

**Personalized Learning Environment (PLE) Committee**  
**Meeting Minutes**  
 Oct 10, 2013

Item	Discussion	Next Steps
<p>Introductions and Location</p>	<p>Members in attendance include Andrew Johnston (CFH-Principal), Ted Hooks (CP-Principal), Jerelyn Lindsay (SC-Principal), Hope Michel (ERC-Director of Special Education), Bonnie Jackson (PA-Language Arts Specialist), Tiffani Brown (RS-General Education Teacher), Michele Ross (CH-General Education Teacher), Sara Durand (CO-General Education Teacher), Sheryl Ford (SC-General Education Teacher), and Carrie Trantalis (CFH-General Education Teacher).</p> <p>PLE Committee met in Tiffani Brown's classroom at Rio Seco School.</p>	
<p>PLE Discussion</p>	<p>Mr. Johnston began the meeting with a Summary of Changes since the Strategic Action Plan began in 2012. Members reviewed the current state related to Personalized Learning Environment (PLE) in 2012 and the desired state by 2017. The PLE Committee has been tasked with developing the following deliverables by June 2014: 1) research and create a rubric that defines observable evidence as the teacher transitions to the role of facilitator and 2) research and create a rubric with observable evidence of student learning when the teacher is the facilitator.</p> <p>Ms. Brown demonstrated to the group how to log onto the PLE Google Group where our documents are stored for all members to access.</p> <p>Members viewed and discussed a video entitled Higher Order Questions: A Path to Deeper Learning. They discussed how the lesson's instructional design related to a PLE in order to review the components of a PLE that were discussed last school year. Members brainstormed the following:</p> <ul style="list-style-type: none"> <li>preparation of the classroom culture</li> <li>preparation of the lesson and materials in such a way that the students take leadership</li> <li>roles depth of knowledge/cognitive planning language of the discipline/academic</li> <li>language student voice and learning responsibility/ownership/participation</li> <li>pathways/struggles/strategies</li> <li>process/continuum</li> <li>student roles/collaboration/speaking</li> </ul> <p>4 Cs</p>	<p>Members will continue to access PLE Google Group to review PLE-related documents prior to Nov meeting.</p>

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Deliverable - 3D Rubric	<p>Mr. Johnston described a 3D Rubric. Individuals click on an area and a video or supporting document will pop up giving a detailed descriptor/exemplar creating embedded enrichment.</p> <p>Some members felt the word “rubric” may not be the appropriate word to name the PLE tool. It has an evaluative connotation and may not be received well by teachers. The name of the PLE tool will be determined in future meetings.</p>	
Next Meetings	Meetings are scheduled for Nov 14 and Jan 9 in Tiffani Brown’s classroom at Rio Seco School.	