

Cajon Park School

K - 8 Handbook

2010 – 2011



**10300 Magnolia Avenue
Santee, CA 92071**

**School Office (619) 956-2400
Fax (619) 956-2408**

**School Messenger (619) 258-2205
School #6
(for Student Absences)**

www.santeesd.net/cp

WELCOME TO CAJON PARK

Dear Students and Parents,

Welcome to the 2010 – 2011 school year. We are excited about beginning another year. Our focus this year will be to continue to improve student learning and to provide a safe and orderly environment so that every student will enjoy his or her experience at Cajon Park.

While at Cajon Park, all students will be encouraged to develop a sense of responsibility and to be accountable for their actions with regards to behavior and academic achievement. This handbook is intended to help all students and parents become familiar with school activities and procedures.

We know that with parents and staff working collaboratively together, every child's experience at Cajon Park School will be rewarding; and all students will have the optimum opportunity to attain success and to achieve at his / her highest potential.

We look forward to another great year!

Sincerely,

Mrs. Marcia Ginn-May
Principal

Mr. Ted Hooks
Vice Principal

Administrative and Support Staff

Principal	Marcia Ginn-May
Vice Principal - full time	Ted Hooks
Secretary	Aemily Scott
Attendance Clerk	Karen Mitchell
Health Clerk	Cheryl Chavez
Custodian	Kenneth Hauner
Library Clerk	Suzie Siebern
PTSA President	Lori Fentress

For The Santee School District Calendar, please visit www.santeesd.net

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CAJON PARK OFFICE

Parents of all students will use the office located on the main campus.

The school office will be open from 7:30 a.m. to 3:30 p.m.

At the beginning and end of the day, junior high students will be allowed to use the gate at the entrance to the lower parking lot to enter and leave school grounds. The lower parking lot will be for staff parking only. Parents may use it for drop-off and pick-up only. The gates, including the walk-through gate, will be locked at 8:15 a.m. and unlocked at 2:00 p.m.

CAJON PARK SCHOOL HOURS

Supervision of students begins at 7:45 a.m. Students should not be on school grounds before that time.

Once they arrive, students may not leave campus without permission. All students need to wait in front of the school until the bell rings at 7:45 a.m. If you leave for work early, please make necessary arrangements to have your children taken care of until it is time for school. Also, please arrange to pick your child up after school in a timely manner.

Primary students, and their parents, who wait for older siblings at dismissal are to sit in the lunch patio area until the siblings are dismissed. They are not to play on the grass or sit at the Project S.A.F.E. tables.

Project S.A.F.E. is available if your primary child needs supervision while waiting for dismissal of an older sibling. There is a fee for the service. Project S.A.F.E.'s number is (619) 956-2410.

MODIFIED DAYS

Our schedule will be somewhat different this year. All grades, Kdg.-8, will have a monthly modified day for staff development.

The first nineteen days will be modified days for kindergarten with students beginning full days on Monday, October 4. The remainder of the modified days will be the same for all grades.

Modified days for Kindergarten: September 7 through October 1, October 6, November 3, December 1, January 5, February 2, March 2, April 6, May 4, and June 1.

Modified days for 1 - 8: September 15, October 6, November 3, December 1, January 5, February 2, March 2, April 6, May 4, and June 1.

BEGINNING AND ENDING TIMES

Beginning and ending times for regular days:

Kdg.	8:00 - 1:40
1 - 3	8:00 - 1:50
4 - 8	8:00 - 2:15

Beginning and ending times for kindergarten and monthly modified days:

Kdg.	8:00 - 12:00
1 - 8	8:00 - 12:50

Beginning and ending times for district minimum days:

Kdg.- 6	8:00 - 11:45
7 - 8	8:00 - 11:30

District Minimum Days:

Parent/Teacher Conferences December 6 – 10

Last Day of School June 22

CAJON PARK BEHAVIOR PLAN

We believe that each student has a right to learn and each teacher has a right to teach in an environment that is conducive to learning for all students.

Cajon Park School Rules to Achieve a Quality Learning Environment:

- Each student will:
1. Be courteous, respectful, safe, and cooperative in and out of the classroom.
 2. Work so that everyone can learn.
 3. Be accountable and responsible for their behavior and choices.

Consequences for Inappropriate Behavior may include:

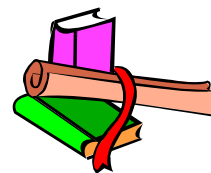
Verbal Warning
Loss of privileges
Conference with teacher
Parent contact
Office referral and parent contact
In-School or Out-of-School Suspension.

Rewards for Appropriate Behavior and Choices:

Students who choose to follow the rules will earn:

Special privileges and recognition
Good grades

Special activities
Special classroom rewards



IN-SCHOOL SUSPENSION

In-School Suspension is used for serious or continuous behavior problems. Students can be placed on *In-School Suspension* at the discretion of the Principal or Vice Principal for rough play, disrespect, truancy, continuous classroom disruptions, or other serious problems. Students will be placed out of the classroom in a designated supervised area.

SUSPENSION FROM CLASS by TEACHER

A teacher may suspend a student from class for up to 2 days. When a teacher suspends a student from class, he / she will report the suspension to the principal or vice principal. The teacher will contact the parent or guardian to schedule a parent / teacher conference regarding the suspension.

GROUNDINGS FOR OUT-OF-SCHOOL SUSPENSION AND EXPULSIONS

E.C. 48900 (a1) Caused, attempted to cause, or threatened to cause physical injury to another person

E.C. 48900 (a2) Willfully used force or violence upon the person of another, except in self-defense.

E.C. 48900 (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

E.C. 48900 (c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, and alcoholic beverage, or an intoxicant of any kind.

E.C. 48900 (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcohol beverage, or an intoxicant of any kind, and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

E.C. 48900 (e) Committed or attempted to commit robbery or extortion.

E.C. 48900 (f) Caused or attempted to cause damage to school property or private property.

E.C. 48900 (g) Stolen or attempted to steal school property or private property.

E.C. 48900 (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his other own prescription products.

E.C. 48900 (i) Committed an obscene act or engaged in habitual profanity or vulgarity.

E.C. 48900 (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

E.C. 48900 (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

E.C. 48900 (l) Knowingly received stolen school property or private property.

E.C. 48900 (m) Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm as to substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

E.C. 48900 (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

E.C. 48900 (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

E.C. 48900 (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

E.C. 48900 (q) Engaged in, or attempted to engage in, hazing.

E.C. 48900 (r) Aiding and abetting the infliction or attempted infliction of physical injury to another person.

E.C. 48900(.2) Engaged in sexual harassment. (Grades 4 – 8)

E.C. 48900 (.3) Engaged in hate violence. (Grades 4 – 8)

E.C. 48900 (.4) Engaged in intimidation against students or staff. (Grades 4 – 8)

E.C. 48900 (.7) Made terroristic threats against school officials / school property.

E.C. 48901 (.5) Use / Possession of electronic signaling device not essential for student’s health.

California Penal Code (b) Possession of laser pointer.

A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following:

- While on school grounds.
- While going to or coming from school.
- During the lunch period, whether on or off the campus.
- During, or while going to or coming from, a school sponsored activity.

***EDUCATION CODE 48915 REQUIRES THAT A PRINCIPAL OR SUPERINTENDENT RECOMMEND A STUDENT'S EXPULSION.**

PLEASE NOTE: Possession of knives, weapons (or replicas) or other dangerous objects, drugs, or alcohol will result in mandatory suspension and / possibly a recommendation for expulsion.

INTER / INTRA DISTRICT TRANSFERS

Students who attend our school on inter / intra district transfers are subject to the conditions of the agreement signed by parents prior to entering Cajon Park School. Grades, attendance, and behavior must be appropriate at all times. **Poor grades, attendance, or behavior may result in revocation or non-renewal of inter / intra district transfer permits.**

ACTIVITIES

Cajon Park School has many activities. They range from individual classroom activities to grade level activities. Eligibility for each activity is determined by individual classroom teachers or by grade level teams.

The intent of staff is to promote participation of as many students as possible, while excluding those students who have made minimal effort to achieve academically and / or to comply with the school's standards of behavior.

Criteria for participation in 7th and 8th grade activities has been specified in the Junior High Handbook.



EIGHTH GRADE PROMOTION ACTIVITIES

The Santee School District has established **minimum academic and behavioral standards for eighth grade students** for participation in the promotion ceremony, and the annual trip to Disneyland, and the promotion luncheon / dance.

In order to participate in the **promotion ceremony and luncheon / dance**, students must have a **cumulative grade point average of 2.0 in academics, citizenship, and effort**.

In order to participate in the **Disneyland trip**, students must maintain a minimum **cumulative grade point average of 2.0 in academics, citizenship, and effort** and have **less than three suspensions during the year**.

ATTENDANCE AT SCHOOL ON ACTIVITY DAYS

Students who have been absent from school, for any reason other than a doctor's appointment, on the day of an activity will **NOT** be allowed to attend the activity. Students with poor behavior during activities can receive an In-School Suspension or an Out-of-School Suspension.

ATTENDANCE

One of the **district goals is to improve attendance by 1%**. Regular attendance and punctuality are necessary for high achievement and success in school. The State of California will only **excuse absences due to student illness, doctor / dental appointments, or to attend a funeral**. Funding for educational programs is based on the number of students who attend school on a daily basis (Average Daily Attendance).

As an incentive to be in school, a **recognition program for students, based on attendance**, has been implemented.

INDEPENDENT STUDY CONTRACTS

All other absences are unexcused unless an **Independent Study Contract** is completed. **Independent Study Contracts** are available for students who will be **absent for five days or more**. If a child completes the work while on an Independent Study Contract, he / she will receive credit for the work. If you need your child to be on an **Independent Study Contract for 5 or more days**, please **contact the Attendance Clerk at least two days prior to your child's absence**. Funding is collected from the state for students who complete the contract.

Note: State policy requires students to be at school in order for schools to collect attendance funds each day. This means if your child is not in school for any reason, including illness, we cannot collect funds from the state. Please help us protect your child's instructional funds by arranging for vacations and appointments on non-school days or after school hours. We appreciate your support in this area.

UNEXCUSED ABSENCES / TRUANCY

Students absent without a valid excuse for more than three (3) days in one school year shall be classified as a truant. Students who are tardy in excess of thirty (30) minutes on more than three (3) school days in one school year shall also be classified as a truant. Such students will be required to make up time. Continual problems will be referred to the **Student Attendance Review Board (SARB)**.

Any student having a verified unexcused absence will be required to make up that time after school. "Ditching" will also result in the loss of school activity privileges.

TARDINESS

All students must be in their classrooms and seated before the tardy bell rings. Anyone arriving late to school must report to the homeroom from 8:00 to 8:05 a.m. After 8:05 a.m., they must report to the office for a tardy slip. Excessive tardies will result in a parent phone call or a letter to the parents. Continual tardiness may result in a referral to the School Attendance Review Board.

LEAVING SCHOOL EARLY

The school nurse or health aide will determine if a student should go home due to illness. The parent of the ill child will be contacted by the health clerk or nurse. The parent will need to make arrangements for the student to be transported home. Students are not allowed to walk home if they are ill. **Parents or a designated person on the emergency card will need to sign the student out before he / she will be allowed to leave campus.**

Parents may send a note requesting that their child be released from school early for an appointment, but a parent or designated person listed on the emergency card must come to school to pick up the child. **The individual who is to pick up the child must come into the school office to sign the child out.** Once students arrive on campus, they may not leave the grounds for any reason without parent permission.



MAKE-UP WORK



It is the student's responsibility to request make-up work from a teacher when returning from an absence. Students are expected to make up all work missed when they are absent from school. One day of make-up time will be allowed for each day of school missed. **Absence does not excuse responsibility for long term assignments.** Parents may call teachers for packets of missed work if needed.

Parents should contact the school and pick up make-up work **ONLY** in the case of prolonged absences. **A 24-HOUR NOTICE IS NECESSARY.** Students, who are absent for a couple of days, are urged to **call classmates** to get assignments; or they may obtain **make-up work from their teachers upon returning to school.**

Students in grades 4 - 8 have agenda planners with space to write in assignments for the week. **Agenda planners should be reviewed by parents on a daily basis.** If you have any questions about assignments, check your student's planner, or contact your child's teacher.



PROGRESS REPORTS / REPORT CARDS

Report Cards are sent home with students at the end of each trimester. If your child is absent on the day report cards are given out, the report card will be handed to the student upon his / her return or mailed to your address. If you fail to receive a report card, please contact the office as soon as possible.

Progress Reports are handed out to students midway through each trimester. Progress reports allow parents to see grades, and students to bring up poor grades before the trimester ends.

LIBRARY



The library is open daily during the school year. It is open from 8:00 a.m. to 1:00 p.m. A pass is required to use the library during the school day. Generally, one book per student can be checked out at one time. Books must be returned or renewed on, or before, the due date. **All damaged or lost books must be replaced by the student.**



MATERIALS AND SUPPLIES



Each student should have pencils, paper, and folder / binder in which to keep assignments with him / her at all times. **Toys from home, balls, video games, iPods, etc. are not to be brought to school. Such items will be taken from the student and returned to the parent.**

TEXTBOOKS

Textbooks are loaned to students for their use during the school year. Students are responsible for taking care of the textbooks issued to them and for keeping all textbooks covered.

Students may be requested to pay for any lost or damaged textbooks.

TRANSPORTATION

Most students at Cajon Park School walk to school or have their parents, or another qualified adult, transport them.

Students in grades 4 - 8 only may ride their bicycles to school. All bicycles are to be parked in one of the enclosed areas, and should be licensed and locked. All **4 – 8 students** who ride their bikes to school must also have a **bike riding application on file** in the Vice Principal's office. Students are required to follow all the school rules for safety, including wearing a helmet, walking bikes on campus, and displaying respect and courtesy for others. **Failure to follow rules and failure to file for a bike permit will result in the loss of privileges to ride a bike to school.** Applications may be picked up in the office.

The school cannot assume responsibility for damaged or stolen bicycles. Skateboards, rollerblades, scooters, go-peds, and shoes with built in skates are not allowed on campus because of City Ordinance #21113. Children have been injured by jumping off railings and tables, and every child's safety is our concern.

DRESS CODE

The Santee School District Board approved dress code has been implemented and enforced at all schools. The dress code is designed to **promote a learning environment** that is safe and free from distractions. Following are policy guidelines for appropriate school attire:

1. Appropriate shoes must be worn at all times. Sandals must have heel straps. Flip-flops or backless shoes or sandals are not acceptable. Heels must be of a reasonable height and not be unsafe in the school environment.
2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles, etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane, or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likeness, or which advocate death, violence, racial, ethnic or religious prejudice.
3. Hats, caps, and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, spaghetti straps, off-the-shoulder or low-cut tops, strapless or tube tops, backless shirts, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.
5. Gym shorts may not be worn in classes other than physical education.
6. Hair shall be clean and neatly groomed and the color may not cause a distraction to the educational environment. Hair may not be sprayed by any coloring that would drip when wet.
7. Spiked jewelry and waist chains will not be allowed.
8. Pupils must be cleanly dressed so as not to promote unhealthy or unsanitary conditions.

9. Bandanas and sweatbands shall not be worn unless prior approval is granted by a site administrator.
10. Overalls are considered pants and must have an appropriate shirt worn underneath.
11. Muscle shirts, tank shirts, or underwear shirts may not be worn. Clothing that is suggestive or revealing will not be allowed.
12. Facial piercing shall be limited to the ears only. Any other piercing must be plugged with a skin tone plug (no color).
13. Pants must not be worn to expose undergarments or bare skin above the waist.
14. Clothing that is considered nightwear (pajamas and slippers) may not be worn, with the exception of a designated day by the school.

Gang related apparel or clothing with racial or ethnic symbols is prohibited.

STUDENTS VIOLATING THE DRESS CODE WILL BE ASKED TO COMPLY OR WILL BE SENT HOME TO CHANGE. Students may be asked to cover inappropriate shirts with a school shirt that has been provided, change to P.E. clothing, or be sent home to change.

We appreciate your cooperation to assure an optimal learning environment for your child.

EMERGENCY SITUATIONS

Please make sure to **update the school office on changes in your emergency phone numbers.** State law requires us to have valid emergency phone numbers on file for every student. Last spring, **Student Profile Forms** were sent home asking for updated emergency information. **If emergency information** (addresses, phone numbers, contact persons) has changed since that time, **please let us know by calling the school office. Students will not be released to persons who are not listed on emergency cards.**

DISASTER DRILLS

Students practice fire drills, lockdown drills, or earthquake drills once a month. All students evacuate to their assigned areas where attendance is taken to account for every child. We can evacuate all students and take roll in approximately six minutes. We have 2 - way radio communication between our school and the District Office. If the need should arise to evacuate students off campus, students will be escorted to Woodglen Vista Park and will be released only to parents or adults listed on emergency cards. This is another important reason for keeping information cards current.

LOCKED GATES

In order to help ensure a safe campus for students and staff, **ALL exterior gates (including those in the lower parking lot) will be kept locked during the school day. ALL parents or visitors, who come to school after 8:15 a.m. are to enter through the front office door.**



TELEPHONE CALLS

We do not have any pay phones on campus and because of the size of the student body, we do not allow students to use phones except for emergencies. If your child needs to contact you, there is a phone in every classroom; and, at the teacher's discretion, he / she will be allowed to use it. **Please make all arrangements for special activities for your child in advance.** If you need to get a message to your child, the office staff will contact the teacher during a non-instructional time period. If it is an emergency, please contact the Principal or Vice Principal's office, and a message will be delivered immediately.

CELL PHONES

Students may possess personal electronic signaling devices including, but not limited to pagers, beepers, and cellular / digital phones. The school is not responsible for any electronic device brought onto a school campus.

Electronic communication of any kind is prohibited on school grounds except under the direct supervision of a teacher with prior approval from site administration. Each school will designate a "phone zone" where phones may be used before or after school but under no circumstances during school hours.

Permitted devices shall:

1. Be **turned off** at all times during the school day, and at any other time when directed by a district employee.
2. **Not disrupt** the educational program or school activity.
3. Be turned off at all times during instructional study trips or at 6th grade camp.
4. Be turned off at all times while riding on a school bus.
5. Not be connected or linked to school district electronic information systems.

The basic rule will be: **SEE IT, USE IT, HEAR IT, TAKE IT.** Therefore, if an electronic device is seen, used, or heard, the following procedures will be put in place:

First Offense: The device will be confiscated and returned at the end of the school day.

Second Offense: The device will be confiscated and the parent must personally reclaim the device.

Third Offense: Will result in an in-school suspension; the device will be confiscated and a parent must personally reclaim the device.

MEDICATION

If it is necessary for your child to take medication at school, the medication **must be kept in the health aide's office** and is **not to be taken to class.** **Parents must take the medication directly to the Health Clerk.** Parents need to count out medication in front of the Health Clerk to verify the number of pills, etc. A physician's statement must accompany all medication brought to school and be submitted to the Health Clerk. **Students are not permitted to bring**

medication to school. Medication should be clearly labeled with the name of the student, doctor, pharmacy, date, number, name of the medication, amount of medication to be taken, and the specified time. That includes all pills, injections, inhalers, eye and ear drops, cough medicine, cough drops, and aspirin or similar products. All medicine, not picked up at the end of the school year, will be discarded.

CASTS, SPLINTS, CRUTCHES

Please notify the school Health Office if your child has a cast, splint, and / or crutches. We will need a note from your child’s doctor releasing him / her to return to school. To keep all students safe, students who have casts, splints and / or crutches should not be on the playground at recess and lunch. They may be asked to stay in the school office, lunch area, or other designated area.

VISITORS

It is mandatory that all parents, volunteers, and guests sign in at the office and receive a visitor’s pass. Non-enrolled students are not allowed on school grounds or in the parking area during school hours unless they are with a parent. Older students who walk younger siblings home need to meet them in the patio area. **I.D. may be requested by staff before a child is released.**



SCHOOL LUNCH PROGRAM

Menus are sent home with students each month. Student lunches are \$2.25 and adult lunches are \$3.25. If students need to borrow lunch money, they must go to the office during the morning break.

Free and Reduced Meals

A completed application must be submitted by a parent each year and approved by the *Director of Child Nutrition* for students to qualify for the free or reduced lunch program. If you have any questions about this program, please contact the school office.

<u>Lunch Times</u>	<u>Regular & Monthly Modified Days</u>	<u>Minimum Days (5 district days)</u>
7 - 8	10:50 - 11:30	10:00 - 10:30
Kdg.	11:15 - 11:55	10:00 - 10:30
1 - 3	11:35 - 12:15	10:30 - 11:00
4 - 6	12:05 - 12:45	11:00 - 11:30

STUDENT LUNCH WORKERS

Students may participate in the Volunteer Lunch Workers’ Program. The program involves voluntary students being released from class on a revolving schedule to help serve lunches. A permission slip must be filled out and signed by the parent / guardian, and the classroom teacher must approve the student to be in good academic standing in order to participate.

SAFETY PATROL



This program is for **5th and 6th grade students** who wish to participate and who have the recommendation of their teacher. The following criteria is taken into consideration: citizenship, attitude, effort, and responsibility. The Sheriff's Department provides training for the patrol.

All students are expected to obey the Safety Patrol members. Safety Patrol students are on duty daily before and after school on Woodglen Vista Drive.

An adult crossing guard is on duty at the signal light of Magnolia Avenue and Woodglen Vista Drive.

PARKING LOT

In order to ensure the safety of students, students are **not allowed to walk in the parking lot** or to **cut through parked cars to get to their ride**. They are to wait until their **ride is adjacent to the crosswalk in the lot**, then walk directly to the car. Drivers, who are picking up children, need to be in the lane closest to the building. The second lane, or outside lane, is for through traffic only. **Having children cross the inside lane to go to a waiting car in the outside lane creates a safety hazard.**

Drivers are to remain in their vehicles at all times unless parked in a marked space.

LOST AND FOUND

Clothing, lunch boxes, and other articles that are left in the classrooms will be kept in the rooms for a week. Articles will then be placed in the "Lost and Found Rack", which is kept in the hallway of building "D.". Please clearly mark all jackets, sweaters, lunch boxes, etc.

PTSA

Cajon Park School has an active, supportive PTSA. Many family activities are planned throughout the year, as well as special assemblies for students. Unit meetings are held each month. Our PTSA president, Lori Fentress, can be contacted by calling (619) 258-2250, ext. 8004, if you would be willing to help with some of the special activities. We encourage all parents to join and support school activities.

GIFTED AND TALENTED EDUCATION (G.A.T.E.)

The Santee School District offers an appropriately differentiated curriculum program for students who are identified by specific criteria, which includes multiple measures. Three schools in Santee (Carlton Oaks, Rio Seco, and Cajon Park) are designated as G.A.T.E. magnet schools.

G.A.T.E. students receive a comprehensive program in language arts, mathematics, and social studies, and science, along with qualitatively different extension activities that promote problem solving and critical thinking.

SPECIAL EDUCATION PROGRAMS

Cajon Park provides specialized services for students who qualify for special education, as determined through various assessments, and have active Individualized Education Programs (IEP's). Support, for students with IEP's, can be provided by the Speech and Language Specialist, Resource Specialist, or special day class teacher. If your child is new to our school or district and has an IEP, please notify the office.



LANGUAGE ARTS SPECIALIST

The language arts specialist offers the following services:

- assessing reading skills
- administering and interpreting diagnostic tests
- supplementing reading instruction and record keeping
- diagnosing reading problems in grades K- 8
- providing language arts inservices and strategies for parents and teachers

STUDENT STUDY TEAM (SST) PROCESS

The **Student Study Team (SST)** is part of an intervention process at the site level. If a child is having academic or behavior concerns, and the teacher has exhausted resources to offer assistance, the teacher or parent may refer the student's case to the team. The team consists of the classroom teacher, site administrator, Language Arts Specialist, school psychologist, Resource Specialist, and Speech and Language Specialist. The process consists of a team meeting with the parent to discuss concerns and previous attempts to solve the issues. It also reviews the outcomes of the attempts or interventions. The team then discusses and plans the next steps of intervention to be implemented. SST meetings are held on Monday mornings throughout the school year.

ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)

Because Cajon Park has more than 21 bilingual students, an ELAC committee has been implemented. The purpose of the committee is to allow parents of English Learners an opportunity to discuss issues regarding the education of their children and their unique needs as bilingual learners and how those unique needs are met.

The committee meets several times over the course of the school year. Parents are elected through peer election (by other parents of bilingual students) to serve on the committee.

SCHOOL SITE COUNCIL (SSC)

Cajon Park has a School Site Council, a group of elected parents, staff members, and administrators who work together to discuss relevant school issues, make decisions regarding the

use of categorical funds, and monitor implementation of the school program. The council meets once a month and is open for anyone interested to attend.



SCHOOL PRIDE

We are proud of our school's new and updated appearance and would appreciate your cooperation in helping us to instill in your children pride and respect for school property.

Thank you in advance for your help, support, and cooperation. The 2010 - 2011 school year will be another great year for our Cajon Park School family.