DTC Meeting Minutes
December 13, 2012

Meeting was called to order at 6:15 p.m. Committee members began the meeting together in ACI at 6 p.m.

Welcome and Introductions
Members present at tonight's meeting included:
Laura Spencer (ERC), Ann Marchant (CO), Julie Venolia (CO), Skip Lawson (CO-parent), Matt Marsman (ERC), Guy Howe (CO-parent), Sarah Diaz (CP-parent), Dianne El-Hajj (Board Member), Scott Hiller (HC-parent), Dan Prouty (CFH), Katy Hammack (PRIDE), Kristin Baranski (CO), Tiffani Brown (RS)

Public Communication
There was no public communication.

Review and Approval of Minutes from November 5, 2012
Matt Marsman moved to approve the minutes and this was seconded by Ann Marchant. All approved the minutes.

Review and/or Revise Norms
   • One person speaks at a time
   • Listen
   • Respect time
   • Presume positive intent
   • All opinions are welcome
   • Active involvement by all
   • Commitment to the process
   • Diverse perspectives
   • Use technology as much as possible

Desired State for 2017 (from Strategic Planning Committee Work 2011-2012)
The Santee Technology Plan will reflect the district's commitment to a sustainable, equitable program that provides student access to relevant, emerging technologies that enhance the educational experience.

Review of Action Items for 2012-2013
   Need to define 1 or 2 prioritized items/deliverables for January 2013 – June 2014 with a start and end date

   • Kristin reviewed that we looked over our District Tech Plan at previous meetings and had focused on some aspects in the curriculum section that we wanted to act upon.
   • Now we need to narrow down our focus in to 1, or possibly 2, action items that can be delivered by June 2014.

- o Based on November notes, we have 7 actionable items so we need to narrow those items down.
  - o Deliverables need to be concrete and measurable.
- Committee then looked at examples of well-written action items to help formulate our items.
- Brainstorm Items:
  - o Afterschool technology enrichment program w/developed professional development
  - o Technology docent program (similar to Arts Attack)
  - o In-house professional development for staff
  - o Identify key features of district tech plan and communicate to stakeholders
  - o Assess technology skills of administrators, teachers, and students to develop a baseline
    - ▪ Suggest that this not be a deliverable; just be an activity that we complete
- Matt shared how IT is looking at Network Access Control systems to better support a BYOD initiative.
- Committee agrees that our District Tech Plan is a good baseline to move forward with as a guide; will need revision as other Action Planning Committees determine their deliverables, as they may impact how technology is integrated across the District.
- Board Member El-Hajj suggested we have one deliverable focused on staff outcomes and one focused on student outcomes.
- Deliverables:
  - o Provide additional afterschool technology enrichment opportunities for all students.
    - ▪ Start 3/2013 and end 6/2014
  - o Pursuant to baseline results of staff assessment, implement an on-going professional development series, provided both online and in person.
    - ▪ Start 9/2013 and end 6/2014

Debrief of the Site Tours, November 13

- The diversity of access and opportunities at different sites was overwhelming.
- The disparity between PA and HC was as if the schools were in different towns.
- Nice to see Title I funds being used in an engaging manner.
- Is the disparity school based or district? Ann mentioned that it's also teacher knowledge and integration level.
- Technology is more transparent at PA; it's about what students can do.
- There are small activities that can be done now; one parent shared how students can record their weekly writing and email it to teacher without requiring a BYOD.
- Engagement level of students at RS and PA – excited, attentive.
- Laura Barker shared her Flipped Classroom model at CH; increased confidence in algebra, and more engagement in class.

Teaching Staff Survey

Laura Spencer shared the draft survey and added components. District administration will send the draft to the group for further revision.

BYOD Update

- Laura shared the progress the District has made in coming up with a Board Policy Exhibit that would support the current technology Board Policy to include BYOD. She shared that the documents would be shared with Cabinet in January and hopefully presented to the Board for potential action in February.

- Katy discussed the fear some teachers have with BYOD. Tiffani shared that how we approach BYOD is important – show teachers how to make their life easier and not just adding more on their plate.

Other

- Guy would like to meet with a couple teachers in January to look at programming curriculum and discuss next steps – Laura and Tiffani.

Next Meeting:

Feb 12th, 5-8pm – Annual Strategic Review - Opportunity to hear what all committees have been working on in the strategic planning process.