

**Personalized Learning Environment (PLE) Committee**  
**Meeting Minutes**  
 March 14, 2013

Item	Discussion	Next Steps
Introductions and Location	Members introduced themselves. Members present included	
Committee History	Stacy Roberts shared a Prezi visual presentation on the background of the committee. This included a history of documents and objectives defined by the committee in its initial meetings. It also included an introduction to the deliverables that the committee is tasked to create during its future meetings.	
Belief Statement	<p>Andy Johnston shared the Belief Statement created by the committee. He explained how the committee took the multiple bullets from the Belief Statement and chose to focus on “Teachers as Facilitators” as the focus for the next two years of the five year plan. The committee’s task will be to create rubrics for student and teacher actions as deliverables.</p> <p>The Summary of Changes for the Santee School District Strategic Plan and 2012-2014 Prioritized Actions documents were also shared. Time was spent sharing where this committee fits into the plan as well as what other committees will be creating as their deliverables by 2014.</p> <p>The committee briefly discussed some of the other deliverables from other committees in order to frame where the PLE Committee fits into the larger picture.</p> <p>The committee continued a discussion on why “Teachers as Facilitators” was chosen as the focus for the deliverables.</p>	
“Teacher as Facilitator” Deliverables	Andy shared an “Innovation Configuration Map” from Dysart School District as an example of a rubric. This will be used as a launching point for discussion and research to create deliverables.	Members will review document and research other such documents in order to gain familiarity in the topic.
Sample Rubrics	The committee members were tasked to become familiar with teacher as facilitator and send any pertinent information to Andy Johnston to be coordinated for dissemination. They were asked to be on the lookout for rubrics that already exist.	

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Next Meeting	Next meeting is scheduled for April 11, 2013, 3:30pm, at Rio Seco.	
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