

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 18, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Fox called the meeting to order at 7:00 p.m.
Members present:
Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Recording Secretary
2. President Fox invited the audience to recite the District Mission and then invited Member Dianne El-Hajj to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second	El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

Cajon Park teacher Kristen Eveland and two of her students demonstrated the Aurasma application on their iPads. The application linked to the class' thank you for their Innovation Grant.

2. Spotlight on Learning: Sycamore Canyon School Presentation

Sycamore Canyon Principal, Jerelyn Lindsay, presented a video showcasing students demonstrating 21st Century Skills in the classrooms.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**

- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval to Award HVAC Replacement at Pepper Drive School Kindergarten Wing through the CUPCCAC Process**
- 2.8. **Approval of Amendment No. 1 to Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek School**
- 2.9. **Authorization to Declare Grounds Trailer as Surplus for Sale or Disposal**
- 2.10. **E-Rate Competitive Bid Process: Selection of Cox Communications California, LLC for Wide Area Network Services**
- 3.1. **Approval of Extended Field Trip Request for Students to Attend Camp Cuyamaca for Spring Jam, Club Live**
- 4.1. **Personnel, Regular**
- 4.2. **Adoption of Resolution No. 1314-17 to Eliminate a Vacant Identified Classified Non-Management Position**
- 4.3. **Approval to Increase Work Hours for Identified Classified Non-Management Positions**
- 4.4. **Approval of Short-Term Bus Attendant Position**

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Levens-Craig</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

G. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

1.1. Adoption of Resolution No. 1314-18 for Week of the School Administrator

Superintendent Pierce reported that quality school leadership is pivotal to student success. To recognize the importance of educational leadership at the school, school districts often declare the first full week in the month of March be designated as 'Week of the School Administrator.' Schools, school districts and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement. Superintendent Pierce presented for Board consideration, a resolution to declare March 2-9 as the week of the school administrator. Member Ryan moved to adopt Resolution No. 1314-18 declaring the week of March 2-8, 2014 as Week of the School Administrator.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Burns</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

1.2. Leading the Learning in the 21st Century

Superintendent Pierce is continuing reports to the Board of Education about the District's transition and implementation of Common Core State Standards and Smarter Balanced Assessment. This year brings changes and this will be our first year that students will be taking the state assessments on an electronic device. This report covered Smarter Balanced Field Testing and Smarter Balanced Readiness.

- Smarter Balanced Field Testing

Bonner Montler shared the testing windows for schools. The windows were chosen by the California Department of Education. The purpose of the testing this year is to "test the test." No scores will be reported this year but the testing software will be evaluated to ensure the quality of test questions and the effectiveness of the test administration and training materials. This will also familiarize students with taking the test on an electronic device.

All students in grades 3-8 will take the tests. Teachers will be able to watch for those who are struggling with the technology. This information will be helpful for future years. Administrators will visit schools to assist and observe testing.

There are plans for preparing staff (site coordinators and technology department staff) and also for preparing students for the field test. Practice tests have been released to allow students to

experience interface features and functionality. A training test has also just been released. Teachers are encouraged to conduct a group walk-through on a practice test with their students.

President Fox asked how many questions are on the tests. Mr. Montler said there are 18 to 22 for non-performance tasks and 1 for each performance task.

Member Burns asked if anything has changed on receiving feedback from the State. Mr. Montler said this is the year for them to analyze the testing and they do not plan to provide any results to schools. "Test the test" is a learning experience for all.

Member Levens-Craig asked if we will be doing our own district summative assessments. Superintendent Pierce said not this year but next year we will bring back our trimester assessments.

▪ Smarter Balanced Readiness

Bernard Yeo reported on school site readiness, which includes checking testing locations and assuring they are spread throughout the site, infrastructure, wired or wireless connectivity, and availability of electrical outlets.

They are also preparing equipment readiness with the installation of the SBAC secure browser which they have been installing of school computers since December. Over 90% of computers are ready. The Technology Department has requested to receive all support requests and work orders by March 10th to assure that all testing devices will be ready by March 30th.

Technology staff will be stationed at every site during their testing window to be available and to provide simple basic troubleshooting instructions for teachers. The Technology Department will collect data about technical issues to help in planning for the future.

This Friday, at 9:00 a.m. all 3-8th grade students are being asked to go online to saturate the network for 15 minutes to collect bandwidth usage data.

Member Levens-Craig asked about special education accommodations. Mr. Montler said there are 3 tiers of support that will need to be designated by Special Education staff and Mr. Montler will need to upload them into the system prior to the testing.

Member Burns asked about accommodations for visually impaired students. Mr. Montler will work with Hope Michel and Tom Abbott to look into the devices and modifications needed for these students.

Member Burns thanked Bonner Montler and Bernard Yeo for their work because he knows it has added a lot of work. He is disappointed that we will not receive any results and believes there will be no accountability. He would like to come up with some sort of assessment to give parents feedback on the benchmarks. Member Ryan agrees that with no scores being provided, parents will not know how their children are doing. Member El-Hajj agreed that she would like to receive data but believes aligning the reports cards will be very helpful and will give parents the information.

1.3. California School Boards Association 2014 Delegate Assembly Election

Member Ryan reported it is time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly. The Board asked for her recommendation and Member Ryan recommended voting for the nine incumbents. Member El-Hajj moved to cast their unit vote for the nine incumbents to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

Motion: El-Hajj
Second Ryan
Vote: 5-0

Fox Aye
Burns Aye
Ryan Aye

Levens-Craig Aye
El-Hajj Aye

1.4. Board Self Evaluation

The Board reviewed their scoring on the assessment tool and discussed areas where high scores were given and the lower scores, indicating there may areas to address.

President Fox and Member Ryan mentioned most of the lower scores involved community involvement and participation. Member Levens-Craig shared that Dr. Stephanie Pierce has done a great job explaining things at the District Advisory Committee meetings so parents could understand and feel their value on the committee. She would also like to provide more opportunities for parents to join with other parents and administration.

Member Burns said he is pleased to see that the Board as a whole believes they work to operate openly with trust and integrity. However, there is some concern by Board Members about the Board's role in the negotiation process. Member Ryan does not believe the Board is involved in establishing the framework for negotiations. Member Burns added that he does not believe the Board truly evaluates policies consistently.

After continued discussion, the Board agreed that there were two areas to look to improve: Evaluating policies and working to attain more community involvement by parents and other community members. The Board wants to assure that parents and other community members are invited to participate whenever a committee is established.

2.1. Common Core One-Time Funding Expenditure Plan

Karl Christensen presented a summary expenditure plan in each of the three qualifying categories; Professional Development, Instructional Materials, and Technology Infrastructure and Devices. Indirect costs are also allowed. The District received \$1,289,778 in Common Core Implementation Funding. Per the Board's request, a more definitive explanation of expenditures that might be charged to Common Core funding was provided. Mr. Christensen shared specific expenditures that have been incurred, and are to be incurred, that could be funded from Common Core dollars. An expenditure plan must be developed and adopted by the Board. It is also required that the plan be explained in a public meeting of the governing board and then adopted in a subsequent meeting. A detailed expenditure report must also be submitted to the CDE on or before July 1, 2015 which is also the deadline for expenditures.

After explaining the plan, Mr. Christensen reported he will return to the next meeting with an item for Board action to adopt the spending plan as presented.

H. BOARD COMMUNICATION

Superintendent Pierce shared some upcoming events and dates with the Board.

President Fox asked the Board to move forward with the Business Breakfast on March 24th even though he is unable to attend. Vice President Burns will do the welcome from the Board.

Board Members discussed the focus and possible items to highlight at the breakfast. The Board would like to highlight the digital learning and maybe share some of the innovation grants in action. They suggested having the Cajon Park students share the Aurasuma app and iBooks be displayed. They would like to share information about the LCAP and information about Common Core and Smarter Balanced Assessment, possibly providing table tents with sample problems.

Superintendent Pierce shared that 2 school visits have been scheduled to see digital learning. The visits are March 6th in Encinitas at Paul Ecke School sponsored by Apple and March 7 for a private visit in San Marcos. Member Burns would like to see devices being used in classrooms. Member Burns said in order to get more information on digital learning he is considering going to the CUE conference.

Superintendent Pierce asked the Board to confirm that Salute to Excellence can be scheduled for Tuesday, May 27, 2014 at Carlton Oaks Country Club. Linda will facilitate a contract with the Country Club.

Member Ryan would like to recognize at a Board meeting the Santee Success Program (SSP) students and the Eagle Scout that worked on the garden at the SSP. Seven students showed up to help with the garden. This recognition will be scheduled for March 18th.

Member Levens-Craig shared about the DAC meeting last week. She said data was shared that the District has 201 parents that participate on committees, 925 active volunteers, and 30,000 volunteer hours logged. She said it would be a great goal to work towards increasing these numbers. She also said that during the meeting when the focus was on technology, the parents mentioned over and over the need for art, music, and creativity. Member Levens-Craig also attended teacher professional development for iPads in the classroom. She said it is amazing to see what is available and what the students are doing with technology in the classroom. She attended the *STEM is Everywhere* conference in Irvine and tomorrow morning will be at PRIDE for the 100 day activity.

Member Burns wished to in some way recognize the Sycamore Canyon student that attended all of the Common Core training sessions.

Board Members asked to look into updating the technology in the Board Room to support the technology at schools and the presentations brought by staff and students. They would also like to give the room a facelift as nothing has been done in the Board Room for a long time. Board members love the new look at the entryway to the ERC.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent*
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. **Conference with Legal Counsel—Existing Litigation**
Significant exposure to litigation pursuant to subdivision (b) of Gov't Code § 54956.9
Case # 37-2013-0003-4970
4. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

The Board entered closed session at 8:15 a.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:10 p.m. No action was reported.

K. ADJOURNMENT

The February 18, 2014 regular meeting adjourned at 9:10 p.m.