Till indicated the City was not willing to change the zoning until the City was satisfied that a proposed development was appropriate for the City. Member Ryan confirmed that this would necessitate a buyer to pay for the process with no guarantee for desired zoning. Mr. Christensen said the other option would be for the District to do the entitlement and rezoning process which would necessitate drawing the plans for a development and paying the fees.

Member Burns said he would like to share the District's dilemma with the City Council even though the City can still stop any process even if the zoning was changed. Board members asked to schedule a City/School District joint meeting regarding the zoning of the Renzulli property. Member Burns moved to adopt Resolution No. 1314-15, Intention to Sell Surplus Real Property Commonly Known as the Renzulli Site.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Levens-Craig</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Absent</i>
<i>Vote:</i>	<i>4-0</i>	<i>Ryan</i>	<i>Aye</i>		

H. BOARD COMMUNICATION

It was announced that President Fox has been named as the Santee Chamber of Commerce's Citizen of the Year. He will be recognized on February 20th at the awards dinner. Heather Glanz will also be recognized that evening as the Educator of the Year. Member Burns believes the honor that President Fox is receiving is well-deserved. President Fox is a big asset to this community and he is grateful that he serves on the School Board.

Superintendent Pierce suggested holding the Business Breakfast on March 24th. President Fox was unable to attend. She will look for other date options.

School visits to see digital learning are being scheduled at the request of the Board. Some date options were provided. Additional dates will be considered.

Preparations are underway for the annual Strategic Plan Review on February 25th at 5:30 p.m. at Cajon Park School.

The Santee School District Foundation will hold their annual Art Show and Auction on February 27th from 6:00-8:00 p.m. at the Boys and Girls Club in Santee.

A meeting with Senator Joel Anderson has been scheduled for 1:00 p.m. on February 28th.

The Tierra del Sol Founder's Day dinner is scheduled for March 12 at 6:00 p.m. at Rio Seco School.

Member Levens-Craig reported the she and President Fox attended three more CSBA Masters in Governance modules. They have one remaining module. President Fox said these modules have been the best yet. El Pollo Loco held their ribbon cutting and the marketing director is very excited to talk with the District. She recently was in Sacramento and had a great experience talking with legislators.

It was mentioned that at Cajon Park last week, staff arranged a birthday surprise for Mr. Hooks and every student did a writing piece for his birthday album.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent,
Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)*
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent
Tim Larson, Assistant Superintendent
Employee Organizations: Classified School Employees Association (CSEA)*
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
Agency Negotiator: Karl Christensen, Assistant Superintendent

The Board entered closed session at 8:26 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

K. ADJOURNMENT

The February 4, 2014 regular meeting adjourned at 9:25 p.m.